

# MONTEREY/SAN BENITO CONTINUUM OF CARE

## HUD ANNUAL CONTINUUM OF CARE NOFO

### 2025 COC LOCAL COMPETITION POLICIES

November 26, 2025

#### I. OVERVIEW OF HUD NOFO

The federal Department of Housing and Urban Development (HUD) provides over \$3 billion per year in funding for homeless housing and services. This funding is distributed through Continuums of Care (CoCs), which are regional organizations that meet regularly to improve system performance and build community support for responding to homelessness.

Each year, CoCs must compete nationally for their community's allocated funding. The Coalition of Homeless Service Providers (CHSP) acts as the Collaborative Applicant for the Monterey/San Benito CoC and submits the community's application for the national competition. HUD facilitates this process through the release of a Notice of Funding Opportunity (NOFO) that provides all the necessary information for CoCs to apply for funding.

#### A. AVAILABLE FUNDING

This year's NOFO changes the competition for funding substantially. The National Alliance to End Homelessness has produced a [summary of these changes](#).

The Monterey/San Benito CoC is eligible to apply for:

- Annual Renewal Demand (ARD) - \$8,148,162
- CoC Bonus - \$1,629,632
- DV Bonus - \$501,917

One important policy change is that this year, the Youth Homelessness Demonstration Program (YHDP) grants are included in the Monterey/San Benito CoC ARD and are competitively included in the CoC's priority listing in 2025. Nationally, the Monterey/San Benito CoC competes for the community's allocation of the available funds. Locally, projects apply to be prioritized for inclusion in the community's application to HUD.

**Another critical change with this year's NOFO is a cap on Permanent Housing (PH). The CoC may only apply for PH (including Permanent Supportive Housing, Rapid Rehousing, and Joint Transitional Housing-Rapid Rehousing) grants up to 30% the ARD. The Permanent Housing limit in Monterey/San Benito CoC is \$2,444,449. The CoC currently receives \$6,374,102 in PH projects, which means the CoC will need to reduce PH by \$3,929,653.**

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## B. THE LOCAL COC COMPETITION

As part of the CoC NOFO, HUD requires each CoC to facilitate a comprehensive local competition. In the local competition, local providers submit applications for Renewal and New Projects.

A local Independent Rating Panel reviews project applications against the local and federal priorities, a series of scoring factors, and then rank the projects in order of their funding priority on the Priority List. All projects accepted onto the Priority List by the Rating Panel are submitted to HUD for consideration in the national CoC competition.

HUD requires each CoC to rank projects that are selected for submission to HUD into two tiers. Projects are ranked and placed into either Tier 1 or Tier 2 based on the project application score awarded by the Rating Panel and alignment with local and federal priorities. Projects placed in Tier 1 indicate to HUD that the local community prioritizes those projects more than those in Tier 2. **In 2025, Tier 1 is limited to 30% of the CoC's ARD, and the remaining 70% of the ARD will be in Tier 2.** This represents a dramatic departure from prior experience; in 2024, Tier 1 was equal to 90% of the CoC's ARD.

The Rating Panel may elect to reduce or reject projects from the priority listing due to poor performance, misalignment with local or federal priorities, or non-compliance with expectations.

As of 2025, Youth Homelessness Demonstration Program (YHDP) renewal and replacement projects must be competitively included in the local competition. YHDP project applications **will** be scored and ranked through this year's local competition process.

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## C. HUD NOFO ELIGIBLE PROJECT TYPES

For the National 2025 NOFO Competition, eligible renewal project applications include Permanent Supportive Housing (PSH), Rapid Re-housing (RRH), Joint Transitional Housing (TH-RRH), Transitional Housing (TH), Supportive Services Only – Coordinated Entry (SSO-CE), and Homeless Management Information System (HMIS) projects.

- CHSP, as the Collaborative Applicant, also submits an application for a CoC Planning project to support the administration of the CoC. The CoC Planning project is not included in the competitive allocation of funding for Renewal and New projects.

Based on current community priorities, for the Local 2025 NOFO Competition, the community will be accepting CoC funding applications for the following project types:

- Renewal Applications: Permanent Supportive Housing (PSH), Rapid Re-housing (RRH), Joint Transitional Housing (TH-RRH), and Transitional Housing (TH).

- **Please note that in 2025, HUD has capped all Permanent Housing (including, PSH, RRH, and TH-RRH) in the CoC to be no more than 30% of the CoC's ARD.**
- **New Applications:** Supportive Services Only (SSO) Standalone, SSO-Coordinated Entry, SSO-Street Outreach, Homeless Management Information System (HMIS), and TH .

For more information about eligible project types and project costs, project applicants can refer to the 2025 HUD CoC NOFO.

