

# THE COALITION OF HOMELESS SERVICES PROVIDERS

Questions as of: **February 16, 2024**

**1. Are the funds that have been awarded for 2022-2023?**

Answer: Yes. Funding for HHAP 4 was awarded to the CoCs in the 22-23 FY

**2. Are staffing costs available for RRH?**

Answer: Yes.

**3. How soon after the Bidders Conference will we have access to the Submittable?**

Answer: The LOI will be available immediately at the close of the Bidder conference.

**4. In interim shelter also interim housing?**

Answer: Yes.

**5. Is there an allocation amount for San Benito?**

Answer: Yes, the approximate county allocation is \$335,537.69.

**6. Can you confirm if Street Outreach is an eligible activity for HHAP 4.**

Answer: The Administrative Entity did **not** select Street Outreach as an eligible activity.

**7. Can you please remind me of the final spend-down date?**

Answer: 100% of funds must be expended by June 30, 2027

**8. Can you tell me what has already been allocated?**

Answer:

King City	\$ 50,000.00
CSUMB	\$ 255,000.00
Admin Entity	\$ 223,691.79
Governance Support of CoC Committees and Operations	\$ 159,779.85
CARS and HMIS	\$ 255,647.76

**9. Does the funding cover three years?**

Answer: Yes. 100% of funds must be expended by June 30, 2027.

**10. Who will receive the 1 billion available?**

Answer: The 1 billion available will be issued through the entire state of California.

**11. Was there a NOFA released for HHAP 4?**

Answer: There was no NOFA released for HHAP 4, please see the NOFA for HHAP 3

**12. Is there a cap on funds per eligible category?**

Answer: Yes, the cap is based on what was submitted in the application to the state.

**13. Is there a limit on the categories an agency can apply for?**

Answer: No.

**14. When submitting the Letter of Intent does the budget need to be exact?**

Answer: No, an estimate is acceptable.

**15. Are scores from the Rank and Review shared?**

Answer: Each applicant will receive their score results, and scores are not made public.

**16. If the funds are to be spent through 2027, should we be submitting multi-year budgets for all programming that we hope to operate during that time?**

Answer: The Letter of Intent (LOI) has been updated to ask for the project's total annual budget from all sources, and the total request for HHAP funds for the length of the project. HHAP 4 funds must be fully expended by June 30, 2027 – 50% of the funds must be expended by May 31, 2025.

## February 21, 2024 Update

**17. Are staffing costs covered in all categories?**

Answer: Yes. If staff are delivering direct services

**18. As used in the RFP in the Operating Subsidies category, does the term “supportive housing units” mean transitional and permanent housing only or does it include shelters?**

Answer: Yes, shelters are included. As per the NOFA on page 15. Operating subsidies in new and existing affordable or supporting housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.

**19. LOI Question: HHAP follows the Housing First / Low Barrier guidelines does the project deny access to participants for any of the following reasons, please explain below if Yes is checked.**

Answer: The LOI has been updated as of 2/21/24 with an additional option to select  
“We Do Not Deny Housing for Any Reason”

**20. How many agencies and attendees were at the Mandatory Bidders Conference on 2/15/2024?**

Answer: A total of 17 different agencies and a total of 31 attendees.

**21. Are the youth set aside funds included in the county allocations or in addition to the county allocations?**

Answer: The youth set aside is in addition to the county allocations. It is intended to serve youth across the entire CoC in one or more projects, but the split of resources will be more flexible given the small amount of funds available.

**22. Can you explain the county allocation amounts? They don't appear to align with 85% to Monterey and 15% to San Benito County described on page 2 of the RFLP.**

Answer: The allocations to each county were calculated as follows: Total award \$3,195,597.04, minus the allocations for system-level activities such as Administrative Entity admin, CARS and HMIS (-\$223,691.79 - \$159,779.85 – \$255,647.76) also minus the youth set aside of \$319,559.70 = \$2,236,917.94 to be allocated between the two counties. Monterey's allocation (\$1,901,380.25) subtracts the two Monterey County projects already funded, King City at \$50,000 and CSUMB (CHE) at \$255,000 leaving a remaining balance of \$1,596,380.25 as indicated on page 2. San Benito County's approximate allocation is 15% of \$2,236,917.94 or \$335,537.69 (RFLP pg. 2).

