

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: CA-506 - Salinas/Monterey, San Benito Counties CoC

1A-2. Collaborative Applicant Name: Coalition of Homeless Services Providers

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Coalition of Homeless Services Providers

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	No	Yes
4.	Disability Service Organizations	Yes	No	Yes
5.	EMS/Crisis Response Team(s)	Yes	No	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	No	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	No
11.	LGBTQ+ Service Organizations	Yes	Yes	No
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	Yes	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	No
18.	Organizations led by and serving people with disabilities	Yes	No	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	No	Yes
26.	Victim Service Providers	Yes	No	Yes
27.	Domestic Violence Advocates	Yes	No	Yes
28.	Other Victim Service Organizations	Yes	No	Yes
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Faith community	Yes	Yes	Yes
35.	Philanthropy	Yes	Yes	Yes

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

(1) The CoC invites new members to join by posting an invitation to join on the CoC website at least semi-annually; by including an invitation to join with each CoC announcement emailed to the CoC listerv (approx. 200 organizations and individuals); and by actively inviting guests to join at CoC meetings and other public meetings and forums. The CoC hosts an annual summit designed to build political will and expand participation in the CoC's strategy to address homelessness. In 2022, over 500 unique individuals registered and attended the virtual event. This year's summit will be held in Fall 2023.

(2) To ensure effective communication with individuals with disabilities, the CoC makes invitations available online, through mail, and at in-person events and meetings. All documents, including invitations, are available online in electronic format, allowing for the use of screenreaders and other accessibility devices/technology. Large print documents are also available for people who are visually impaired. In-person meetings and events are held throughout the Continuum, in spaces that are physically accessible. Invitations for individuals and organizations to join the CoC are extended at these in-person events.

(3) The CoC conducts in-person outreach to specific communities, subpopulations, and organizations to enhance representation of culturally specific communities. Specifically, the CoC is working closely with CoC members and partners to reach agencies led by and for Latinx, Black/African American, American Indian, or Asian individuals. LMH CoC staff also participate on culturally-specific committees and boards of Regions Rise Together (RRT), an organization focused on supporting racially and economically diverse and sustainable communities. This participation and relationship elevates the visibility of the CoC and provides opportunities to align CoC and RRT strategies related to housing, homelessness, and racial equity.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
	1. solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
	2. communicated information during public meetings or other forums your CoC uses to solicit public information;	
	3. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
	4. took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

(1) The LMH CoC solicits opinions from a broad array of people. Leadership Council/CoC meetings are held at 6 times per year and include participation from a diverse group of members and stakeholders. Meetings are open to the general public. The CoC solicits input from meeting participants for scheduled agenda items and holds time for public comment. The CoC hosts special gatherings to solicit input on specific strategies. Members of the Youth Action Board (YAB) and Lived Experience Advisory Directive (LEAD) advise on CoC strategies and bring feedback to the Leadership Council. The CoC's Outreach Committee gathered feedback on Outreach Standards. The RRH Committee gathers input for the Landlord Engagement Program.

(2) Information is shared with the public and CoC members about programs, funding opportunities and awards, meeting agendas & minutes, data & performance, and other initiatives. Agendas and minutes for all CoC meetings are posted online and accessible to CoC members and the public, allowing for stakeholders to prepare provide input and public comments in meetings. The CoC presents at County Board of Supervisors & City Council meetings on the Lead Me Home Plan, the Point in Time Count, and issues related to homelessness. In Fall 2023, the CoC will host the second Summit on Homelessness to provide an update to the Lead Me Home Plan, including accomplishments from year 2 of implementation of the Plan and action strategies for the upcoming year. Over 500 individuals attended the Summit in 2022.

(3) The CoC communicates information via in-person meetings, email lists, social media, and the CoC website. To ensure effective communication with individuals with disabilities, the CoC makes information available online, through mail, and at in-person events and meetings. Documents are available online in electronic format, allowing for the use of screenreaders and other accessibility devices/technology. Large print documents are also available. In-person meetings and events are held in physically accessible spaces. The CoC also hires ASL interpreters for events.

(4) The CoC incorporated input and feedback from CoC and Leadership Council members on action strategies for year 3 of implementation of the Plan and achievements during year 2. The LEAD and the Outreach Collaborative provided input to develop Outreach Standards for the CoC. The RRH Committee provides input, from the service provider perspective, on the CoC's Landlord Engagement Program

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	

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| 4. | ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats. |
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(limit 2,500 characters)

(1) The CoC considered project applications from organizations not previously funded through CoC funding. The CoC received 4 new project applications, including applications from one new agency. The CoC started advertising the local competition on 07/21/2023, including posting information on the publicly-accessible CoC website and sharing information in public meetings. The CoC held a bidders conference that was open to the public to provide information to all potential applicants. All information shared noted new projects were eligible to apply.

(2) Details on the application process were posted publicly online, shared in public CoC meetings, and explained via a bidders conference, accessible to the public. Competition policies, scoring criteria for renewal and new project applicants, instructions on how to apply were shared in the bidders conference and posted. The bidders conference recording and slides were put up on the website & emailed to conference participants and others who requested it. Technical assistance was made available, through an independent consultant, to all applicants with questions regarding the application process.

(3) Competition policies and scoring criteria were posted publicly online and discussed/approved at a public CoC meeting. The final competition policies were approved by the Leadership Council on 7/21/2023. The publicly-posted competition policies included detailed information regarding scoring criteria, the application process, and the review and rank process. An independent Review Panel was responsible for scoring project applications and confirming final project scores/ranking. The preliminary priority listing, with project scores, was posted online on the CoC's website. The priority list was discussed and submitted to the Leadership Council for approval on 9/20/2023, during a public CoC meeting.

(4) The CoC ensured effective communication with people with disabilities by providing electronic versions of the invitation to apply, competition policies and scoring criteria, contact information for CoC staff and consultants, and other competition information. Applicable information and documents were posted online on the CoC's website, accessible to the general public. Potential applicants could request documents in large print or formats that are easy to read with assistive technology.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	No
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

	Describe in the field below how your CoC:
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

(1) The CoC and City of Salinas (ESG recipient) coordinate in allocating ESG funds to fill gaps in services, including planning ESG activities, developing local priorities, and crafting ESG RFPs to align ESG and CoC activities and strategies. CHSP (CoC Collaborative Applicant) participates in the ESG Rating Panel to review project applications based on performance and local priorities. The Leadership Council votes on ESG panel recommendations. For ESG- CV funding, the CoC formed a funding committee of county and local government representatives, community foundations, and other funders, to analyze ESG-CV uses along with existing state resources and uses, and developed recommendations for the effective use of =CV funds including emergency shelter and motel vouchers, hygiene supplies, street outreach, and other strategies to prevent and address the spread of COVID.

(2) The CoC applies CoC-wide performance standards related to length of time homeless, bed coverage, returns to homelessness, and jobs/income growth to evaluate programs during the ESG competition. CHSP sits on the ESG RFP panel to evaluate ESG applications. The CoC also reviews ESG program performance through coordinated entry (CES), HMIS, and ESG CAPER/SAGE data and meets with ESG recipients/subrecipients to provide TA and training to improve performance. Projects that do not meet performance standards complete a Performance Improvement Plan and may be excluded from the community application.

(3) The Mayor of Salinas (ESG administrator) is a voting member of the Leadership Council and ESG staff regularly attend CoC meetings where local data, including PIT and HIC are presented. PIT and HIC data reports are also publicly posted. Additional PIT and HIC data are provided by HMIS staff at CHSP to the City of Salinas as needed and requested.

(4) The CoC granted ESG administrators system-level administrative access to HMIS; they can access live HMIS data and run reports as needed to complete the consolidated plan. CHSP collects requested information and provides it to ESG administrators to inform the Consolidated Plan, provides feedback on the planning process, and reviews the final Plan for consistency with CoC strategies and priorities. Additionally, the ESG administrators are involved in the Funding Committee, which supports the progress for the LMH annual plans and progress reports.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	Yes

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	No
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC and the Monterey County Office of Education (MCOE) have a formal MOU outlining various responsibilities and expectations of each entity to support one another in efforts to address homelessness, particularly among families and youth. Examples of expectations for the MCOE include participating in developing the Coordinated Community Plan (the community's plan to end youth homelessness), leading the YHDP education steering committee, and supporting the CoC's application for YHDP funding. To further strengthen this partnership, the MCOE holds a seat on the CoC's Leadership Council and CoC staff attend homeless liaison meetings. The MCOE supports the CoC in identifying youth to recruit to participate in the Youth Action Board and CoC committees, ensuring youth with experience of homelessness can be involved in CoC decision-making. A school liaison participated in the Rank and Review Process for the Youth Homeless Demonstration Program, further incorporating the education lens into CoC decision-making processes. The MCOE also participates in the CoC's annual Summit on Homelessness and this year's CoC Rank & Review Panel.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

Under the current CoC policies, CoC providers assist families with children or unaccompanied youth must: A) Take the educational needs of children into account when placing families in housing and attempt to place families with children as close as possible to their school of origin; B) Inform families with children and unaccompanied youth of their educational rights and provide written materials, help with enrollment, and link families and youth to McKinney-Vento Liaisons as part of the project intake; C) Allow parents or unaccompanied youth to make decisions about school placement and not require transfer to a new school as a condition of receiving assistance; D) Not require children and unaccompanied youth to attend programs/services that would interfere with their regular school activities; E) Post notices of student's rights at each program site that serves homeless children and families in appropriate languages; F) Designate staff that will be responsible for: 1) Ensuring that homeless children and youth in their programs are in school and are receiving all educational services they are entitled to and 2) Coordinating with the CoC, the Department of Social Services, the County Office of Education, the McKinney-Vento Coordinator, the McKinney-Vento Educational Liaisons, and other mainstream providers as needed. To ensure compliance and assist providers in meeting these requirements, the CoC provides annual trainings on these topics. All CoC-funded providers have dedicated staff to assess and regularly re-evaluate the educational and other needs of children participants, create an educational plan for each participant, work closely with the participating families to inform them of their educational rights, and work directly with McKinney-Vento Homeless Liaisons to address the educational needs of children participants, including disability-related needs, tutoring, school and housing transfers, and behavioral challenges.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	No
5.	Federal Home Visiting Program—(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	Yes	No
6.	Head Start	No	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.	Monterey County & San Benito County Office of Education	Yes	Yes

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	state domestic violence coalitions	Yes
2.	state sexual assault coalitions	No
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

(1) Two local agencies (Community Homeless Solutions and the YWCA) are funded through the CoC to provide housing and services to domestic violence survivors. These providers actively participate in CoC meetings, contributing to discussions that inform CoC policies, strategies, and goals. Community Homeless Solutions and YWCA also participated in the development and revision of coordinated entry policies related to connecting DV survivors to applicable providers and to the coordinated entry system and participated in the CoC's revisions of the Governance Charter. Additionally, survivors of Domestic Violence with Lived Experience supported the development of the Governance Charter. They have also supported in the revision of the CoC Annual Action Plan and Outreach Standards.

(2) The CoC emphasizes the need to provide trauma-informed services in all programs and to prioritize the safety and privacy needs of participants when serving DV survivors. Access points to the coordinated entry system are required to coordinate with VSPs and participate in trainings regarding how to carry out safety planning and provide trauma-informed, culturally appropriate services. The CoC also hosts regular trainings for agencies in the CoC to inform them of CoC expectations and requirements for serving DV survivors and how to incorporate trauma-informed principles into program operations to better serve DV survivors and other participants.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC coordinates to provide training for:	
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

(limit 2,500 characters)

(1) The CoC provides annual trainings for project staff on the Violence Against Women Act (VAWA), emergency transfer processes, confidentiality and privacy requirements, eviction and other protections for DV survivors under federal and state laws. Last training was conducted by YWCA, a local VSP on February 23rd, 2023. The training included the following topics: definition of DV, DV statistics & data, types of abuse, red flags, cycle of violence, why people stay in DV relationships, resources for DV survivors, and best practices when working with DV survivors. Best practices include providing trauma-informed services and protecting client confidentiality and privacy. Representatives from VSPs participate in CoC meetings and are instrumental in informing CoC policies and trainings for CoC program staff. Additionally, CoC staff have been participating in the HUD hosted VAWA training series in August 2023.

(2) The CoC conducts coordinated entry (known locally as CARS) training for new staff, when CARS policies change, or a provider is failing to follow CARS policies. CARS training courses are available via an online training platform and can be accessed anytime. The online training courses are supplemented at least monthly by CARS office hours for any additional & individualized support. Trainings include topics related to serving clients fleeing domestic violence (DV), such as the local protocols for intake, assessment & referral of DV clients, confidentiality of client information, safety planning & emergency transfers, collaboration with VSPs outside of the CoC region, and best practices around client-centered, trauma-informed services, including providing services in a safe and confidential environment and avoiding re-traumatization. CARS staff are also mentored and trained on the job by partnering with local & out-of-county VSPs on individual cases to coordinate services & out-of-county transfers for DV survivors. Case-based hands-on learning helps develop the expertise of CARS staff and improves services to DV survivors.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry includes:	
	1. safety planning protocols; and	
	2. confidentiality protocols.	