## II. 2025 LOCAL NOFO COMPETITION APPLICATION PROCESS

### D. LOCAL COMPETITION APPLICATION TYPES

There are five groupings of funding available through the 2025 NOFO Competition, including:

1. **Renewal:** applications for projects that are currently receiving CoC funding by the current recipient with no major changes. These projects can be funded through the CoC's Annual Renewal Demand (ARD).
2. **YHDP Renewal:** applications for YHDP projects that were funded in 2024 by the current recipient with no major changes. These projects can be funded through the CoC's ARD.
3. **YHDP Replacement/Reallocation:** applications to reallocate funding from a YHDP renewal to create one or more new YHDP projects of the same total dollar amount with (1) the same recipient(s), (2) new recipient(s), or (3) expansion of another existing YHDP renewal project(s).
4. **New:** project application for a new project that is not currently funded by the CoC in an eligible project type. These projects can be funded through reallocation or CoC Bonus funding.
5. **Expansion:** project application for the expansion of a current renewal project to serve more people or increase the number of units or services available. These projects can be funded through reallocation or CoC Bonus funding.
6. **Transition:** an application from a current renewal project where the applicant seeks to transition from the renewal project type (PSH, RRH, etc.) to a new project type through voluntary reallocation of their renewal project. Transition grants have a one-year timeline to transition operations to the new project type, including exiting any households ineligible for the new project type. Transition grant applicants are required to submit both a renewal application for the current project type and a new project application for the new project type in the local competition.

7. DV Bonus: project designated to serve households fleeing domestic violence, dating violence, sexual assault, stalking, and other households that meet the criteria of paragraph (4) of the definition of homelessness in 24 CFR 578.3, including survivors of human trafficking. These projects can only be funded through the DV Bonus allocation.

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## E. LOCAL COMPETITION APPLICATION COMPONENTS

Once the Local Competition has officially launched, interested applicants will be required to submit the local competition application components. There are two application components for the local NOFO Competition process:

1. The **Local Competition Application** is an application, developed specifically for the local competition that all project applicants must complete. The application is designed to collect information that HUD will consider when making funding decisions. The local application includes narrative responses and required attachments which may include things like project budget, organizational documents, and most recent financial statements or audits.
  - Technical assistance regarding the local competition application is available through the Coalition of Homeless Services Providers (CHSP). Applicant agencies requesting assistance should email [grants@chsp.org](mailto:grants@chsp.org)
  - Only applicants that, after the local competition, are included on the Priority List will submit the formal HUD e-snaps application for funding.
2. The **Annual Performance Report** (APR) is a report, generated automatically from data entered into the Homeless Management Information System (HMIS) database. The APR provides data on project performance from the previous year and includes measures like the percent of clients in each project who have increased their income or who have obtained permanent housing.

The **System Performance Measures** (SPM) is a report, generated from data entered into the HMIS database. The SPMs provide data on project performance from the previous year and includes measures like returns to homelessness.

As HMIS lead for the CoC, CHSP will generate the APRs and SPMs for all eligible renewal projects. Renewal projects that primarily serve survivors of domestic violence and do not utilize HMIS will generate their own APRs using data from their comparable, non-HMIS database. The APRs will be populated for the official “competition period”, which is April 1, 2024 through March 31, 2025.

**As part of the application process, only Renewal Projects with a full 12 months of data during the competition period will have their applications evaluated using APRs/SPMs. New Projects will not be evaluated using APRs, unless the application is for an expansion or transition grant. If the new project is an expansion or transition grant, then the performance of the current project will be taken into consideration when making selection and ranking decisions.**

### 3. Renewal Application APR, HMIS SPMs and Spending DATA

All APR and HMIS SPM data evaluated for Renewal Project applications will be treated as final and authoritative. Projects may use the responses in their local Competition Application to provide context for their data but cannot suggest that other data would be more appropriate to measure project performance.

Each Renewal Project is responsible for reviewing their HMIS data, confirming that the data is correct, and making appropriate changes in HMIS prior to the local NOFO competition. To verify, Projects can generate APRs for themselves from HMIS.

- If Projects have questions regarding their APR data or need a demonstration on how to run their own APRs, they can contact the CHSP HMIS team by submitting a case ticket on the CHSP website.

Project spenddown is one criteria Renewal Projects are scored on. Because each Renewal Project has its own unique contract start and end date, each project spenddown is evaluated based on a completed contract. The Rating Panel will look at spending data from the most recently available quarterly e-LOCCs report issued by the HUD field office. Most likely, the Panel will have access to a report that runs through 6/20/2025. Because projects are expected to draw down funds within one month of the time the funds were spent, this means that project spenddown would be evaluated based on the most recent contract that had ended as of 2/28/2025. If a project has not completed any contract terms that could be fully evaluated using this method, then the project's spenddown will be measured on an ad hoc basis that attempts to provide the fairest possible measurement period.