## **3/8/2024 Update**

**23. Our permanent housing program serves those who have a serious mental health diagnosis and who are homeless as defined under HUD CFR24 578.3. I want to ensure that we still qualify for this funding due to the questions under priority populations” defined as: “chronically homeless, youth ages 18-24, undocumented, re-entry from criminal system.”**

Answer: It is eligible. The priority populations just give you those points. The following is a detailed response about population scoring from section 2.a of the detailed scoring rubric:

2. Project Overview and Population		16
a. Serves a priority population	<p>The project serves one of the Lead Me Home Plan Priority Subpopulations—chronically homeless, youth (ages 18-24), undocumented, re-entry from criminal justice system.</p> <p>Panel scores narrative answer to 2.a. describing experience with the priority population and how services are dedicated or prioritized for them.</p>	<p>5</p> <p>4-5 pts = Project is fully dedicated to 1 or more of priority subpopulations and has specialized services for them.</p> <p>3 pts = Project is fully dedicated to 1 or more of priority subpopulations</p> <p>2 pts = Project prioritizes 1 or more of priority subpopulations</p> <p>0 pts = project does not focus on these priority populations</p>


**24. Please confirm that projects that have HUD CoC funding can apply for these funds as this housing has a current HUD CoC grant for a small portion of its operations. I would like to ensure that we can apply for HHAP4 funds which will cover the deficit as the HUD grant isn't enough to cover all the housing-related operating expenses.**

Answer: Yes, staffing costs are eligible uses of HHAP-4 funds and may be categorized across all eligible use categories. Generally, Cal ICH recommends categorizing staffing costs in the same eligible use category as the project or program component the staff supports. Operating Subsidies is also an eligible use category for HHAP 4 funding.

**25. The link you provided only partially opens the application but only shows up to where the red tab for Housing First is shown. Everything after that was a blur which is shown in the screenshot. How do I proceed?**

Answer: Try scrolling down and add your organization EIN or UEI or click and continue to application. See the below-highlighted section in yellow.

#### First, let's find your organization

Applicants can apply on behalf of a registered organization, or continue to the application. [Learn more about organization registration requirements](#) 

Organization EIN or UEI

e.g. 12-3456789 for EIN or ABCDE1234567 for UEI.

**Search organizations**

[Skip and continue to application](#)

**26. The attachment section for performance reports says: Performance reports, which could be one of the following:**

- Project APR if currently in operation and in HMIS
- Performance report from a comparable data base if currently operational but not in HMIS
- Performance report for a comparable project if proposed project is new, can be in HMIS or not

**Could you please clarify if all items listed are required, or one or the other?**

Answer: One of the three is sufficient

**27. Could you also specify the performance periods for the APR? What dates will they be looking for?**

Answer: Please see below from page 15 of the RFLP.

Most recent performance report or supporting annual performance report (APR)

- o Agency APR (For any selected HMIS project)
- o Data Completeness Report (for all HMIS projects)
- o Or comparable reports from the applicant's database

## **3/15/2024 Update**

**28. We respectfully request the Coalition consider increasing the administrative rate to the traditional indirect cost rate of 10%. As the Coalition understands, grants typically do not cover all costs incurred by nonprofit agencies in administering and providing vital program services to those experiencing homelessness. An additional 3% would be help to nonprofits such as our agency with covering more of our HHAP 4 administrative costs.**

Answer: Per Health and Safety Code Section 50220.8(f) the administrative cap is 7 percent of the allocation per disbursement. Note that "administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation.

**29. How likely is it to get funded the full amount requested?**

Answer: It is the CoC's goal to fund all projects but due to the funding amount available it may be awarded at a reduced amount.

**30. Is there a budget template for application?**

Answer: No there was no template included for applicants. Applicants can use their own budget template; please be sure it aligns with the budget questions on the application.

## **3/22/2024 Update**

**31. Please provide clarification on APR reporting dates**

Answer: The most recent HUD reporting period of October-September. Please note; the way the system generates reports, you will need to reverse the dates to reflect September 1 – October 31 of the previous year.

**32. Clarification on application question 3.b.; The scoring rubric references APR q.23 a and b, but there is no q.23 a and b.**

Answer: The 3.b question is referencing an old APR version. The revised version no longer contains q.23 a and b. Instead, you will reference q.23c.