(limit 2,500 characters)

(1) Per coordinated entry (CARS) policies and procedures, providers must prioritize safety, client choice, and equitable access to housing and services for clients fleeing DV. CARS staff and access points identify DV survivors through the pre-screen process and engage safety protocols. DV survivors have the option of a confidential referral to a VSP or another provider of their choice. CARS access agencies must coordinate with VSPs on safety planning. DV survivors' intake and assessment must be administered on paper and client identifying information may not be shared between CARS participating agencies through the HMIS. CoC and CARS providers must attend CoC-wide trainings on DV protocols, survivor rights, best practices, safety planning, & trauma-informed/culturally appropriate services at least annually. Providers within the CoC network support participant safety through identifying housing with security; providing free cell phones; providing protected mailboxes; providing in-home training, medical care, and legal services; coordinating with the Department of Justice Victim Assistance, and receiving alerts from the District Attorney when the abuser is released from custody.

(2) All access points are required to conduct assessments in settings that promote safety, privacy, and confidentiality. Intake and assessment for DV survivors accessing CARS is conducted on paper forms with no sharing of identifying information. Households are assigned a unique ID to be entered into the CARS to have access to the full range of resources available through the CoC. DV survivors whose information was previously entered into the HMIS by a non-VSP may request to lock their information. Emergency transfer requests and all identifying information provided in transfer requests are kept confidential.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below:	
1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and	
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.	

(limit 2,500 characters)

(1) The CoC utilizes a number of data sources to assess the scope of community needs related to domestic violence, dating violence, sexual assault, stalking and trafficking. Data sources include but are not limited to statistics from the CA Attorney General, statistics from Center for Disease Control, local HMIS data, local CES vulnerability information gathered through the CARS assessment, homeless census statistics, and data from the local YWCA and other providers serving those impacted by domestic violence. During the 2022 PIT count (the last full PIT count conducted), surveys were conducted to determine the rate of domestic violence occurrence in individuals experiencing homelessness. In Monterey County 10% of those surveyed reported currently experiencing domestic violence while 33% reported having a history of physical, emotional, or sexual abuse from another person they have stayed with. In San Benito County 8% of those surveyed reported currently experiencing domestic violence while 24% reported having a history of physical, emotional, or sexual abuse from another person they have stayed with. The PIT data and survey results were presented to the Leadership Council and other community members during the June 2022 CoC meeting and are posted on the CHSP website, accessible to the public.

(2) The CoC works closely with VSPs in the area, including sharing available data, to inform decisions regarding programming for DV survivors and provide regular trainings to the CoC and ESG service providers to help address the needs of DV survivors. The CoC solicited applications for CoC funding to address the needs of DV survivors. The Review Panel considers community needs and CoC priorities to determine which project applications should be submitted to HUD for funding and use de-identified aggregate data sources to support their approval of applications seeking DV bonus funding.

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
	1. whether your CoC has policies and procedures that include an emergency transfer plan;	
	2. the process for individuals and families to request an emergency transfer; and	
	3. the process your CoC uses to respond to individuals' and families' emergency transfer requests.	

(limit 2,500 characters)

(1) CARS policies and procedures includes specific policies and procedures related to emergency transfers. Policies and procedures are posted online and are publicly accessible to all individuals and families seeking or receiving CoC program assistance. Programs are responsible for informing all tenants of their right to request an emergency transfer upon program enrollment. CoC programs inform participants of the purpose of an emergency transfer, eligibility for emergency transfers, documentation required to request an emergency transfer, confidentiality protections, how an emergency transfer may occur, and guidance to tenants on safety and security.

(2) The CoC's emergency transfer plan outlined in CARS policies and procedures is based on a model emergency transfer plan published by HUD. Information is publicly posted and available for all CoC program participants. The process of requesting an emergency transfer is communicated to program participants upon enrollment. Program providers reiterate this information to participants when requested and will support them in completing the request, if assistance is needed. To request an emergency transfer, the program participant notifies the program provider and submits a written request to transfer to a safe unit. The written request includes either a statement expressing the participant reasonably believes there is a threat of imminent harm if the tenant were to remain in the same unit or a statement the participant was a victim of sexual assault and that assault occurred on the premises during the preceding 90 days.

(3) Households are informed that emergency transfers are first handled by the current housing provider, if another safe unit is available in the housing program. If the tenant does not believe the new unit would be safe, they may request transfer to another unit. If the housing provider is unable to accommodate the transfer request internally, they will connect with CARS. The CoC will work closely with the requesting agency, via CARS case conferencing, to troubleshoot issues and ensure immediate safety of the household. If an emergency transfer is necessary, CARS will assist in identifying another safe unit/program for the individual. The household will have priority over other applicants for CoC-funded units for which they are eligible. The original housing provider will also assist tenants in connecting with a local VSP to ensure household safety while the transfer is in process.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and	
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.	

(limit 2,500 characters)

(1) Survivors of DV, dating violence, sexual assault, and stalking have access to all housing and services in the CoC. Households may access the coordinated entry system (CARS) through a VSP or any access point they are comfortable working with. The screening process for CARS includes questions to identify households fleeing DV and those who prefer to receive services through VSPs. Households identified as DV survivors are connected with local VSPs. To help ensure equitable access while emphasizing safety, VSPs may elect or not elect to administer the CARS assessment process for clients. The VSP must have a standardized policy governing when and how they elect to use the CARS assessment process, including a process for referring the client to another agency that does administer the assessment, if needed. The pre-screening and assessment may only be administered on paper, and in no circumstances is identifying information entered into HMIS or onto the CARS master list. Rather, the assessment score and a unique identifier are provided to CoC/CARS staff, and the VSP destroys paper copies of the pre-screening and assessment tools. Once the household is entered onto the CARS master list under a unique identifier, the household will have full access to all available programs for which they are eligible.

(2) The CoC has multiple avenues for proactively identifying systemic barriers impacting survivors of DV. First, the CoC is in process of comprehensively evaluating CARS, including identifying access issues for different subpopulations including DV survivors. Second, the CoC is exploring ways to lessen the administrative lift for VSPs to legally and safely integrate their data with HMIS through a year of intensive HMIS technical assistance, with the purpose of supporting high quality data from VSP organizations. Third, members of the LEAD and YAB are empowered to bring forth issues impacting people experiencing homelessness. As issues are identified by their peers, the LEAD and YAB can escalate issues to CoC staff and the CoC Board to identify strategies to eliminate barriers. Finally, the CoC provides multiple opportunities through public meetings, including CoC meetings, for providers and community members to raise and discuss system barriers for DV survivors.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and	
2.	accounted for the unique and complex needs of survivors.	

(limit 2,500 characters)

(1) People with lived expertise can participate in the Lived Experience Advisory Directive (LEAD) or Youth Action Board (YAB). Multiple LEAD and YAB members have disclosed they have lived experience of domestic violence, dating violence, sexual assault, and stalking. The CoC keeps an open invitation for people with lived experience to join the LEAD and YAB at any time. Both groups are peer-led, with support from CoC staff to ensure members have the information and support, including compensation, needed to meaningfully participate. When working on special projects, such as supporting with building CoC Monitoring Policies, both LEAD and YAB members are offered honorariums to appropriately compensate the work they have supported in the CoC. CoC staff may bring specific asks to the groups, including requesting input to CoC-wide policies and programs. The LEAD and YAB are also empowered to identify and bring forth issues or proposed activities to the LMH CoC Board for discussion and consideration. In the past year, the LEAD and YAB participated in developing outreach standards the CoC's updated governance charter, and the CoC's Year 3 Lead Me Home Action Plan that lays the strategic direction for the next Fiscal Year. Specifically, members supported these processes by reviewing drafts, providing input, and providing language and policy recommendations to incorporate in both documents.

(2) The LEAD and YAB are peer-led, and the structure and location of meetings are designed by people with lived experience, helping to create an environment that is supportive and safe. It is common practice for members and supporting CoC staff to share pronouns and preferred names when meeting. CoC staff are committed to maintaining effective communication with all members and commonly communicate by email, phone, and text, depending on the preference of the members. Members of both the LEAD and YAB sign agreements which establish expectations for, among other things, expressing mutual respect and maintaining a safe space for all members. By signing the agreement, members consent to being identified as members of the LEAD and YAB. Members with lived experience of domestic violence or sexual assault are not required to disclose this status but many opt to in safe spaces.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

(1) Stakeholder feedback informs revisions and updates of CoC non- and antidiscrimination policies & the CoC Equity Framework. The CoC includes nondiscrimination policies in written standards (e.g., Emergency Shelter Standards & Outreach Standards), in coordinated entry (CARS) policies & procedures, and in contracts with funded agencies. The CoC and funded programs do not tolerate discrimination on the basis of race, color, national origin, ancestry, religion, sex, age, familial status, disability, HIV/AIDS diagnosis, actual or perceived sexual orientation, gender identity or expression, marital status, source of income, genetic information, or other reasons prohibited by law. CoC programs serve households based on their stated/preferred gender identity. In June, the CoC started receiving TA from Cal-ICH on the Equity Framework. The Equity Framework is being built alongside providers, community members, LEAD, YAB, and current/former program participants.

(2) The CoC monitors funded projects, including reviewing project policies and ensuring compliance with policies related to fairly and equitably serving LGBTQ+ individuals. The CoC provides TA & training for projects to ensure project-level antidiscrimination policies are consistent with CoC-level policies. Depending on the result of monitoring findings, the CoC will also provide guidance and TA to ensure program practices align with current policies.

(3) The CoC has an established monitoring plan for all CoC and ESG programs that enables the CoC to assist projects with efforts to comply with HUD regulations and align to local priorities and goals, including antidiscrimination policies and practices. Regular monitoring requires projects to submit information through an agency evaluation self-assessment, along with an onsite visit to gather additional information on project practices and operations. The CoC responds to complaints of discrimination from project participants. Participant complaints & grievances may warrant the CoC to conduct specialized monitoring to rapidly address issues. The CoC also monitors for discrimination through an annual disparities analysis of the system to understand which clients agencies are serving.

(4) The CoC addresses non-compliance with projects in violation of antidiscrimination policies by creating a plan of action, with expectations for correcting violations and a timeline for reviewing compliance. If issues persist, the CoC may opt to reallocate funding.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Housing Authority of the County of Monterey	29%	Yes-HCV	Yes
Housing Authority of the County of Santa Cruz	34%	Yes-HCV	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

(1) The CoC works with both the Monterey County PHA and Santa Cruz PHA to develop strategies to provide permanent housing resources to unhoused residents. Both the Monterey County PHA and Santa Cruz PHA have documented homeless admission and moving on preferences in their administration plans. Monterey County PHA has a preference for homeless individuals and families referred by the Monterey County CoC and awards 50 additional points to these applicants. Monterey County PHA has also allocated 200 vouchers 100% dedicated to homeless individuals and families in Monterey County. The Housing Authority of the County of Santa Cruz has a homeless set aside for people experiencing homelessness from San Benito County as well as set asides in special programs, including HUD VASH, family unification, medically vulnerable homeless, St. Stephens senior housing, Pippin Orchard Apartments, and Resetar Residential Hotel. Additionally, the Santa Cruz County PHA has a moving on preferences for individuals graduating Shelter+Care and YHDP programs and the Monterey County PHA has a preference for formerly homeless families enrolled in case management, transitional housing, or other self-sufficiency programs.

(2) N/A

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.
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PHA
Housing Authority...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Housing Authority of the County of Monterey

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	17
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	16
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	94%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

(1) The Review Panel evaluates whether projects are following Housing First (HF) by examining performance data and the application narrative. The Review Panel can interview applicant agencies, asking for specific examples from practice or additional information, to gain needed to accurately score the application. Issues identified through the competition may result in the CoC developing an action plan with the project to resolve issues.

(2) Project applications are scored based on how they responded to e-snaps application questions regarding preventing barriers to enrollment and termination (i.e., aligning with HF). The Review Panel examines the following factors to confirm whether the project adheres to HF as they've reported in these checkboxes: exits/retention in housing, subpopulations served, occupancy (as low occupancy may indicate they are frequently rejecting coordinated entry [CARS] referrals), descriptions of unresolved audit/monitoring findings, and narratives related to the description of the program and operations. Any potential issues identified are brought to the agency during an interview where they can clarify/explain their project's practices.

(3) Outside of the competition period, the CoC monitors projects for compliance with HF principles through CARS by reviewing rejected referrals from funded projects. Projects may reject referrals for specific limited reasons which does not include anything violating HF principles (i.e., requiring sobriety, etc.). Projects must provide a denial letter with an explanation. CARS staff review rejections and contact the project if the rejection violates HF or is otherwise inappropriate. CARS staff works with the projects to eliminate barriers to accepting the referral. Additionally, the CoC has a client grievance process where clients submit a grievance if they feel they were rejected or terminated from a program for unfair reasons, including reasons violating HF principles. An appeals committee reviews the grievance and can override a project's decision. Additionally, through this past year, YHDP Monitoring Policies & Procedures were drafted by CoC staff and the YAB. The YHDP Monitoring Policies & Procedures include HF compliance, as well as client feedback that addresses any discrimination to receive housing. The CoC Board will approve policies in Oct.2023. In 2024, with the support of the YAB, the LEAD will conduct a similar process to revise the CoC Monitoring Policies & Procedures.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and

4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.
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(limit 2,500 characters)

(1) The CoC has multiple specialized & general Street Outreach Teams (SOT) who work collaboratively to reach various populations and areas of the CoC's region. SOTs provide case management and connections to critical services and systems, such as minor health treatment, medical services, financial benefits, transportation, meals, and access to shelter. SOTs communicate information regarding available shelter and housing opportunities to clients regardless of race, ethnicity, religion, sexual orientation, gender identity, or disability, in a way that furthers fair housing and avoids discrimination. SOTs use best practices such as motivational interviewing, trauma-informed practices, Housing First principles, and culturally sensitive practices to build rapport with clients. Using HMIS in the field, SOTs assess clients & input client info into CARS from remote areas of the CoC geography. The CoC convenes Outreach Coordination monthly meetings, attended by all SOTs operating in the CoC, to share best practices and resources and better coordinate services to ensure all unsheltered individuals are identified and engaged. These meetings are peer led, with CoC staff supporting and providing space to host the meeting.