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## F. LOCAL COMPETITION APPLICATION SUBMISSION & DEADLINE

To submit applications, applicants must complete their Local Competition Application and email it to [grants@chsp.org](mailto:grants@chsp.org) by December 14, 2025, at 5 pm, published on the CHSP website.

- Late Applications: Applications submitted after the deadline will NOT be reviewed.

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## E. APPLICATION REVIEW

After the Local Competition application deadline, project applications will be reviewed by CHSP staff before being passed to the Rating Panel for Rank & Review. CHSP will review applications for completeness and to confirm eligibility.

- Incomplete Applications: Applications missing required components will be allowed an opportunity to complete components by December 15, 12pm, if CHSP determines there is additional information needed.

- Applications with incomplete responses, but with all components submitted, will be evaluated and scored based on the information and responses provided.

The Rating Panel will then review all applications during the Rank and Review meeting.

### III. 2025 LOCAL NOFO COMPETITION APPLICATION REVIEW PROCESS

Completed and eligible project applications are passed along to an Independent Rating Panel for review. Using a variety of objective and subjective data, the Panel prepares a Project Priority List showing the recommended score and rank of all projects in Monterey and San Benito Counties.

#### A. RATING PANEL MEMBER QUALIFICATIONS

**Rating Panel members shall be:**

- Knowledgeable about homelessness and housing in the community and are broadly representative of the relevant sectors, subpopulations, and geographic areas;
- “Neutral,” meaning that they are not employees or staff of any applicant organizations, and do not have any business/financial or specific personal conflict of interest with any applicant organizations; and
- Willing to review projects with the best interest of homeless persons in mind.

**Rating Panel members agree to:**

- Dedicate time for application review and Rating Panel meetings; and
- Sign a statement declaring that they have no conflict of interest and a confidentiality agreement.

#### B. RATING PANEL SELECTION

Rating Panel members for the Continuum of Care Competition Review and Rank shall be seated by CHSP.

The Rating Panel shall consist of three to five members. Rating Panel members with lived experience are compensated by the CoC for their time and service to the NOFO competition.

#### C. THE PANEL’S PREPARATION

The Panel will receive training on the CoC Program and local competition, and their responsibilities as Rating Panelists. This training may be conducted via videoconference at the convenience of the Panel.

The Panel will review submitted project applications and applicable data and information prior to the scheduled Review and Rank meeting.

The Panel shall meet in person or by videoconference to discuss the applications submitted as part of the Annual Continuum of Care Competition.

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#### **D. EMERGENCY REPLACEMENTS**

If one or more Panel members are unable to attend the Review and Rank meeting or otherwise unable to discharge their duties, then CHSP staff may appoint one or more suitable emergency replacements, or may continue the Review and Rank process with a smaller Rating Panel, at their discretion.

### **IV. ASSIGNING SCORES TO PROJECTS**

The Rating Panel will score project applications based on Rating Factors that summarize the priorities and targets chosen by HUD and by the local community. These Rating Factors are included as Attachment A (Renewal Projects) and Attachment B (New Projects).

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#### **A. RATING PANEL SCORING OF RENEWAL & NEW PROJECTS**

The Rating Panel will use the information it receives to decide on an overall score for each project based on the scoring factors listed in the Scoring Tools. Panelists are encouraged to candidly share their reasoning with each other and to listen carefully to each other's reasoning, but each Panel member is entitled to his or her own opinion: there is no requirement that the Panelists agree about how to score a project. An individual Panelist may tend to score projects more harshly or more leniently as long as that tendency is consistently applied to all projects. After scoring is over, the scores assigned by each Panelist will be averaged to calculate the program's final score.

Scoring criteria for projects are included in Attachment A (for Renewal Projects) and Attachment B (for New Projects).

- New Applications will be scored based on their responses to the local competition application.
- Renewal Applications will be scored based on their responses to the local application and their APR/HMIS Data.

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#### **B. SCORING RENEWAL PROJECTS' APR/HMIS DATA**

If a project application includes data from two different projects (e.g., as the result of consolidation, or as the result of expansion), and a single APR is available that contains data from both projects, then that APR will be used to score the project as normal. In

accordance with the scoring tools, the project may have its score on utilization factors adjusted upward if the younger portion of the project has less than one full year of operating data. The fact that part of the project did not have a full year of operating data will **not** cause the entire project to remain unscored.

If a project application includes data from two different projects (e.g., as the result of consolidation, or as the result of expansion), and there is no single APR that adequately reports the data for the pair of projects, then CoC staff will use their best efforts and discretion to find an appropriate basis for objectively evaluating the project(s). This could include merging the APRs, separating the APRs and scoring only the project(s) that have a full year of operating data, separating the APRs and scoring all projects and then averaging their scores, or other reasonable solutions based on the available data.