(2) An estimated 95% of the CoC's geographic area is accessible to SOTs. The CoC's SOTs cover 100% of the accessible CoC geographic area.

(3) Outreach occurs 7 days a week. Regular outreach schedules may be adjusted to be available for community events or to respond to emerging needs at encampments.

(4) Different SOTs have tailored their services to serve specific subpopulations, including youth, people with ongoing medical needs, veterans, people with mental health disorders, and victims/people at risk of sexual abuse, prostitution, trafficking, or sexual exploitation. This allows SOTs to build a positive reputation among different communities and engage those who may be least likely to request assistance. SOTs partner to increase engagement. For instance, Access

Support Network provides street medicine services and mobile pharmacy alongside a SOT with existing relationships in encampments to increase engagement of those who may be wary of an unknown provider. SOTs have bi and multi-lingual staff and provide information in English and Spanish. SOTs use HMIS in the field, which makes it easy to connect to services those individuals & families who are most difficult to reach & least likely to request assistance.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
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NOFO Section V.B.1.k.	
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Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:
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	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	No
2.	Engaged/educated law enforcement	Yes	No
3.	Engaged/educated local business leaders	Yes	Yes
4.	Implemented community wide plans	Yes	Yes
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.i.	

		HIC Longitudinal HMIS Data	2022	2023
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	112	183

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	
	State Programs - CalFresh, Cal-Works, CFET	Yes

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

(1) Monterey County (MC) DSS & San Benito County HHS train CoC program staff on benefits at least annually, on behalf of the CoC. The last training (8/25/2022) included information on mainstream benefits, eligibility, and best practices on overcoming barriers to accessing & maintaining benefits. The CoC planned to hold one in July and is actively looking to reschedule. DSS has a close partnership with CHSP & provides information on mainstream benefits for distribution to the CoC. The CoC hosts SAP trainings with a local provider (Sun Street Centers). The last training was hosted on 08/04/2023. The CoC distributes information via postings on the CoC website, social media, and email lists, at minimum annually or as new information becomes available.

(2) The CoC collaborates closely with various healthcare organizations. County Health/Health and Human Services Departments, County Public Health Department, the Central CA Alliance for Health, Blue Anthem and various organizations that provide healthcare and behavioral health services are active participants in the CoC and committees. Through CoC meetings, they provide information that facilitate collaboration between the CoC and healthcare agencies to assist participants in receiving services. Assisting participants in accessing healthcare services as requested, is an expectation of all CoC- and ESG-funded programs. The CoC also partners with Clinica de Salud to provide outreach and help with enrollment and utilization of Medi-Cal as well as to provide medical services to unsheltered individuals, helping to connect outreach participants to medical services. The CoC will continue to find opportunities to build new partnerships and share best practices among providers to ensure CoC program participants have access to medical services.

(3) The CoC encourages all programs to train staff on SOAR. Information on SOAR trainings is provided to CoC members and stakeholders via CoC meetings, postings on the CoC website, social media, and the CoC email list.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

The CoC has made substantial progress in increasing the availability of non-congregate shelter and has actively sought (and continues to seek) funding through state sources to support these efforts. A total of 4 new non-congregate sites, with approximately 260 new units, are being developed or have recently been completed in the CoC through state Homekey funding. Additional single occupancy units are operating with support from the original state Project Roomkey funding, which has now converted to the Emergency Motel Program. The CoC continues to work with different municipalities in the region to identify different properties, such as former motels, that could be repurposed for additional non-congregate shelter units. Additionally, through 2023 HHAP CA State funding, the CoC supported a 6-unit non-congregate motel conversion for those single individuals experiencing homelessness with serious mental illness, as well as a 35 unit non-congregate shelter for women, children and families.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
NOFO Section V.B.1.o.		
Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:		
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

(1) The CoC developed stronger relationships with County Health/Health and Human Services and local healthcare providers during the pandemic. Lessons learned during COVID are being expanded to develop policies and procedures to respond to any potential future outbreaks, including processes for establishing isolations sites, providing accessible testing, providing equitable vaccine access and increasing access to hygiene stations. Procedures for responding to outbreaks involve utilizing street outreach and street medicine teams to deliver key services, identify people especially at-risk of illness or death from disease, and connect people to necessary resources, including advanced medical treatment or isolation sites. The safety and hygiene of a facility is additionally monitored through the CoC Monitoring Policies and is included in contract agreements with grantees.

(2) The CoC collaborates with public health agencies to prevent disease outbreaks, including outbreaks of COVID, tuberculosis, and other transmittable diseases. During the pandemic, the CoC partnered with local health agencies and other partners to provide isolation sites for people who tested positive for COVID, provide sanitation stations in encampments, and pop up testing and vaccine pop-up sites in locations accessible to unhoused residents in the CoC. In the CoC, Access Support Network provides mobile syringe exchange to prevent the spread of HCV and HIV, Dorothy's Place provides regular Hep C testing to outreach residents, and Clinica de Salud offers a mobile clinic for encampment residents to see a doctor/clinician at any time. CoC staff also participate in the Integration Initiative Steering Committee to connect with other public health leaders and develop strategies to prepare for any future outbreaks of infectious diseases.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
1.	shared information related to public health measures and homelessness, and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

(1) The CoC shares relevant public health information with providers through CoC meetings, postings on the CoC website, social media, and the CoC email list. During the height of COVID, information regarding opportunities for testing and vaccines were provided to providers to share with participants. All CoC providers were kept informed of updates to isolation procedures, including how to refer someone who had tested positive to an isolation site. Generally, CoC providers are informed of public health resources, such as HIV/HCV testing and safe needle exchange programs, to help prevent outbreaks or the spread of infectious diseases.

(2) CoC staff participate in the Integration Initiative Steering Committee. Representatives from local public health agencies are active participants in the CoC and regularly attend bi-monthly CoC meetings. This provides a regular forum for public health leaders to connect with area service providers to share critical information and resources that can prepare providers to prevent or limit disease outbreaks.

1D-9.	Centralized or Coordinated Entry System—Assessment Process.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

(1) The CoC's coordinated entry system (CARS) covers 100% of the CoC. CARS uses decentralized access points, including some mobile access points via street outreach. Access points include local and county governments, public housing authorities, faith-based organizations, community-based organizations, local law enforcement, educational liaisons, and select hospitals.

(2) CARS uses a standard assessment process, including a standardized tool (VI-SPDAT). The assessment can be conducted by any qualified participating agency. Only staff who are up-to-date on CARS trainings can provide assessments. All CARS households are first pre-screened to determine if they require homelessness assistance, if they have already been assessed, and whether they require specialized assistance, including connecting households fleeing DV with DV providers. ROIs are collected from assessed households (except DV households, to protect their privacy and confidentiality). CARS policies and procedures outline standard communication protocols and guidelines for staff to increase consistency and validity of the assessment process. This past year, the CoC was in its first year of building a Youth CARS, with a unique assessment and referral system. Youth CARS was built for and by Youth with Lived Experience, with a trauma-informed assessment and dynamic prioritization system. In the coming year, the CoC will undergo a similar process for the CoC-wide CARS.

(3) CARS is regularly evaluated using analyses of system data and feedback from providers and people with lived experience via surveys and focus groups. Evaluation findings, including those grounded in the experiences and opinions of people accessing CARS, are used to develop tangible action steps to improve CARS policies, procedures, and practices. Findings from the most recent CARS evaluation, completed in June 2022, resulted in plans to increase transparency of CARS and the assessment/referral/placement process, improving data quality (including keeping updated contact information), and developing a community-informed assessment tool to replace the VI-SPDAT. Additionally, when building the Youth CARS during the 100-Day Challenge Grant, the biggest barrier to meeting the goal of housing 100 youth in 100 days was CARS, which led to building the Youth CARS. In addition to regular evaluations, CARS includes a grievance process through which potential issues or opportunities for improvement, based on participant feedback.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
2.	prioritizes people most in need of assistance;	
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and	
4.	takes steps to reduce burdens on people using coordinated entry.	

(limit 2,500 characters)

(1) CARS reaches those least likely to seek assistance by using decentralized access points. People can access CARS through a variety of organizations including street outreach teams (SOTs), hospitals, faith-based organizations, community-based organizations, and other entities. This structure maximizes the likelihood people will enroll in CARS as virtually any agency that may come in contact with or have relationships with people experiencing homelessness can be approved to be a CARS-participating agency. SOTs are especially effective in connecting those least likely to seek assistance to CARS.

(2) CARS staff assesses & prioritizes clients based on VI-SPDAT score (family, single, & TAY), local priorities (chronically homeless, families with children, youth, veterans, & medically frail) & the level of service need to ensure those most in need are housed first.

(3) CARS policies and procedures prescribes specific timeline for client referrals: the program notifies CARS immediately when bed becomes available; CARS refers the next client on the list within 3 days; program aims to house client within 3 days of referral. If the client cannot be reached, absent extenuating circumstances, staff moves to the next client on the CARS list. The CARS Committee evaluates the system annually with opportunities to identify process improvements and ensure people access housing in a timely manner, consistent with their preferences.

(4) The CoC has worked to reduce burdens for people using CARS by creating decentralized access points (as described above) to provide access throughout the community and at a variety of agencies, ensuring CARS is accessible to agencies that do not use HMIS, and ensuring policies and procedures minimize barriers for participants once referred to housing. CARS agencies use the HOME App, which is widely accessible and allows for integration with HMIS. CARS participants are not excluded from the system for denying the offer of housing nor for missing appointments with programs they have been referred to. The CoC is currently revisiting the assessment tool and working with the community to develop an assessment tool/process that is trauma-informed and less invasive than the current tool.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry—Reporting Violations.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC through its centralized or coordinated entry:	
	1. affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;	
	2. informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
	3. reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

(limit 2,500 characters)

(1) CARS takes steps to ensure that client prioritization, matching, and referral to housing opportunities do not violate the non-discrimination requirements of the federal Fair Housing Act, which prohibits discrimination in housing transactions on the basis of race, national origin, sex, color, religion, disability status, and familial status, and do not violate California fair housing law which further prohibits discrimination in housing transactions on the basis of sexual orientation, gender identity, gender expression, marital status, medical condition, ancestry, source of income, age, genetic information, and arbitrary discrimination.

(2) All housing programs in the CoC must conform with federal, state, and local fair housing and civil rights laws. Housing providers are expected to inform new tenants of their rights as well as the process tenants can take to report and remedy any violations. Once a client completes a CARS Assessment, they are provided with a "Now What?" sheet, that informs participants of the process through CARS and what resources are available to them as they go through CARS. These resources include programs such as free legal services (e.g., California Rural Legal Assistance, Watsonville Legal Center), and tenant rights agencies (e.g., Echo Housing).

(3) Through its Housing Pipeline Committee, the CoC works closely with city jurisdiction partners to ensure that fair housing practices are adhered to. When a fair housing violations is in question, they get brought up to the Committee as well as the CoC Board, and to collaborate with the jurisdiction to remedy these actions. The CoC actively participates in the Consolidated Planning process for the City of Salinas, City of King, and County of Monterey. Through this process, the CoC shares any information gathered on any potential fair housing violations identified by CoC programs or CARS participants.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	04/30/2022

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

	Describe in the field below:
1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

(1) The Middlebury Institute of International Studies at Monterey completed a racial disparities assessment for the CoC in Spring 2022. The assessment was informed by HMIS data from the July 2020 – June 2021 timeframe. Statistical analysis consisted of three sets of analyses (t-tests and regressions) which: 1) identified if various demographic groups engaged with services at rates different from their share of the population; 2) identified disparities among demographic groups in the living situations to which they exited services; and 3) determined if there were disparate lengths of engagement with services among the racial, ethnic, and TAY identities analyzed.

(2) Findings revealed there are disparities in who experiences homelessness and engages with the CoC, but once they engage, disparities reverse and communities of color achieve better outcomes than white individuals. While American Indian and Native Alaskan individuals make up less than 0.2% of the regional population, they represent 1.32% of individuals engaging with CoC programs (7.8 times their population share). While Asian individuals make up 5.2% of the population, they only make up 0.97% of individuals engaging with the CoC system, making them underrepresented by about 5.4 times. Black/African American individuals are overrepresented in the system by about 2.8 times their population share (2.2% of the population and 6.8% of individuals engaging with the CoC system). Pacific Island and Native Hawaiian individuals did not show any significant difference in their rates of engagement compared to their share of the population. White individuals were underrepresented in the CoC system by 1.2 times; while they make up 51% of the population, they only make up 24.3% of the individuals who engage in the CoC system. Multiracial individuals engaged with CoC system at rate consistent with the population. And finally, Hispanic individuals were overrepresented in CoC system by roughly 7%. The analysis also examined the length of time that individuals engaged with homeless services. Overall, identity is a poor predictor of length of engagement, while the destination code to which someone exited services was a fairly good predictor. Once controlling for exit destination, only Pacific Islanders and Native Hawaiians showed any statistically significant difference in engagement length and were expected to be enrolled in services for 116 days longer than non-Latino whites.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	
<div>Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.</div>		

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes

6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	No
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The CoC has taken steps to reduce disparities by: A) incorporating responsibilities around diversity, equity, and inclusion in the CoC formally into the job expectations for the CoC Manager; B) creating a Youth Advisory Board with particular attention to including people from different social identities and cultural backgrounds (Race, ethnicity, LGBTQ+, pregnant and parenting, system involved, education); C) facilitating/hosting trainings on equity, oppression, and intersectionality, including recent trainings on authentic youth engagement, adultism, understanding power and power sharing, and empathy mapping and targeted universalism; D) incorporating questions regarding how agencies are addressing disparities and advancing equity into the CoC competition scoring criteria; E) considering equity in the development of various strategies and efforts.

Service providers: A) provide services and program materials in languages other than English, offer telephone translation services, and provide access to and partnership with local Native American organizations and translators (Mixteco, Triqui, and Zapoteco); B) adopt CoC-wide anti-discrimination policies and procedures in the provision of services; C) conduct and attend annual cultural competency and implicit bias trainings; D) examine and modify hiring practices to enhance diversity, follow anti-discrimination laws in hiring and employment, and cultivate professional development opportunities for employees; E) analyze client demographics and racial disparities in program outcomes, gather feedback from participants, and tailor services to racially and culturally diverse clients.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	
	Describe in the field below:	
1.	the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and	
2.	the tools your CoC uses.	

(limit 2,500 characters)

(1) The CoC created a publicly-accessible racial disparities dashboard, posted on the CoC's website, that includes demographic breakdowns of households engaging with the CoC compared to census data and demographic breakdowns of exits to permanent housing. This provides an accessible tool to track ongoing progress on the CoC's efforts to eliminate disparities in outcomes. The CoC regularly evaluates CARS, including examining data for racial disparities at different points in the system. With ongoing evaluation, the CoC will be able to track how changes to CARS policies, procedures, and practices positively impact existing disparities in the system.

(2) The CoC uses customized tools and analyses that combine various sources of data, including census data, HMIS data, and data from CARS, to identify disparities in the CoC's system.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section V.B.1.r.	
	Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.	

(limit 2,500 characters)

The CoC has a Youth Advisory Board (YAB) and a Lived Experience Advisory Directive (LEAD). Both serve as advisory groups to the LMH CoC Leadership Council and provide input to CoC- and system-level decisions.

To recruit participants to YAB, the CoC outreached to any youth who had completed an assessment in CARS; youth aged 18 – 24 were sent a survey, inquiring if they were interested in joining any leadership group. The CoC also advertised the opportunity via social media and recruited through youth service providers, grassroots organizations with connections to the youth community, and schools and colleges. The CoC also presented at other community meetings geared toward youth and posted flyers and brochures at local drop-in centers.

Outreach to engage people in LEAD occurs through marketing the opportunity through direct service providers and advocacy organizations.

In addition to these opportunities, the CoC has a total of four dedicated seats for people with lived expertise on the CoC Board/Leadership Council, including two representatives appointed by YAB and two appointed by LEAD. CHSP, as the Collaborative Applicant and HMIS lead, also employs two positions for youth with lived expertise to support in the building of Youth CARS, providing another avenue to serve in a leadership role. Finally, the CoC strives to engage people with lived expertise in planning for time-limited activities for those unable to make a longer commitment. People with lived experience assisted with the design and implementation of the Point-in-Time Count, and the CoC always engages at least one person with lived expertise on the Review and Rank Panel.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	9	1
2.	Participate on CoC committees, subcommittees, or workgroups.	9	1
3.	Included in the development or revision of your CoC's local competition rating factors.	0	1
4.	Included in the development or revision of your CoC's coordinated entry process.	9	1

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC and individual CoC organizations are committed to increasing professional development and employment opportunities to people with lived expertise. Recently CHSP, as the Collaborative Applicant and HMIS Lead, hired two staff with the lived experience of homelessness, the City of Salinas retooled their outreach model and incorporated peer partners (as paid positions) into their street outreach teams, and more CoC members are hiring positions exclusively for those with Lived Expertise, including Access Support Network & Dorothy's Place. The CoC sends out a weekly "Job Watch" letter to services providers with a list from entry-leadership level jobs. In addition, the CoC continues to engage in conversations with CoC providers and stakeholders to discuss and share ideas on modifying hiring and recruitment practices to effectively engage people with lived expertise in professional positions within the field.

The youth liaison to Y4A runs continuous case management to help the young leaders with professional development in the form of workshops (ex: resume building) and connections to the network to relevant career paths that the youth would like to take. Y4A is connected with the MCOE, local colleges, and workforce development boards from both Monterey and San Benito Counties to assist with the aforementioned services.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below:

1.	how your CoC routinely gathers feedback from people experiencing homelessness;
2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

(1) At the CoC-level, CHSP ensures any evaluation efforts of CARS or other system-level experiences include input and feedback from people with lived expertise. This includes seeking input and feedback from people with lived expertise as part of recent efforts to update the CoC governance charter, to develop CoC-wide outreach standards, and to develop an action plan detailing priorities for the CoC to focus on in the upcoming year.

(2) The CoC encourages individual providers to collect feedback from program participants to identify opportunities for improvement. As part of the competition process, funded providers are required to report on how they engage people with lived experience in decision-making which can include seeking feedback in program design and implementation. In addition, many individuals participating in leadership boards (YAB and LEAD) are current or former participants in funded programs and have the opportunity to inform system decisions based on their experience receiving assistance.

(3) The CoC identified several challenges faced by people with lived experience in the process of accessing housing through CARS. Based on findings from the most recent evaluation, which was heavily informed by the experiences and feedback from people assessed through the system, the CoC is beginning efforts to increase the transparency of the assessment/referral/placement processes for households, ensure the CoC maintains updated contact information for households, and develop a new assessment tool that is more user-friendly and less invasive to people completing the assessment. People with lived expertise contributed substantially to the outreach standards passed by the CoC in the past year. Based on their input on the challenges faced by unsheltered people and people staying in encampments, the CoC recognized there was a broader need to develop an Encampment Response Plan to ensure CoC agencies and partners engage with people living in encampments in a trauma-informed and dignified manner. Additionally, in the recent Governance Charter revision, the Charter Drafting group composed of those with lived-expertise strongly advocated for the implementation of a CoC-grievance process through the Monitoring & Evaluation Committee. Additionally, a LEAD and/or a YAB member will sit on the Monitoring & Evaluation Committee to support and ensure a fair grievance process.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

(limit 2,500 characters)

(1) The CoC convenes the Housing Pipeline Committee to identify opportunities to increase the affordable housing supply. The Committee's work has focused on expanding access to affordable housing through challenging Fair Market Rent in the area, based on findings from a Fair Market Analysis. The Committee will continue to examine local policies and rules to increase the affordable housing supply. Part of this work involves continuing to outreach to local (city and county) officials to formally adopt the Lead Me Home 5-year Plan, which includes several strategies to increase the pace and rate of affordable housing supply, including reforming policies and reducing regulatory barriers.

(2) Many barriers to housing development in the region tie to the cost of development, including costs incurred because of regulatory requirements. The CoC has increased the supply of affordable housing through various state-funded Homekey projects. The City of Salinas successfully acquired 3 Homekey sites to add a total of 202 units to the housing inventory. King City added 46 units for unaccompanied adults with a preference for individuals experiencing chronic homelessness. The City of Salinas is also in the process of developing affordable housing for families.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section V.B.2.a. and 2.g.	
	You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	

1.	Enter your CoC's local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	07/21/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC's local competition—meaning the date your CoC published the deadline.	07/21/2023

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	
	You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.

Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	100
2.	How many renewal projects did your CoC submit?	12
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

(1) The CoC used APR data to score renewal project applications, including measures related to permanent housing placement and retention. The competition timeframe (April 20221 – March 20223) was identified in the competition policies and approved by the Leadership Council. Renewal project applicants were informed of the timeframe for which performance data would be pulled as well as of the specific date CoC staff would pull data, providing ample time for projects to clean and/or review their data. This process ensured a consistent and fair data collection and analysis process across programs.

(2) For the purposes of the local competition, considerations for the length of time it takes to house people were incorporated into measures of occupancy and utilization. For programs with lower occupancy/utilization rates, the Review Panel had the opportunity to ask questions and understand why certain programs had lower utilization rates, which often related to length of time taken to enroll someone referred to the program.

(3) In addition to performance data, projects were scored based on the intended and actual populations served. Projects serving chronically homeless households and serving multiple subpopulations of severe needs (e.g., mental health disorders, low/no income, history of victimization, substance use disorders, etc.) received maximum points. In addition, projects were awarded points based on their alignment to Housing First which reflects an ability to effectively serve households with multiple severe service needs. By considering performance data in the context of populations served, the Review Panel could then ask any relevant follow-up questions of applicants to understand how they balance the need to demonstrate performance with the severe service needs of participants.

(4) The Review Panel was able to interview applicants, gaining additional information and context regarding the population served and how that may impact performance data. Many projects serving people with multiple severe service needs show high performance, reinforcing the need to continue to invest in permanent housing programs that could both serve those with severe service needs while maintaining a high program quality and high performance.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
1.	how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
3.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

(1) Competition policies and rating factors align with CoC priorities that are developed and refined through regular discussions with the Leadership Council, CoC Committees, and stakeholders, including individuals of different races and ethnicities. The Leadership Council, responsible for approving rating factors, includes local community leaders identifying as Latinx, Black, and White. The Leadership Council chair comes from a lineage of migrant farmworkers and is a champion for the farmworker community.

(2) The CoC aims to recruit a diverse panel to review and rank project applications each year. In 2023, four panelists were recruited including one Latinx individual with lived experience. In 2022, the Review Panel included 3 women of color (out of 4 panel members); two of those women also had lived expertise.

(3) The CoC's rating factors included points for agencies' efforts to reduce racial disparities and promote equity, and to engage people with lived experience in decision-making. Both of these factors directly relate to the CoC's broader efforts to foster equity. As part of the competition process, agencies were awarded points based on their explanation of the barriers faced by persons of different races and ethnicities and the steps taken to eliminate barriers, and their commitment to measuring and improving the agency's response to racial disparities. The Review Panel scored these responses and considered them in the process of determining overall ranking of projects.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

(1) The CoC monitors programs annually for HUD compliance, performance outcomes & concerns, and compliance with policies & procedures. The CoC may reallocate funding if a program fails to meet program requirements after attempts to correct program issues during the monitoring process. During the CoC competition, the Review Panel has discretion to recommend projects for partial or full reallocation based on application score, program performance, program/fund utilization, or other factors. Funding captured from an existing project will be used to fund a new project that meets NOFO requirements and is expected to advance the CoC's system performance measures. Any projects identified for reallocation are informed of this decision, in writing, outside of esnaps and given the opportunity to appeal the decision, if it was found the decision was made due to error in score calculation or because the Review Panel did not follow the process outlined in the competition policies.

(2) The CoC did not identify any low performing or less needed projects through the competition this year.

(3) The CoC did not reallocate any low performing or less needed projects through the competition this year.

(4) In 2022, the CoC opted to reallocate 4 projects, substantially increasing the amount of PSH available in the region. Based on the performance of renewal projects and the blend of projects now funded to meet community needs after substantial reallocation last year, the Review Panel determined no renewal projects should be reallocated this year.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	Yes
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/05/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank–if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	
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You must enter a date in question 1E-5c.

1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	
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You must enter a date in question 1E-5d.

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/21/2023
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2A-4.	Comparable Database for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

(1) The CoC worked with WellSky and VSPs to build a comparable database for agencies serving DV survivors using ESG funding (as the provider was first funded through ESG). The CoC and HMIS lead continue to coordinate with VSPs in the region to develop and implement the database, including ensuring it continues to meet changing standards. As the CoC has coordinated efforts, HMIS staff are well-versed in the new DV system and can provide technical support as needed to VSPs using the system.

(2) The comparable database used by Victim Service Providers in the CoC is HUD-compliant, including being compliant with FY 2022 HMIS data standards.

(3) The Monterey/San Benito Continuum of Care's HMIS is compliant with FY 2022 HMIS Data Standards.

2A-5. Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.

NOFO Section V.B.3.c. and V.B.7.

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	532	42	376	76.73%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	280	0	268	95.71%
4. Rapid Re-Housing (RRH) beds	183	0	183	100.00%
5. Permanent Supportive Housing (PSH) beds	614	0	342	55.70%
6. Other Permanent Housing (OPH) beds	0	0	0	

2A-5a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.