If there is clear and convincing evidence that a project's APR/HMIS data exaggerates the project's accomplishments (ex. a project's data is internally inconsistent, inconsistent with information in the project's local application, inconsistent with other HMIS data, or otherwise implausible), the Rating Panel has discretion to disbelieve the project's APR in order to **lower** the project's score. If the Panel is able to accurately and confidently identify the project's true performance, then the Panel may lower the project's score based on that performance. If the Panel is unable to confidently identify the project's true performance because of poor-quality data, then the Panel may assign a score of zero for the relevant scoring factor(s). The Panel has **no** discretion to raise a project's score based on errors in the project's APR.

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### C. TIED SCORES

Any ties in final project scores will be broken by the Rating Panel, based on two factors:

1. Alignment with CoC and HUD priorities
2. Alignment with and ability to advance system performance measures

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### D. DV BONUS PROJECT SCORING

New Projects that are applying for DV Bonus Funding are scored using a slightly modified scoring tool that accounts for the project's ability to promote the safety of its residents and for the project's contribution to the Continuum of Care's analysis of San Benito/Monterey County's DV-specific needs and resources.

If HUD awards the bonus funding to the project, then it will be separately funded using a national pool of DV-specific money. If HUD does not award DV bonus funding to the project, or if the project is not the highest-scoring DV bonus project of its type within the CoC, then the project will still be eligible to compete as normal for ordinary HUD CoC Bonus funding.

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## **E. YHDP PROJECTS SCORING**

YHDP projects will be renewed through the FY 2025 CoC competition. In accordance with the NOFO, YHDP projects will be scored or ranked. YHDP projects will submit renewal project applications in the local competition.

## **V. ASSIGNING RANKS TO PROJECTS**

The Rating Panel will assemble the preliminary Project Priority List based on the information provided by applicants in their project applications and their final Rating Panel scores.

To make the priority listing, the Rating Panel will take all information provided into consideration to develop a priority listing that prioritizes preserving as much housing for the community as possible and submitting a priority listing that reflects projects that are most competitive for the funding from HUD as possible.

The Priority List will be approved by the Leadership Council and submitted as part of the CoC's consolidated application.

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### **A. TIER 1**

Projects that are ranked in Tier 1 are expected to receive federal funding unless the project is deemed legally ineligible by HUD.

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### **B. TIER 2**

Some projects will be ranked in "Tier 2" which is expected to be equal to the difference between Tier 1 and the CoC Annual Renewal Demand plus the amount available for the Bonus funding (excluding the DV Bonus amount). This means that the community would like those projects to receive funding, but it is unclear whether HUD will allocate enough money to the community to fund those projects. If the community performs poorly in the national competition, it is possible that projects in Tier 2 will not be awarded federal funding through this opportunity. Projects that are ranked toward the top of Tier 2 are, in most years, somewhat more likely to receive funding than projects at the bottom of Tier 2.

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### **C. STRADDLING PROJECT**

Because of the way HUD structures the NOFO competition, there is almost always one project that "straddles" the line between Tier 1 and Tier 2. Theoretically, this project could receive its Tier 1 funding while being denied the share of its funding that falls within Tier 2. In the unlikely event that this occurs, the project and/or HUD could decide that the share of funding remaining is insufficient to successfully continue the project, and the project could be entirely de-funded. Alternatively, the project and HUD could decide that the

remaining funding is enough to continue operating the project at a reduced level of coverage (e.g., by serving fewer clients) or to continue operating the project at the same level of coverage (e.g. by increasing local funding).

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#### **D. INVOLUNTARY REALLOCATION OF RENEWAL PROJECTS**

The Rating Panel has the discretion to recommend projects for **involuntary** reallocation. The Rating Panel determines if any renewal project should receive a decrease in funding (or an elimination of funding) due to substandard performance in outcomes and/or utilization of funds. Any funding captured from an existing project will be made available for reallocation to a new project that meets the requirements in the NOFO.

All Renewal Projects must meet certain threshold requirements (as detailed in Attachments A and B) to be included on the Priority List. CoC staff will provide technical assistance to all Renewal Projects to attempt to help them meet these threshold requirements. Nevertheless, it is ultimately each Renewal Project applicant's responsibility to ensure that their application meets all threshold criteria. If the Rating Panel is concerned that a Renewal Project may not be able to meet threshold criteria even after receiving short-term technical assistance, then the Rating Panel should reallocate that project's funding.

HUD expects CoCs to reallocate funds from non- and/or under-performing projects to higher priority community needs that align with HUD priorities and goals. Reallocation involves using funds in whole or part from existing eligible Renewal Projects to create one or more New Projects.

HUD expects that CoCs will use performance data to decide how to best use the resources available to end homelessness within the community. CoCs should reallocate funds to New Projects whenever reallocation would reduce homelessness. Communities should use CoC-approved scoring criteria and selection priorities to determine the extent to which each project is still necessary and address the policy priorities listed in the NOFO. Recent national CoC NOFO competitions have stated that HUD would prioritize those CoCs that have demonstrated a capacity to reallocate funding from lower-performing projects to higher-performing projects through the local selection process.