NOFO Section V.B.3.c.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1. steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and

2. how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

(1) The CoC has taken steps and improved HMIS bed coverage rates over the past three years. While some work slowed during the pandemic as providers and the CoC focused on urgent community needs, the CoC is re-focusing on these efforts. Many programs not currently participating in HMIS are small grassroots organizations, with limited administrative capacity. The CoC continues to work with them to understand barriers to participation and assist them in identifying potential solutions to overcome barriers and allow for HMIS participation. The CoC will specifically take the following steps to increase bed coverage over the next 12 months: 1) continue to monitor data quality and timely HMIS entries of participating agencies; 2) continue to highlight system-level data and analysis findings from HMIS in evaluations, reports, and presentations, emphasizing the importance and utility of HMIS for users; and 3) provide outreach and education to agencies not currently participating to encourage participation.

(2) The CoC will implement the aforementioned steps by 1) conducting a CoC-wide HMIS training on HMIS use, data standards, and policies & procedures; 2) conducting in-person, tailored outreach and education to help agencies not currently using HMIS to understand the benefits of participation; 3) use case conferencing meetings for CARS to remind projects to enter data into HMIS in a timely and accurate fashion, and use this platform as an opportunity to bring new agencies into HMIS.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.	
Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?		Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/27/2023
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2B-2.	PIT Count Data—HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/21/2023
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2B-3.	PIT Count—Effectively Counting Youth in Your CoC's Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:
1.	engaged unaccompanied youth and youth serving organizations in your CoC's most recent PIT count planning process;
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC's most recent PIT count planning process; and
3.	included youth experiencing homelessness as counters during your CoC's most recent unsheltered PIT count.

(limit 2,500 characters)

(1) The CoC partnered with the local youth outreach team, Community Human Services. This outreach team specializes specifically in outreaching to youth experiencing homelessness within Monterey County. The CoC also worked with the Monterey County Office of Education, specifically with the homeless liaison office, to capture and incorporate their data into the community's count.

(2) The CoC engaged local youth leaders engaged in the Youth Advisory Board to identify locations where homeless youth may be contacted. In addition, the CoC used outreach teams to identify encampments and other unsheltered locations where people (including youth) may be staying in the days leading up to the Count. Outreach teams were then deployed to those areas during the Count.

(3) Throughout the volunteer recruitment process for the PIT 2022 Count (the last unsheltered count), the CoC encouraged outreach teams to identify people with lived experience to assist in the count. The CoC also offered a payment incentive for anyone with lived experience that was interested in the count. Although there were adults with lived experience that participated in the count, there were no known youth with lived experience that were involved despite outreach efforts. The CoC plans to work with YHDP program recipients and the Youth Advisory Board to expand outreach to youth with lived experience in the next scheduled count.

2B-4.	PIT Count—Methodology Change—CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
	3. describe how the changes affected your CoC's PIT count results; or	
	4. state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

(limit 2,500 characters)

(1) The CoC made no changes to the sheltered PIT count implementation between 2022 and 2023.

(2) The CoC conducted its last unsheltered count in 2022. Therefore, there have been no changes to the unsheltered PIT count implementation between 2022 and 2023.

(3 & 4) Not applicable as the CoC did not conduct an unsheltered count in 2023.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless--Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

(1) The CoC conducted a housing market analysis and community input sessions throughout the development of the Lead Me Home 5-year plan. Input was gathered from providers, people with lived expertise, faith-based organizations, and other stakeholders. Risk factors for first-time homelessness identified through this process included: lack of income, loss of employment, mental & physical disabilities, growing rents, a shrinking rental market, and a lack of affordable housing. The market analysis supported these community-identified factors and found an estimated shortage of about 9200 units of extremely low-income housing in Monterey & San Benito combined. In addition, the COVID pandemic disproportionately impacted people of color including losing jobs, reduced work schedule, losing housing, and increased incidents of DV. These factors continue to impact households' likelihood of experiencing first-time homelessness.

(2) The CoC supports households at risk of homelessness by 1) expanding homelessness prevention through system-wide use of problem-solving/diversion practices; 2) building new PSH and extremely low-income affordable housing with local, state, and federal resources; 3) coordinating homelessness prevention between the homelessness response system and other systems of care, particularly those with which young people at risk of homelessness frequently engage such as the child welfare system, juvenile and adult justice systems, education system, and behavioral health system; 4) continuing to invest in homelessness prevention, rapid re-housing, and flexible or shallow subsidies to help prevent homelessness and facilitate rapid exits to permanent housing; 5) addressing racial disparities by evaluating outcomes for different racial/ethnic subpopulations and crafting specific solutions.

(3) The Coalition of Homeless Service Providers (CHSP) oversees these strategies through the Continuum of Care region.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoCs' geographic area?	No

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

(1) The CoC has participated in two community-wide 100-day challenges focused on assisting households to rapidly exit homelessness into permanent housing. These short events help CoC providers identify creative solutions to shorten the length of time homeless, some of which can be applied across the system permanently. More sustained strategies for reducing length of time homeless across the homelessness response system are identified in the Lead Me Home 5-Year Plan. These strategies include expanding housing solutions, including adding PSH units and rental assistance, expanding housing navigation services, and enriching and expanding outreach services with connections to housing. CoC/CARS policies also prioritize chronically homeless individuals and families and strive to place all families with children in permanent housing within 30 days. Working toward these performance goals will reduce length of time homeless across the system. Both PHAs serving CoC jurisdictions have a homeless preference in HCV programs and homeless set asides in project-based voucher programs including dedicated units for veterans, youth, & families in reunification.

(2) CoC/CARS policies prioritize chronically homeless individuals and families for placement into permanent housing. Chronically homeless households are targeted for assistance, with additional consideration given for households with high assessment scores, high severity of needs, and meeting other local priorities. The CoC utilizes outreach programs as access points, making CARS more accessible to providers in the field and helping connect people with the longest lengths of time homeless to the housing system.

(3) The Coalition of Homeless Service Providers oversees these strategies.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section V.B.5.d.	
	In the field below:	
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

(1) The CoC programs have offered short-term financial assistance, landlord incentives, and rental deposits to help rapidly house individuals and families. The CoC has also employed housing navigators whose positions require them to develop and sustain long-lasting partnerships with landlords. Both PHAs serving the CoC region have move-on preferences for households exiting transitional housing, and Monterey County PHA has allocated 200 vouchers for individuals and families experiencing homelessness. During the CoC competition, the CoC prioritizes funding and awards points to projects with high rates of exit to permanent housing and to projects that lower barriers to entry. All of these efforts help the CoC increase its rate that households exit into permanent housing.

(2) The CoC programs all provide services to increase self-sufficiency and independence, to the degree possible for each individual, including employment and educational services, financial training, behavioral health services, and access to mainstream benefits. During the CoC competition, the CoC prioritizes funding and awards points to projects that prevent termination based on a number of criteria such as failure to participate in services and failure to improve income. The CoC also hosts trainings, such as Housing First trainings, that provide information and strategies for housing programs to effectively serve and house individuals and families and avoid evicting or terminating participants.

(3) The Coalition of Homeless Services Providers oversees these strategies.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

(1) The CoC uses the VI-SPDAT, the CARS process, and HMIS data to identify people returning to homelessness. Before a client completes a full assessment, CARS staff and access agencies check HMIS to see if the client previously received services in the CoC. Clients who are identified as having returned to homelessness are assessed for additional service needs, such as mainstream benefits, employment, financial training, DV services, or behavioral health services. When CARS data don't align with HMIS data, or when client circumstances have changed, CARS staff/access points reassess the client to identify vulnerabilities not captured the first time.

(2) The CoC aims to reduce the rate of returns to homelessness by offering robust supportive services to program participants including behavioral health services, connections to mainstream resources and cash benefits, employment services, and emergency subsidies as needed. Program staff help reduce barriers to accessing benefits by assisting with transportation, gathering and organizing required documents, and helping with the application process. For individuals who are capable of working and for whom employment income can help them retain their housing, the CoC has built relationships with local employers who are open to hiring currently or formerly homeless individuals or enrolling them in job training programs. In addition, San Benito and Monterey Workforce Development Boards have MOUs with the CoC to prioritize homeless clients for access to jobs and training programs. The CoC also collaborates with local 211 services to divert those in need of prevention services directly to the United Way – Emergency Rental Assistance Program operator and Emergency Food & Shelter Program (EFSP) to help streamline those at risk of becoming homeless again to access needed services. CHSP staff sits on the funding committee of the United Way and collaborates with the United Way to fill gaps in funding in those areas where prevention funds are most needed.

(3) The Coalition of Homeless Services Providers oversees these strategies.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

(1) CoC providers offer supportive services tailored to the population served. Providers help connect participants who are able to work to job training and educational opportunities. As one example, Community Human Services (Safe Passage), a CoC-funded youth provider, supports their participants with career planning and work skills development and encourages participants to attend school and work part- or full-time within 60 days of entering the program. Safe Passage coordinates educational services and facilitates enrollment in local colleges. As another example, Sandy Shores (PSH program operated by Interim Inc.) helps clients connect with the Education Center at Monterey Peninsula College for college enrollment assistance and resources including financial aid, shower facilities, and other services.

(2) The CoC has a working relationship with both San Benito and Monterey County Workforce Development, both of which signed support letters for the CoC's YHDP application. The Director of Health and Human Services, who oversees Workforce Development in San Benito County, is a voting member of the Leadership Council, regularly attends CoC meetings, votes on local CoC priorities, informs CoC members of employment and training opportunities, and contributes to strategies for connecting individuals to jobs and training. San Benito's Community Services & Workforce Development coordinates most shelter and housing programs in San Benito County and facilitates a direct connection between housing and employment for its unhoused residents and often hires people with lived experience for their programs.

(3) The Coalition of Homeless Services Providers oversees these strategies.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

(1) The CoC offers training for funded providers and other local agencies on accessing mainstream benefits. Monterey County Dept. Of Social Services trains CoC program staff on accessing benefits programs including SSI/SSDI, CalWORKs, CalFresh, Medi-Cal, WIC, VA benefits, and other state and local programs. Included in trainings is information on eligibility criteria, application processes, best practices in identifying and solving barriers to accessing benefits. Program staff are also encouraged to attend SSI/SSDI Outreach, Access, & Recover trainings as well as joint CoC/DSS trainings on mainstream benefits. In the local CoC competition, having staff that have attended SOAR in the past 24 months is a scored criteria. Case managers at each CoC program will assess client income and identify mainstream benefits for which clients may be eligible. Program staff often assist clients in completing applications for TANF, CalFresh, general assistance, and other mainstream benefits. CoC veteran services providers partner with local VA and Veteran Resource Officers to help connect homeless veterans with VA benefits. Program staff help clients access mainstream benefits by providing transportation to appointments, gathering and submitting documentation, assisting with completing applications, and connecting to appropriate government agencies to submit and follow up on applications.

(2) The Coalition of Homeless Services Providers oversees these strategies.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
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3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
Step Up in King C...	PH-PSH	13	Housing

3A-3. List of Projects.

1. What is the name of the new project? Step Up in King City FY23

2. Enter the Unique Entity Identifier (UEI): JA9DL54US3E3

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 13

5. Select the type of leverage: Housing

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
--	--	-----

4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.I.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2023 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.I.(1)(c)	

1.	Enter the number of survivors that need housing or services:	1,362
2.	Enter the number of survivors your CoC is currently serving:	556
3.	Unmet Need:	806

4A-3a.	How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(c)	
	Describe in the field below:	
	1. how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
	2. the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
	3. if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

(1) In addition to the 556 DV survivors currently served in the CoC, there are an additional 806 DV survivors who have been assessed and are awaiting a housing referral via CARS. This number was pulled from a locked down provider in the HMIS specifically for clients fleeing domestic violence. This figure is up to date as of September 2023.

(2) This figure is taken from the locked down provider in HMIS and the DV comparable database. All data related to DV survivors (both those currently enrolled in programs and those awaiting housing referrals) are confidential.

(3) The CoC is unable to meet the needs of all survivors due to a lack of safe, secure, and affordable housing access. Given many households fleeing domestic violence are financially and socially isolated, these households rely on the services and resources of VSPs to locate and access housing and reestablish stability. Short-term assistance, in the form of RRH, has been an effective tool in assisting survivor households in regaining housing by providing housing access and ongoing supportive services for households through this transition.

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)	
	Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.	

Applicant Name
YWCA Monterey County

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2023 Priority Listing for New Projects:

1.	Applicant Name	YWCA Monterey County
2.	Project Name	YWCA HUD/CoC DV Housing First Expansion
3.	Project Rank on the Priority Listing	17
4.	Unique Entity Identifier (UEI)	J8BWED1KYFH6
5.	Amount Requested	\$280,866
6.	Rate of Housing Placement of DV Survivors–Percentage	43%
7.	Rate of Housing Retention of DV Survivors–Percentage	100%

4A-3b.1.	Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated both rates;
2.	whether the rates accounts for exits to safe housing destinations; and
3.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

(1) The formula used to calculate the rate of housing placement of DV survivors considered the number of clients housed divided by the referrals from Jan-December 2022. The formula used to calculate the rate of housing retention of DV survivors considered survivors housed divided by those that are still housed.

(2) Yes, the rate accounts for exit to safe housing destination.

(3) The comparable database the agency uses is CSG and an internal data tracker that consists of identifying phone calls for housing requests/referral and open case files.

4A-3c.	Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	
	Describe in the field below how the project applicant:	
1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;	
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;	
3.	determined which supportive services survivors needed;	
4.	connected survivors to supportive services; and	
5.	moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.	

(limit 2,500 characters)

(1) The agency has a spectrum of housing programs that includes our DV emergency shelter, transitional housing, and financial assistance that assists from crisis to long-term housing. The objective is to continue supporting survivors by addressing the barriers and long-term instability survivors may face once successfully leaving an abusive situation. Our approach is based on the Domestic Violence First Model that practices survivor-driven, trauma informed, advocacy, community engagement, and flexible financial assistance.

(2) Due to our VAWA and VOCA funding we are unable to use the HMIS database, but the process of the project is the prioritization list that receives referrals from the CoC partnering agencies.

(3) Ultimately the objective for a survivor is self-sufficiency and empowerment. Our holistic approach identifies comprehensive wrap-around supportive services that vary from education, health care, mental health well-being, financial literacy, employment, social services, childcare, therapy, legal assistance, transportation, housing navigation, and financial assistance.

(4) Supportive services that the agency provides includes therapy, legal services, housing navigation, case management, transportation, and financial literacy courses. Our DV housing counselor supports the survivor with linkages and referrals to partnering agencies that can assist with education, health care, and childcare.

(5) Our holistic approach for both housing case management and housing navigation services ensures that the survivors who are receiving our services address the level of needs identify the adequate tools or resources, as identified by the survivor. In addition, we highly consider the importance of retention services for the survivors as an important component of stability and sustainability.

4A-3d.	Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	
	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:	

1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
2.	making determinations and placements into safe housing;
3.	keeping information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

(limit 2,500 characters)

(1) Clients are asked if they are in a safe confidential location when speaking to them by phone or teleconferencing. We meet with clients in our office in a confidential room and with the client alone. If a client requests another person be present, we ask who they are and the reason for having them present to ensure they are not being coerced. We explain how we can't guarantee confidentiality from the other person and ask that they sign an ROI to allow the person to be present.

(2) Our client-based approach considers the client's placement based on assessments and their choice of geographic location due to trauma. To ensure confidentiality and safety, the information provided to landlords is minimal. To support clients in the transition, the housing department ensures that the unit is up to standards for door locks, smoke alarm, carbon monoxide, windows, security system, and creates a safety plan.

(3) Our location is not publicly disclosed. The location is given to the survivor the day of intake. We obtain a confidential agreement that reiterates the importance of confidentiality due to safety. Survivors are not allowed to receive mail or be picked up at the location. Pick up needs to be a minimum of four blocks away or in a public space. Participants are advised to turn off GPS to limit the possibility of tracking. Staff also complete the confidential agreement once hired. Staff do not share the location with anyone nor are there visitors at the locations. If maintenance is required, individuals who come by must also sign the confidential agreement and a member of staff will be present throughout the service. Staff do not share any information or discuss clients' situations, only in work-related spaces for case conferencing. For information, a comparable database is used because we serve DV victims/survivors. Information is kept in cabinets that are double locked with accessibility only to staff.

(4) All our staff participate in a 40-hour DV course, which consist of the dynamics of DV, confidentiality, privilege, HIPPA, and safety plans. Staff are trained to do danger assessments.

(5) To ensure participants' safety 24/7, camera security is used. The alarm company monitors our service and will dispatch police if any danger arises. Staff walk through to ensure that the unit up to standard and can repair damage. Create a safety plan with the client. Participants can call the YWCA MC crisis line 24/7 to report concerns, needs, or questions.

4A-3d.1.	Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.

(limit 2,500 characters)

Survivors complete an exit survey that inquire about their safety during the programs stay. If a client's location is compromised, they are relocated to a safe location to ensure the safety of others. If a situation as such may arise the situation can be considered to prevent any similar situation.

4A-3e.	Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

1.	prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

(1) Survivors who are interested in our housing programs connect with our crisis line that is accessible.

(2) Due to the trauma informed care, Housing First training, and the 40-hour DV training for staff, the focus becomes empowering survivors and representing their voice in spaces that are possible. An understanding that our goal is to help empower our community through the services the agency provides, as the staff understand the impacts at the micro, macro, and mezzo level.

(3) Clients are provided access to psychotherapy services in which they learn about their individual traumas and work through them.

(4) As a DVHF program, empowering and respecting the autonomy of the client is vital. In assessing the client's needs and experience, staff are mindful of the sensitivity of questions, trauma, trust, safety, rapport, as staff approaches the conversation. During the conversation, when identifying the needs motivational speaking and strength-based approach is imperative as survivors establish their personal objectives, creating a plan of action that provides community resources.

(5) Effective communication with client who are non-English speakers or who have Limited English Proficiency (LEP) is achieved through bilingual staff, translated written materials, and contracted interpretation/translation services. Staff are trained in evidence-based practices such as Motivational Interviewing techniques and Trauma-Informed Care. Staff understand the disparate and disproportionate impacts of violence on individuals of color as well as LGBTQ identifying individuals and how social determinates of health impact mental and physical well-being. Serving a predominately Latino/a population, we understand that Latinas are at a high risk for domestic victimization. Staff are sensitive to diversity and difference in practice and strive to empower clients who have been historically disadvantaged. Services are provided in a culturally sensitive manner, paying attention to client language preference, level of understanding of materials, and disability status.

(6) Our organization has reliable and professional relationships with community service partners in Monterey County, should a client need services that are out of the scope of our practices, we refer out to these community workshops, or individual organizations such as Sun Street Centers, First Five, MCOE to name a few. Internally we do provide group therapy sessions that provide psychoeducational group settings.

(7) Survivors are referred to partnering agencies that support with trauma-informed parenting classes in the community that provides trauma-informed and attachment-based tools, techniques, and information that empower participants to effectively parent their children. The legal advocate in the agency provides support with restraining order, seize desist, but can also connect survivors with community referrals for legal services. The Housing navigator also provides housing resources to ensure survivors' housing rights are respected.

4A-3f.	Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

The DVHF supports clients with the wrap-around comprehensive services that focus on the client's needs to successfully identify safe and permanent housing. Key components for that are important to address are as follows:

- oHousing Navigation: Housing navigation services consist of assisting clients with completing application, safety planning, inspecting unit, connecting with landlord/property managements, housing education, housing intake, and financial literacy modules specific to DV, tenant rights, and retention services.
- oFinancial Literacy: In partnership with the Allstate Foundation, staff provides financial literacy specific to survivors of Domestic Violence that teach clients about basic financial fundamentals, mastering credit basics, building financial foundations, and long-term planning
- oCrisis DV services: Our advocates, who have 40-hour DV training and practice trauma informed care, are available to answer our crisis line 24/7 that supports safe planning, emergency shelter, connecting callers with resources in the community.
- oLegal service: Legal advocates support survivors with navigating the system by providing support with restraining orders, seize and desist letters, Safe-At-Home program, and accompanying survivors to their court dates for support. Legal advocates screen survivors for U-Visa eligibility and refer to agencies or attorneys who support survivors with the process.
- oEmployment and Education: Advocates support client with referrals to partnering agencies for employment opportunities, training, and education. In addition, to supporting with resume building.
- oCase management-. Advocates provide case management and information and referral services to clients so that they can address their goals related to housing, employment, safe planning, education, health, mental well-being, and other important life sectors while in the program.
- oTherapy Services- Survivors who are seeking therapy connect with our therapy services.
- oTransportation- If survivors do not have transportation, bus passes are provided to ensure they can connect with services, doctor appointments, employment, etc

4A-3g.	Plan for Trauma-Informed, Victim-Centered Practices for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(e)	

Describe in the field below examples of how the new project(s) will:

1.	prioritize placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
2.	establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;

5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

(1) We uphold policies and procedures regarding the housing and shelter referrals of survivors that meet the program's criteria. The project practices low-barrier and accessibility to comprehensive wrap around services and addresses the risk for homelessness and long-term instability survivors face when leaving an abusive situation.

(2) We lower barriers our clients face in finding appropriate housing. Our DV Housing Counselor works with clients to reach a level of self-determination, contribute to decision making, and achieve better client outcomes. The success of this program relies on the idea that clients can access housing without any pre-conditions. We developed this program around the five pillars of the Housing First model, and we open service options to clients such as legal, food and home essentials assistance. Our Housing Department staff are bilingual and trained in trauma informed care to best address participants' various needs.

(3) The clinical department provides many therapeutic services to address the needs of clients. When a client begins treatment, our clinicians administer assessments and develop a treatment plan. YWCA MC clinicians are trained in evidence-based practices, including Trauma-Focused Cognitive Behavioral Therapy, Eye Movement Desensitization and Reprocessing (EMDR), play therapy, Cognitive Behavioral Therapy, and motivational interviewing. Our clinical staff includes one full-time LMFT, two AMFTs, and 2 ACSW's. Two staff members are trained in TF-CBT and four are trained in EMDR. We have a Licensed Clinical Social Worker (LCSW) on contract to provide supervision to our interns during each semester of graduate level education in social work, marriage and family therapy or similar programs.

(4) A staff member will administer an intake with the client to identify the needs and services that may be beneficial, inclusive of the client's plan of action. In identifying the needs, clients share their capacities, knowledge, skills, connections, and understanding of community resources. The staff then provide them with the tools to hone their skills to empower themselves. The support helps them navigate the system, resources, or services to a greater extent for future self-advocacy.

(5) Our agency developed a Diversity, Equity and Inclusion (DEI) plan to create a workplace environment that respects the lived experiences of all. We reflect the racial and ethnic makeup of the clients we serve, and our hiring practices reflect that same commitment to our DEI plan. We provide year-round training in areas that our DEI plan focuses on: Sexual Harassment, LGBTQ+, housing rights through Housing & Economic Rights Advocates (HERA). and we also provide trainings to the community at large in community response to DV and human trafficking. Our senior management team is responsible for all policies and trainings that involve cultural competency, equality and inclusivity—each senior staff member has implemented an open-door policy for those staff and clients who need resources or has a workplace or program issue. We record any concerns or incidents from staff or clients and address any issues immediately and make modifications to programing if the need arises.

(6) Our housing programs, specifically in the transitional housing, are communal spaces for survivors to connect if they feel comfortable and open to socializing. Additionally, survivors have accessible services to therapy and are encouraged to connect with any spiritual, faith-based, or community groups to support in their journey.

(7) Our bilingual, licensed therapists provide individual, family, and couples counseling based on a trauma informed model. In 1995, we established a Restraining Order Clinic that grew into our current Legal Advocacy Program providing support for protective orders and accompaniment when victims testify against abusers, and case management—who also refers childcare request to other agency partners, such as Mexican American Opportunity Foundation (MAOF) that helps mostly farmers obtain childcare and other resources. We have worked with clients receiving housing, therapy and legal services and linkages to childcare resources, who successfully ended abusive relationships and established their own housing away from the person causing them harm.

4A-3h.	Involving Survivors in Policy and Program Development, Operations, and Evaluation of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(f)	
	Describe in the field below how the new project will involve survivors:	
1.	with a range of lived expertise; and	
2.	in policy and program development throughout the project's operation.	

(limit 2,500 characters)

(1) As part of our program, survivors complete an exit survey that reflects an honest experience while in the housing programs. The staff then review to understand from the survivor's perspective what was appreciated, what could be done better, and what may be needed. In addition, the staff participates in training that is delivered by survivors who may face a range of barriers that can be delivered only by survivors. As understanding their experience and perspective and influence ideas, services, programming, or policies that would be more effective as that is the overall goal.

(2) Through evaluations during and after completion of the program to obtain feedback, we will host focus groups with survivors.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.		
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.		
3.	We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.		
4.	Attachments must match the questions they are associated with.		
5.	Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.		
6.	If you cannot read the attachment, it is likely we cannot read it either.		
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).		
	. We must be able to read everything you want us to consider in any attachment.		
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.		
8.	Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.		
Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/22/2023
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	09/22/2023
1D-11a. Letter Signed by Working Group	Yes	Letter Signed by ...	09/25/2023
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	09/18/2023
1E-1. Web Posting of Local Competition Deadline	Yes	Web Posting of Lo...	09/18/2023
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/18/2023
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	09/22/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/18/2023
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/19/2023
1E-5b. Local Competition Selection Results	Yes	Local Competition...	09/18/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		

1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HDX Competition R...	09/22/2023
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	09/25/2023
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Letter Signed by Working Group

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Web Posting of Local Competition Deadline

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: HDX Competition Report

Attachment Details

Document Description: Housing Leveraging Commitment

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	07/28/2023
1B. Inclusive Structure	09/25/2023
1C. Coordination and Engagement	09/25/2023
1D. Coordination and Engagement Cont'd	09/25/2023
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	09/25/2023
2B. Point-in-Time (PIT) Count	09/25/2023
2C. System Performance	09/25/2023
3A. Coordination with Housing and Healthcare	09/25/2023
3B. Rehabilitation/New Construction Costs	09/25/2023
3C. Serving Homeless Under Other Federal Statutes	09/25/2023

4A. DV Bonus Project Applicants	09/25/2023
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

Attachment 1C-7: PHA Homeless Preference

This attachment includes excerpts from the Administrative Plans of the Housing Authorities for the County of Monterey and the County of Santa Cruz, the two Housing Authorities the CoC works most closely with. Excerpts show both Housing Authorities have a limited homeless preference.