The Monterey/San Benito CoC has identified that the preservation of current permanent housing options in Monterey and San Benito Counties is a top priority for the community, so the Rating Panel may prioritize well-performing permanent housing projects that meet the requirements.

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#### **E. NOTIFICATION OF RANKINGS**

Project applicants will be notified as to whether they were recommended for funding (and, if so, where their project is ranked on the Project Priority List) within 3 business days of the Review and Rank meeting.

## VI. TECHNICAL APPEALS

The Rating Panel reviews all applications and ranks them for funding recommendations to HUD. Applicants may appeal the decision on technical grounds by following the process set forth below.

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### A. MEMBERS OF THE APPEAL PANEL

The Appeal Panel shall consist of three members. These members may be selected from non-profits, foundations, consumers, government, and private agencies with experience in grant administration and homelessness projects.

The Appeal Panel will be selected by the neutral facilitator of the Review and Rank process.

Appeal Panel members must not have a conflict of interest with any of the agencies or parties applying for CoC Program funding as defined by the existing Rating Panel conflict of interest rules.

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### B. APPEAL ELIGIBILITY

A project applicant may only appeal if they have reason to prove that the Review and Rank Process was not accurately followed, resulting in a reduced score or rejection of the project application from the Priority Listing.

Projects falling into Tier 1 may not appeal their ranking.

Appeals based on policy considerations, funding priorities, or other subjective criteria will not be considered and are not eligible for an appeal.

Only projects meeting the following situations may appeal:

1. The Rating Panel recommends the project for full or partial reallocation;
2. The project is placed in Tier 2;

If the project was submitted by a collaboration of agencies, only one joint appeal may be made.

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### C. APPEALS PROCESS

Any Project Applicant seeking to appeal must adhere to the included timeline. Failure to meet a deadline in the timeline voids the Project Applicant's appeal.

1. Project Applicants must provide notice to the CoC of an appeal, by emailing CoC staff at [grants@chsp.org](mailto:grants@chsp.org) by 12/19/2025 at 12 PM. This notice must include:
  - i. A statement as to why the project is eligible to appeal based on above criteria.

- ii. The basis for the appeal.
  - iii. A short, clear, written statement no longer than two pages of the basis for the Project Applicant's appeal of the Rating Panel's decision. The CoC will contact the appealing Project Applicant in an attempt to clarify the scoring decision and determine if the appeal can be resolved without requiring a formal hearing.
2. All appeals will be forwarded to the Appeal Panel.
3. The Appeal Hearing shall be conducted according to the following procedure:
  - i. The Appeal Hearing will be conducted telephonically or via videoconference.
  - ii. The Appeal Panel will join the call with the neutral facilitator and a representative of the Rating Panel.
  - iii. The neutral facilitator will explain the facts of the appeal and answer any procedural questions.
  - iv. The Appeal Panel may ask the Rating Panel member questions about the Review and Rank Process to clarify what occurred during Review and Rank and what information the Panel considered in evaluating the Project Applicant.
  - v. The appealing Project Applicant will then join the phone call. The appealing Project Applicant will be allotted a few minutes to explain their appeal. The Appeal Panel may then ask any questions of the appealing Project Applicant. The appealing Project Applicant then leaves the phone call.
  - vi. The Appeal Panel conducts a discussion of the appeal and takes a formal vote.
4. The Appeal Panel may consider the effect of its decision on other Project Applicants and may include those project applicants in the appeals discussion.

The decision of the Appeal Panel is final and will be transmitted to the CoC Board without further debate.

## **VII. PRIORITY PROJECTS COMPLETING E-SNAPS APPLICATIONS**

All projects accepted onto the Priority List must submit an application in e-snaps. Timelines and deadlines for the e-snaps application will be posted online and communicated to applicants.

- Information submitted in the e-snaps application must align with the information submitted in the local project application (i.e., a project can't change its proposed project between being ranked/approved by the Panel and completing the e-snaps application).
- Priority Applicants are encouraged to thoroughly review guidance published by HUD when completing their e-snaps application.

- CHSP staff is available to provide technical assistance and answer questions regarding the e-snaps application.
- All e-snaps applications will be reviewed by CHSP staff before final submission for technical accuracy.

## VIII. SUPPLEMENTAL PROJECT FUNDING

In some circumstances, there may be an opportunity after the application deadline for programs to submit application materials for additional funding. Monterey/San Benito CoC will issue a Supplemental Project Application when:

- After receiving all project applications, it appears there is additional funding available; or,
- After conducting the threshold review of the submitted project applications it appears there is additional funding available; or,
- After conducting the Review and Rank, the Panel has recommended a Renewal Project for reallocation and there are not adequate New Project applications for those funds.
- After being selected onto the Priority List, an applicant is not able or willing to submit an official application in e-snaps.