Housing Authority County of Monterey

ADMINISTRATIVE PLAN

FOR THE

HOUSING CHOICE VOUCHER PROGRAM

Product #301-002

January 1, 2005

Revision Date	Revision Date
September 1, 2005	May 1, 2011
May 1, 2006	April 1, 2012
December 1, 2006	April 1, 2013
July 1, 2007	May 1, 2014
August 1, 2008	October 1, 2014
November 1, 2008	March 23, 2015]
October 1, 2009	September 27, 2016
August 1, 2010	September 25, 2017
December 13, 2021	

Approved by the HA Board of Commissioners: December 13, 2021

Housing Authority County of Monterey

**ADMINISTRATIVE PLAN
FOR THE
HOUSING CHOICE VOUCHER PROGRAM**

December 13, 2021

Administrative Plan -Table of Contents

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Removal from the Waiting List

HACM Policy

If at any time an applicant family is on the waiting list, the HACM determines that the family is not eligible for assistance (see Chapter 3), the family will be removed from the waiting list.

If a family is removed from the waiting list because the HACM has determined the family is not eligible for assistance, a notice will be sent to the family's address of record as well as to any alternate address provided on the initial application. The notice will state the reasons the family was removed from the waiting list and will inform the family how to request an informal review regarding the HACM's decision (see Chapter 16) [24 CFR 982.201(f)].

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the HACM and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The HACM must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the HACM's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the HACM may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The HACM must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a HACM funding for a specified category of families on the waiting list. The HACM must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the HACM may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

The HACM administers the following types of targeted funding:

Shelter Plus Care Program

Family Unification Program

VASH

HACM Policy

Participants that have utilized the VASH, Family Unification or Shelter Plus Care Programs for a three-year term and that no longer require supportive services are eligible to transition to the regular HCV Program (with availability) provided they meet all other eligibility requirements. Verification from the supportive services provider stating that supportive services are no longer needed is required.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

Set- Aside Homeless Program

The Set-Aside Homeless Program will allow homeless eligible families to be referred by Monterey County Continuum of Care agencies who are exiting transitional housing, emergency shelters or who meet the HUD definition of homeless. Referring agencies must provide one year of case management.

4-III.C. SELECTION METHOD

HACM must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the HACM will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

HACM is permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the HACM to establish other local preferences, at its discretion. Any local preferences established must be consistent with the HACM plan and the consolidated plan and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

HACM Policy

The HACM will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.

Local preferences will be used to select 75% families from the waiting list and the remaining 25% will be selected by date and time.

From all eligible families: Selection shall be made without regard to race, color, creed, religion, sex, national origin, age familial status, or disability.

Each preference will receive an allocation of points. The more preference points an applicant has, the higher the applicant's place on the waiting list.

Local Preference with the same points will be ranked by the Ranking Point system and the date and time of application.

- The HACM will offer a preference to families who have had their Section 8 Housing Choice Voucher revoked/suspended due to HUD HAP funding shortfalls within the last 12 months. (50 points)
- Monterey County Resident- County residency preference will be given to an applicant that lives or works in Monterey County at the time of application. (50 points)
- Working Family- A Working family preference will be given to an applicant where the head, spouse or co-head is employed at least 24 hours a week. A preference will also be given if the head, spouse, or co-head are active participants in an accredited educational and training programs designed to prepare the individual for the job market. (15 points).
- Elderly or Disabled Person- An elderly preference applies if the head, spouse, or co-head is a person who is age 62 or older. A disabled person preference is given if any family member receives Social Security or Supplemental Security benefits or otherwise meets the definition of disabled as defined under Section 223 of the Social Security Act. (15 points)
- United States Veteran's - This preference applies to active US Armed Forces Veterans and their surviving spouses. (10 points)

- Involuntary Displacement- An applicant is, or will be, involuntarily displaced if the applicant has vacated or will vacate his/her housing unit as a result of one or more of the following actions: (Maximum 50 points)
 - Displaced by a HUD Program- Includes displacement because of disposition of a public housing or multifamily rental housing project by HUD under Section 203 of the Housing and Community Development Amendments of 1978.
 - Displaced to avoid reprisals- Family members provided information on criminal activities to a law enforcement agency; and, based on a threat assessment, the District Attorney Office recommends relocating the family to avoid or minimize the risk of violence against family members as a reprisal for providing such information.
 - Displaced by government action- Displacement activity carried on by a local code enforcement agency or uninhabitability as a result of a disaster such as fire or flood as verified by FEMA, American Red Cross or other disaster assistance agency. Local agency is defined as a public code enforcement agency in Monterey County.
- The PHA will offer a preference to families that include victims of domestic violence, dating violence, sexual assault, or stalking who have either been referred by a partnering service agency or consortia or is seeking an emergency transfer under VAWA from the PHA's public housing program or other covered housing program operated by the PHA. The PHA will work with the following partnering service agencies: [Insert name(s) of agencies] The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval. 10 points)
- Live -In Place- Families who are considered to be living in place. Those living in a unit that will be brought under contract where the landlord accepts the HCV Program. Verification required will be a copy of their lease in an appropriate size dwelling unit for the family. HACM will also require utility bills for a three-month period verifying their residency in the unit. (20 points)
- **Set-Aside Homeless Preference-** Eligible homeless applicants referred by agencies through the County of Monterey Continuum of Care who are exiting transitional housing programs or emergency shelters with no other permanent housing placement options. Must meet the HUD definition of homeless as defined in the Hearth Act. HACM has reserved 200 Housing Choice Vouchers for the Homeless Set-Aside. (50 points)
- **Formerly Homeless-** Formerly homeless families or homeless families actively enrolled in case management, transitional housing, or other self-sufficiency program. (25 points)

ADMINISTRATIVE PLAN

Section 8 Housing Choice Voucher Program

Housing Authority of the County of Santa Cruz



The Administrative Plan contains those policies of the Housing Authority of the County of Santa Cruz that have been adopted by the Board of Commissioners, as required by [24CFR 982.54](#), governing the establishment and administration of a waiting list, the issuance of Section 8 Housing Choice Vouchers, and overall program administration. The Housing Authority reserves the right to amend the Administrative Plan.

August 16, 2023

Please note that the electronic copy of this document contains hyperlinks to applicable HUD regulations and other references. An electronic copy of this document is available at the following website: <http://www.hacosantacruz.org/agency.htm>. If you cannot access the electronic copy of this document, copies of the referenced links and regulations will be available upon request.

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I. Selecting Applicants from the Waiting List, Targeting, Preferences, Closing and Opening Waiting List

Selecting Applicants from the Waiting List

All program admissions, except for special programs (described in Section III), and special admissions, must come from the applicable waiting list. Special admissions, defined by Housing and Urban Development (HUD) in 24 [CFR 982.203](#) consist of HUD awards that are targeted for families living in specified units. Such HUD awards may include families displaced because of demolition or disposition of a public housing unit, families residing in a multifamily rental housing project when HUD sells, forecloses, or demolishes the project, or other circumstances as determined by HUD.

When a waiting list is open, the Housing Authority accepts pre-applications from all interested persons and places their name on the waiting list in accordance to that waiting list's policy (either random number sequence or lottery).

When a waiting list is closed to the general public, the Housing Authority may accept direct referrals for applicants that are eligible for preferences or special programs, as defined below. In all cases, the Housing Authority will endeavor to serve preference or special program eligible applicants already on the waiting list before accepting referrals for new preference or special program eligible applicants. Additionally, while a waiting list is closed, the Housing Authority will add applicants to the waiting list when required to do so by HUD, including but not limited to instances where eligible households are residing in units newly accepted into the Project-Based Voucher Program.

Upon the close-out of the Consolidated Annual Contributions Contract (CACC) with HUD for Low Income Public Housing, any remaining active applicants on the Low-Income Public Housing Waiting List will be contacted and provided with an opportunity to be added to the end of the Santa Cruz County Housing Choice Voucher Waiting List. Such applicants would receive preference for the former Public Housing units as units become available.

Except as otherwise stated, applicants are selected based on random number sequence or lottery. As applicants approach the top of a waiting list, full applications are issued. Those applicants, who have submitted a complete application and are certified eligible for Housing Choice Voucher assistance, are issued vouchers based on the date that eligibility was determined, in accordance with income targeting requirements.

All households who complete a pre-application to place their name on the waiting list are informed in writing of their responsibility to report any change in address promptly.

Pre-applications (those on the waiting list) will be cancelled from the waiting list if

1. they do not respond to required written correspondence within the given time period; and
2. mail sent to their last reported address is returned by the post office.

Exceptions for persons with disabilities: Exceptions will be granted for pre-applicants and applicants with disabilities, as defined in [24 CFR 5.403](#) who were not able to respond within the time frame due to their disability. Exceptions may also be granted for hospitalization of sufficient duration to be the cause of the lack of response.

The Housing Authority will consider requests for reinstatement on the waiting list. The Housing Authority will consider the date of most recent contact, the length of time between cancellation and reinstatement request, disability status, homelessness or lack of access to mail, and other factors.

The Housing Authority may conduct voucher issuance briefings remotely via telephone or video conferencing.

Number of Waiting Lists

The Housing Authority maintains a combined waiting list for the Santa Cruz County Housing Choice Voucher Program (HCV), the Moderate Rehabilitation Program, and for some units of the Project-Based Voucher Program that do not have site-based waiting lists. (See exceptions for Special Programs in Section III.) Additionally, the Housing Authority maintains a separate waiting list for the Housing Choice Voucher Program for the Cities of Hollister and San Juan Bautista. Should a household (a) come up on both waiting lists at the same time or (b) is housed in the program **and** comes up on the waiting list, the household is entitled to only one voucher. At no time shall a household be permitted more than one active voucher.

Medicaid Waiver

The Housing Authority has established a waiting list for applicants who are eligible for a Medicaid Waiver and are referred by agencies with an active memorandum of understanding (MOU) with the Housing Authority. Available vouchers are issued based on date of placement on the waiting list.

Site-Based Waiting Lists for Project Based Developments

Project-Based Voucher sites may have separate site-based waiting lists, as listed below. The Housing Authority will consider the establishment of additional site-based waiting lists for new Project-Based Voucher contracts on a case-by-case basis. Units in all other Project Based Voucher developments are offered based on placement on the Housing Choice Voucher waiting list. Existing Housing Choice Voucher holders may transfer into a Project-Based Unit in developments that utilize a combined waiting list. Such voucher holders will be given preference over waiting list applicants.

PBV Development	Location	Waiting List Conditions
<u>El Centro</u> 44 PBV units – senior housing	1110 Pacific Avenue Santa Cruz	44 units - Date of placement on the waiting list
<u>Resetar Residential Hotel</u> 53 PBV units	15 West Lake Avenue Watsonville	45 PBV units - date of placement on the waiting list 8 HUD VASH PBV units - referrals from Veterans Administration

PBV Development	Location	Waiting List Conditions
<u>St. Stephens Senior Housing</u> 39 PBV units – senior housing	2510 Soquel Avenue Santa Cruz	29 PBV units - lottery number on the waiting list 5 HUD VASH PBV units - referrals from Veterans Administration 5 PBV units for frail elderly – referrals from Health Projects Center
<u>Pippin Orchards Apartments</u> 31 PBV units	56 Atkinson Lane Watsonville	25 PBV units- lottery number on the HCV waiting list 6 PBV units for persons with disabilities who will most benefit from supportive services – referrals from Housing Choices Coalition
<u>Sunrise Senior Apartments</u> 48 PBV units – senior housing	580 Westside Blvd. Hollister	43 PBV units - Sunrise Senior Apartments will use a site-based waiting list. Applications will be processed based on date the application is received. 5 HUD VASH PBV units - referrals from Veterans Administration
<u>Water Street Apartments</u> 33 PBV units	708 Water Street Santa Cruz (City)	25 PBV units - lottery number on the HCV waiting list 8 PBV units for persons with disabilities who will most benefit from supportive services – referrals from Housing Choices Coalition
<u>San Andreas</u> 4 PBV units – farmworker housing	295 San Andreas Road Watsonville	4 PBV units- the Housing Authority may accept referrals of eligible families from Mid-Pen Housing’s waiting list.
<u>Villas del Paraiso</u> 14 PBV units – farmworker housing	340 Paraiso Drive Watsonville	14 PBV units - The Housing Authority may accept referrals of eligible families from Mid Pen Housing’s waiting list.
<u>Jardines del Valle</u> 5 PBV units	76 Murphy’s Crossing Road Santa Cruz County (unincorporated area)	5 PBV units - The Housing Authority may accept referrals of eligible families from Mid-Pen Housing’s waiting list
<u>Pajaro Valley Shelter Services</u> 4 PBV units	Scattered sites	4 units for formerly homeless families referred by Pajaro Valley Shelter Services

Waiting List Preferences for Designated Groups on the Housing Choice Voucher Waiting List

Waiting list preferences are described below. All preferences are verified. These preferences will not have the purpose or effect of delaying or otherwise denying admission to the program based on the race, color, ethnic origin, gender, gender identity, sexual orientation, religion, disability, or age of any member of an applicant family. Unless otherwise stated, waiting list preferences apply to the Santa Cruz County Housing Choice Voucher Waiting List. All preferences adopted by the Housing Authority are based on local housing needs and priorities as determined by the Housing Authority. With the exception of these waiting list preferences, all other applicants on the Housing Choice Voucher waiting lists will be assisted by lottery or random number sequence.