In the event that Supplemental Applications are required, the Collaborative Applicant will:

- Email the CoC and other interested parties (all known homeless service and housing providers in the CoC area) with specifics regarding how much money is available and which types of projects qualify.
- The Collaborative Applicant will provide technical assistance and guidance, as needed, to ensure applicants understand the funding requirements.
- Any additional applications for these funds will be due as soon as possible after this email is distributed, as determined by the NOFO submission deadline.
- The Rating Panel will (re)convene either via telephone, video conference, or in person depending on availability and convenience to evaluate the applications.

For this type of process, the timeline will be extremely short and may make an application burdensome; however, a simplified application process, expanding an already submitted application, applying in collaboration, and a community consensus on how to spend the funds are also viable options.

The Rating Panel is not required to use the formal scoring factors to evaluate supplemental applications. Instead, the Rating Panel may recommend one or more supplemental application(s) for funding based on an intuitive evaluation of the supplemental applications, provided that no supplemental application may be ranked higher than a regular application.

## IX. APPROVAL OF THE RANKED LIST AND SUBMISSION TO HUD

- All technical appeals shall be concluded within 3 business days of notification of ranking decisions.
- Once the technical appeals are complete, if any, the Recommended Priority List will be submitted to the CoC Board for review and approval.
- The CoC Board has the discretion to alter the Recommended Priority List only if alterations are determined to 1) address urgent community needs, and 2) strengthen the CoC's application.
- Once the CoC Board approves the Recommended Priority List, the Review and Rank Process is complete.
- The Approved Priority List shall be publicly posted on the CoC website in accordance with the timeline stated in the Continuum of Care Program NOFO and shall be used to fill in the appropriate application forms for the Collaborative Applicant to submit to HUD as part of the national competition.

## ATTACHMENT A

### PROJECT SCORING CRITERIA – RENEWAL PROJECTS

#### 2025 ANNUAL NOFO

This attachment includes information about the rating factors for all project applications submitted for the 2025 Annual NOFO local competition. While the Panel may review all parts of the application to gain an understanding of the program model and approach, select sections and questions on the local application will be scored. The tables below outline the rating factors and maximum points available for each group of rating factors. Please note the threshold criteria apply to all projects. Projects applying for consolidation will be scored and ranked separately, per HUD requirements. Transition grant applications will be scored based on the renewal project application and considered for acceptance based on their new project application for the new project type.

**All project applicants must commit to the following agreements if awarded, upon execution of the grant with HUD. Submission of an application in this local competition will be considered an agreement to comply with these commitments:**

- The project will not conduct activities that subsidize or facilitate racial preferences or other forms of illegal discrimination or conduct activities that rely on or otherwise use a definition of sex other than as binary in humans.
- The project will not operate drug injection sites or “safe consumption sites,” knowingly distributes drug paraphernalia on or off of property under their control, permits the use or distribution of illicit drugs on property under their control, or conducts any of these activities under the pretext of “harm reduction.”

#### **Threshold Criteria for All Projects**

**Project applicants may be disqualified for any of the following reasons:**

1. Applicant is not eligible to apply for CoC funds
2. Applicant is applying for an ineligible project type
3. Project does not serve an eligible population
4. Project is not willing to participate in coordinated entry
5. Project is not willing to use HMIS (or, for domestic violence [DV] survivor providers, a comparable data system)

Renewal Project Rating Factors	Local Application or APR Component	Maximum Points Possible
<p><b>A. Project Type</b></p> <p>10 points for PSH projects that align with the local priorities, which may include risk of loss of funding, numbers served, anticipated funding gaps, etc.</p>	<p><b>Local Application</b></p>	<p>10</p>
<p><b>B. Increase total income (SPM 4)</b></p> <p>All Programs: Percentage of persons 18 and older with at least one source of non-cash benefits at exit or at a timely annual follow-up interview/assessment for each adult or head of household.</p> <p>Divide the number of adults with at least one source of non-cash benefits by the number of living adults in the project (minus the number of adults stayers not yet due for an annual assessment) and apply the scale.</p> <ul style="list-style-type: none"> <li>• 5 pts = 80% or higher</li> <li>• 2.5 pts = 70 – 79%</li> <li>• 0 pts = less than 70%</li> </ul>	<p><b>APR Q 19a3</b></p>	<p>10</p>
<p><b>C. Returns to Homelessness</b></p> <p>All Programs: Percentage of households served by and exited from the program without returning to the homelessness response system.</p> <p>Divide the total number of households that exited the program by the total number of households that returned to homelessness and apply the scale.</p> <ul style="list-style-type: none"> <li>• 5 pts = &lt;10%</li> <li>• 2.5 pts = 11-20%</li> <li>• 0 pts = 21% or more</li> </ul>	<p><b>HMIS Data</b></p>	<p>10</p>
<p><b>D. Grant utilization</b></p> <ul style="list-style-type: none"> <li>• 10 pts = No funds available for recapture</li> <li>• 5 pts = Some funds available for recapture; applicant has adequately explained why funds were available for recapture and has plans to fully spend down grant funds</li> <li>• 0 pts = Some funds available for recapture; applicant does not adequately explain why funds were available for recapture</li> </ul>	<p><b>Local Application &amp; Project Spending Data</b></p>	<p>10</p>

<p><b>E. Audits/monitoring</b></p> <ul style="list-style-type: none"> <li>• 5 pts = Project has no unresolved audit or monitoring findings; OR project has adequately explained why findings remain unresolved</li> <li>• 0 pts = Project has unresolved audit or monitoring findings that are not adequately explained</li> </ul>	<p><b>Local Application</b></p>	<p>10</p>
<p><b>F. Service Participation Agreements</b></p> <p>For Transitional Housing projects - the project commits to (1) providing 40 hours of customized services to participants (5 points) and (2) providing agreements or leases that reflect requirements to participate in services. (5 points)</p> <p>For Permanent Housing projects - the project commits to (1) requiring program participants to take part in supportive services (5 points) and (2) providing agreements or leases that reflect this requirement. (5 points)</p>	<p><b>Local Application</b></p>	<p>10</p>
<p style="text-align: right;"><b>60 Points Possible</b></p>		

## ATTACHMENT B

### PROJECT SCORING CRITERIA – NEW PROJECTS

#### 2025 ANNUAL NOFO

This attachment includes information about the rating factors for new project applications submitted for the 2025 Annual NOFO local competition. While the Panel may review all parts of the application to gain an understanding of the program model and approach, select sections and questions on the local application will be scored. The tables below outline the rating factors and maximum points available for each group of rating factors. Please note the threshold criteria apply to all projects. Projects applying for consolidation will be scored and ranked separately, per HUD requirements. Transition grant applications will be scored based on the renewal project application and considered for acceptance based on their new project application for the new project type.

**All project applicants must commit to the following agreements if awarded, upon execution of the grant with HUD. Submission of an application in this local competition will be considered an agreement to comply with these commitments:**

- The project will not conduct activities that subsidize or facilitate racial preferences or other forms of illegal discrimination or conduct activities that rely on or otherwise use a definition of sex other than as binary in humans.
- The project will not operate drug injection sites or “safe consumption sites,” knowingly distributes drug paraphernalia on or off of property under their control, permits the use or distribution of illicit drugs on property under their control, or conducts any of these activities under the pretext of “harm reduction.”

#### **Threshold Criteria for All Projects**

**Project applicants may be disqualified for any of the following reasons:**

1. Applicant is not eligible to apply for CoC funds
2. Applicant is applying for an ineligible project type
3. Project does not serve an eligible population
4. Project is not willing to participate in coordinated entry
5. Project is not willing to use HMIS (or, for domestic violence [DV] survivor providers, a comparable data system)

New Project Rating Factors	Maximum Points Possible
<p><b>A. Project Description</b></p> <p>The applicant must provide a narrative description of the project that demonstrates a clear understanding of what the project will accomplish, how the project will contribute to advancing system performance measures, such as reducing homelessness, increasing exits to permanent housing, and increasing income.</p> <p>Additionally, each applicant must demonstrate how they will align with the HUD criteria as follows for each project type, which will contribute to their individual score for this component of the application –</p> <p><b>Transitional Housing Projects:</b> To be accepted by HUD, the project must achieve at least 7 points for the following</p> <ul style="list-style-type: none"> <li>• Demonstrate that the project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing. (up to 2 points)</li> <li>• The applicant has prior experience operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months. (1 point)</li> <li>• The applicant has previously operated or currently operates transitional housing or another homelessness project, or has a plan in place to ensure, that at least 50 percent of participants exit to permanent housing within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant. (1 point)</li> <li>• The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. (1 point)</li> <li>• Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment, etc.) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent). (up to 2 points)</li> <li>• Demonstrate that the proposed project will provide 40 hours per week of customized services for each participant (e.g. case management, employment training, substance use treatment, etc.). (up to 2 points) <ul style="list-style-type: none"> <li>○ The 40 hours per week may be reduced proportionately for participants who are employed.</li> <li>○ The 40 hours per week does not apply to participants over age 62 or who have a physical disability/impairment or a developmental disability (24 CFR 582.5) not including substance use disorder.</li> </ul> </li> <li>• Demonstrate the average cost per household served for the project is reasonable, consistent with 2 CFR 200.404. (1 point)</li> </ul> <p><b>Supportive Services Only - Standalone Projects:</b> To be accepted by HUD, the project must achieve at least 4 points for the following</p> <ul style="list-style-type: none"> <li>• The Supportive Services project is necessary to assist people in exiting homelessness and increasing self-sufficiency and the Recipient will conduct an annual assessment of the service needs of the program participants. (1 point)</li> <li>• The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered</li> </ul>	20

<p>homelessness and those who do not traditionally engage with supportive services. (up to 2 points)</p> <ul style="list-style-type: none"> <li>• The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. (1 point)</li> <li>• The services provided are cost-effective consistent with 2 CFR 200.404. (1 point)</li> </ul> <p><b><u>Supportive Services Only - Street Outreach Projects:</u></b> To be accepted by HUD, the project must achieve at least 5 points for the following</p> <ul style="list-style-type: none"> <li>• The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. (1 point)</li> <li>• The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services. (2 points)</li> <li>• Demonstrate that the applicant has a history of partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. The applicant must cooperate, assist, and not interfere or impede with law enforcement to enforce local laws such as public camping and public drug use laws. (1 point)</li> <li>• The applicant has experience providing outreach services consistent with the activity description at 24 CFR 578.53(e)(13) and has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs. (1 point)</li> <li>• The services provided are cost-effective, consistent with 2 CFR 200.404. (1 point)</li> </ul> <p><b><u>Supportive Services Only - Coordinated Entry Projects:</u></b> To be accepted by HUD, the project must achieve at least 3 points for the following</p> <ul style="list-style-type: none"> <li>• The Coordinated Entry system is easily available and reachable for all persons within the CoC's geographic area who are seeking homelessness assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area. (1 point)</li> <li>• There is a strategy for advertising that is designed specifically to reach households experiencing homelessness with the highest needs. (1 point)</li> <li>• There is a standardized assessment process. (1 point)</li> <li>• The project will ensure program participants are directed to appropriate housing and services that fit their needs. (1 point)</li> </ul> <p><b><u>Homeless Management Information System (HMIS) Projects:</u></b> To be accepted by HUD, the project must achieve at least 3 points for the following</p> <ul style="list-style-type: none"> <li>• How the HMIS funds will be expended in a way that furthers the CoC's HMIS implementation and ability to use HMIS as a proactive case management tool to promote treatment and recovery. (1 point)</li> <li>• The HMIS collects all Universal Data Elements as set forth in the HMIS Data Standards. (1 point)</li> <li>• The ability of the HMIS to un-duplicate client records. (1 point)</li> <li>• The HMIS produces all HUD-required reports and provides data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG reporting) and other reports required by other federal partners. (1 point)</li> </ul>	
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<p><b>DV Bonus applicants</b> must also demonstrate as part of the program model:</p> <ul style="list-style-type: none"> <li>• Approaches delivered with an understanding of the vulnerabilities and experiences in trauma survivors, including the prevalence and physical, social, and emotional impact of trauma <i>AND</i> places priorities, needs, and interests at the center of the work with the victim; provides nonjudgmental assistance; ensures that restoring victims’ feelings of safety are a priority; ensures victims’ rights, voices, and perspectives are incorporated into system- and community-based efforts</li> <li>• Project has previous experience and can demonstrate previous performance in serving survivors of domestic violence, dating violence, sexual assault, and/or stalking</li> </ul>	
<p><b>B. Agency/Collaborative Capacity</b></p> <ul style="list-style-type: none"> <li>• Effectively utilizing federal funds and performing activities (2.5 points)</li> <li>• Experience leveraging funds (2.5 points)</li> <li>• Adequate financial management structure (5 points)</li> </ul> <p>Points may be deducted if there are unresolved audit or monitoring findings that may affect applicant capacity</p>	10
<p><b>C. Budget and Match</b></p> <ul style="list-style-type: none"> <li>• Budget demonstrates the project will have enough resources to provide high-quality, reliable services and to the target population (5 points)</li> <li>• Budget demonstrates and documents minimum match (5 points)</li> </ul>	10
<b>40 Points Possible</b>	
<b>BONUS POINTS</b>	
<p><b>A. Transitional Housing Project that Leverages Mainstream Housing Resources</b></p> <ul style="list-style-type: none"> <li>• Award 10 points if the project has a documented leverage commitment from a mainstream housing provider provide at least 25 percent of the units included in the project <ul style="list-style-type: none"> <li>○</li> </ul> </li> </ul>	10
<p><b>B. Transitional Housing Project that Leverages Healthcare Resources</b></p> <ul style="list-style-type: none"> <li>• Award 10 points if the project has a documented leverage commitment from a healthcare provider <ul style="list-style-type: none"> <li>○ An amount that is equivalent to 25% of the funding being requested for the project will be covered by the healthcare organization</li> </ul> </li> </ul>	10