1. Live/Work Residency Preference

The Housing Authority has established a partial live/work residency preference, such that at least 75% of the families selected from the waiting list will either currently live or work in the jurisdiction of the waiting list. The residency preference is applicable to the Santa Cruz County Housing Choice Voucher Waiting List (for households with a head of household, spouse or registered domestic partner that lives/works in Santa Cruz County) and the Hollister/San Juan Bautista Housing Choice Voucher Waiting List (for households with a head of household, spouse or registered domestic partner that lives/works in San Benito County.) The residency preference ensures that the majority of the Housing Choice Vouchers, which have been awarded to the Housing Authority by HUD to serve our jurisdiction, will be made available to those who live or work in the jurisdiction.

2. Disabled and Medically Vulnerable Homeless Persons (DMV)

The Housing Authority has adopted a limited waiting list preference for disabled and medically vulnerable homeless persons. Housing Matters, using the Coordinated Entry System administered by the Continuum of Care (CoC), provides referrals for homeless persons who meet all of the following criteria:

- a) Disabled as defined by HUD at 24CFR 5.403.
- b) Medically vulnerable as determined by Continuum of Care prioritization policies.
- c) Homeless as defined by HUD per the HEARTH Act in Federal Register / Vol. 76, No. 233.
- d) Have established a case management plan with a provider of housing supportive services within Santa Cruz County.

A maximum of 150 households may be assisted by this preference program at any given time. The Housing Authority may continue to accept referrals for persons eligible for this preference while the waiting list is closed. DMV voucher holders who have been stably housed for 2 years may “graduate” into the regular voucher program if they are in good standing with the program and there are vouchers/funding available. At that time, the DMV voucher would be available for the next eligible family referred to the Housing Authority.

3. Homeless Families with Minor Children

The Housing Authority has adopted a limited waiting list preference for homeless families with minor children. The preference is for applicants already on the Santa Cruz County Section 8 waiting list who meet the following criteria:

- a) Homeless as defined by HUD per the HEARTH Act in Federal Register / Vol. 76, No. 233.
- b) Head of household or spouse lives or works in Santa Cruz County
- c) Head of household or spouse has at least one minor child residing with household

The Housing Authority will identify potentially eligible families who are already on the Santa Cruz County Section 8 waiting list. Eligible families will be referred to the Human Services Department (HSD) of the County of Santa Cruz. HSD will provide an appropriate level of case management to the homeless family, including assistance with the voucher eligibility application and paperwork and rental search assistance. Although the homeless family is not required to accept case management, HSD will offer case management for at least one year.

A maximum of 40 households may be assisted by this preference program at any given time. If there are no eligible homeless families that can be identified on the Santa Cruz County Housing Choice Voucher waiting list, or that respond to Housing Authority requests for application, the Housing Authority may accept referrals for persons eligible for this preference. Homeless family preference voucher holders who have been stably housed for 2 years may “graduate” into the regular voucher program if they are in good standing with the program and there are vouchers/funding available. At that time, the homeless family preference voucher would be available for the next eligible family.

4. Vulnerable Homeless Persons in San Benito County

The Housing Authority is working with San Benito County to develop a limited waiting list preference for persons who are experiencing homelessness or at risk of homelessness and have other vulnerability factors. This preference may be implemented following the establishment of a formal agreement with San Benito County and/or a lead service agency identified by San Benito County. The preference will be limited to 24 households, with a maximum of 2 new households per month.

5. Homeless Families with Minor Children for Brommer Street Supportive Housing Units

The Housing Authority has adopted a limited waiting list preference for homeless families with minor children for residency of six supportive housing units at the Brommer Street Supportive Housing Program. The Housing Authority will accept direct referrals of homeless families with minor children from the County of Santa Cruz Human Services Department (HSD) in accordance with the MOU.

6. Disabled Transitioning from Institutions (DTI)

The Housing Authority has adopted a limited waiting list preference for disabled persons transitioning from institutions into community-based settings, and persons at serious risk of institutionalization for persons who meet the following criteria:

- a) Disabled as defined by HUD at [24CFR 5.403](#).
- b) Transitioning Individuals must either be currently living in, or at serious risk of being admitted to, a qualified institution at the time of referral to the Housing Authority or must have been living in a qualified institution no more than 90 days prior to the referral to the Housing Authority.

On a case-by-case basis, the Housing Authority may issue a DTI voucher to an individual who is at imminent risk of death or who will not be able to receive lifesaving medical care without housing. Such cases will be approved by the Executive Director.

Qualifying institutions include intermediate care facilities, licensed residential facilities, and specialized institutions that care for the intellectually disabled, developmentally disabled, physically disabled or mentally ill. This definition does not include board and care facilities (such as adult homes, adult day care, and adult congregate living).

Referral Agency / Supportive Services – Qualifying individuals must be referred by a service provider agency that has entered into a memorandum of understanding (MOU) with the Housing Authority. The service provider will document and certify the eligibility criteria above (disability status and transition from qualifying institution). The service provider must also certify that the individual is ready to transition out of an institutional environment and must have a case management plan to assist the individual with the transition. Additionally, the service provider must assist the individual with all aspects of the Housing Choice Voucher program, including completing applications, obtaining documentation of income, attending Housing Authority appointments with the client, and assisting the client in finding and maintaining housing.

A maximum of 12 households may be assisted by this preference program at any given time. The Housing Authority may continue to accept referrals for persons who would be eligible for this preference while the waiting list is closed. DTI voucher holders who have been stably housed for 2 years may “graduate” into the regular voucher program if they are in good standing with the program and there are vouchers/funding available. At that time, the DTI voucher would be available for the next eligible family referred to the Housing Authority.

7. Mainstream Vouchers

The Housing Authority has received 240 Mainstream Vouchers. These Mainstream Vouchers are available to waiting list applicants that meet the following eligibility criteria:

The Household must include a family member between the age of 18 and 62 who is a person with a disability.

Assistance will be offered to applicants eligible for the program based on lottery or random sequence number. If the Housing Choice Voucher waiting lists do not contain sufficient numbers of eligible households, the Housing Authority may accept referrals for persons eligible for this preference. Eligible persons include those who are transitioning from institutions, at serious risk of institutionalization, homeless or at risk of homelessness.

The temporary Mainstream Voucher preference, established in 2021 for non-elderly persons with disabilities who were at high-risk of severe COVID-19 disease and were staying in time-limited shelters in Santa Cruz County, has been ended as all of those shelters have been closed.

8. Graduates of the Continuum of Care (CoC) Shelter Plus Care (S+C) Program and Family Unification Program (FUP) Youth in Project Based Voucher units.

The Housing Authority has been awarded competitive grants for permanent supportive housing for people experiencing chronic homelessness. A program known as Shelter Plus Care is a partnership between the Housing Authority and the County Health Services Agency to provide wrap-around services from outreach and eligibility to housing stabilizing services.

S+C recipients who have been stably housed for 2 years may “graduate” into the regular voucher program if they are in good standing with the program and there are vouchers/funding available. At that time, the S+C assistance would be available for the next eligible family referred to the Housing Authority by the Health Services Agency.

The Housing Authority provides a preference within the HCV voucher program for Family Unification Program Youth in Project Based Voucher units, wherein they may graduate into the

regular HCV voucher program when they have reached the maximum period of assistance under FUP and are in good standing with the program.

9. Admission of Low-Income Families

Low-income families (up to 80% median household income) may be admitted to the program if they are working families (defined as a family in which the head, spouse or sole member is employed). In addition, low-income families in which the head and spouse or sole member is age 62 or over or is a person with disabilities may be admitted under this section. Such low-income families will not be admitted ahead of non-low-income families but will be placed on the waiting list according to the random number sequence lottery of their application.

10. Temporary Measures during Periods of Low Utilization Rate

During times of low voucher or funding utilization (under 97%), the Housing Authority may utilize the following measures:

- a) Lease In-Place Option. This preference will only be applicable to applicants already on the waiting list who currently live in the Housing Authority jurisdiction, reside in a unit that meets HQS standards, with a landlord who is willing to accept a voucher.
- b) Eviction Prevention. The Housing Authority may accept direct referrals from the Community Action Board of Santa Cruz County (CAB) of families at imminent risk of homelessness due to eviction for economic reasons. The Eviction Prevention preference will be limited to applicants on the HCV waiting list, and the preference will be limited to 24 vouchers.

Targeting

Notwithstanding the above, if necessary to meet the HUD MTW statutory requirement that 75% of newly admitted families in any fiscal year be families who are very low-income (incomes not exceeding 50% of area median income), the Housing Authority retains the right to select very low-income families ahead of other eligible families on an as-needed basis to ensure the HUD MTW income targeting requirement is met. This measure will only be taken if it appears the goal will not otherwise be met. To ensure this goal is met, the Housing Authority will monitor incomes of newly admitted families.

Opening and Closing the Waiting list

When the Housing Authority opens a waiting list, the opening will be announced publicly on our website, on our waiting list phone line, in our lobby, in local newspapers of general circulation, and other appropriate media such as email and/or social media sites. The Housing Authority will affirmatively further fair housing by conducting strategic outreach through diverse community partners to inform the public when the waiting list opens.

The Housing Authority may accept applications by mail, via internet, by FAX and by other methods that encourage equal access and opportunity to apply for all persons, including those with disabilities.

The Housing Authority reserves the right to open and close waiting lists at any time.

Changes to Head of Household or Family Members While on the Waiting List

While on the waiting list, the head of household may be changed to another family member under the following circumstances:

1. If the family splits into two or more families, the family containing the head of household retains placement on the waiting list.
2. If the head of household dies, another member can become the head of household if they provide verification of the death, and if they have the legal capacity to enter into a lease.
3. If the head of household no longer has the legal capacity to enter into a lease, another member can become the head of household if they provide verification of the incapacitation and if they have the legal capacity to enter into a lease.
4. If the head of household engages in criminal activity directly related to domestic violence, dating violence, sexual assault or stalking (known as Violence Against Women Act crimes – VAWA) against a household member or affiliated individual, another member of the household can become the head of household if they provide verification of VAWA. When a family break-up results from the occurrence of domestic violence, the PHA must ensure that the victim retains assistance. (See 24 CFR 982.315(a).)

The Housing Authority may consider additional exceptions on a case-by-case basis.

The “applicant family” is defined as those persons who were included in the full initial application for assistance and who meet the HUD definition of “family”.

Any household members whom the applicant family wishes to add after the initial eligibility determination must meet the criteria listed in Section XVIII of this Plan. Changes to family members will not be processed while applicants are on the waiting list. All changes will be processed at the time of the initial eligibility determination or thereafter.

Selecting Applicants for the Moderate Rehabilitation Program

All vacant units under contract will be rented to eligible families referred by the Housing Authority from the Housing Choice Voucher waiting list.

II. Issuing or Denying Housing Choice Vouchers, Term of the Housing Choice Voucher, and Extensions or Suspensions of the Term

1. All Housing Choice Vouchers are issued with an initial term of at least 60 days. One or more extensions of at least an additional 60 days will be considered.
- 2.

The Housing Authority will provide written notice to the family when granting an extension. The number and duration of extensions may depend on a number of factors including market conditions and availability of vouchers / funding.

The Housing Authority will grant additional extensions on an individual case basis as a Reasonable Accommodation for Housing Choice Voucher holders with disabilities. Third party verification of disability and need for extension is required. The extension may be granted after the Housing Authority has received such verification from a doctor, other health care professional or a social worker with medical or professional knowledge of the person’s disability. If acceptable verification is not received within 60 days of the Housing Authority’s request, the extension may be denied.

See Section IV Occupancy Standards (Standards for denying admissions or terminating assistance) for information about denying assistance for applicants.

III. Special Purpose Programs

Over time, HUD has awarded the Housing Authority with funding for specific voucher types to serve specific populations. In some instances, these special programs offer vouchers to eligible persons from the Housing Choice Voucher (HCV) waiting list. In other instances, vouchers are issued based on referrals from service providers. All special voucher programs are listed and described below. If special program vouchers are project based, the unique eligibility criteria described below will be preserved.

Veterans Assisted Supportive Housing / VASH (433 vouchers)

The Department of Housing and Urban Development (HUD) and the Veterans Administration (VA) have partnered to create a program for homeless veterans. This program combines HUD Housing Choice Voucher rental assistance with the Department of Veterans Affairs case management and clinical services provided at its medical centers and in the community. Funding for this program is limited to housing authorities that partner with “eligible Veterans Affairs Medical Centers (VAMCs) or other entities as designated by the VA.”

VASH vouchers are not issued based on placement on Housing Authority waiting lists. Instead, referrals for eligible homeless veterans are provided by the Veterans Administration. The Housing Authority will administer the VASH program in accordance with HUD VASH rules and regulations, which may differ from the Housing Choice Voucher Program.

Upon HUD approval, the Housing Authority will operate HUD-VASH in accordance with Moving to Work (MTW) administrative flexibilities that are not otherwise in conflict with the HUD-VASH Operating Requirements.

Family Unification Program / FUP (218 vouchers)

Family Unification vouchers have been made available by HUD for this program. The Family Unification Program (FUP) vouchers are reserved for families for which lack of adequate housing is a primary factor in the imminent placement of their a child or children in out-of-home care or in the delay of discharge of a child or children to the family from out-of-home care, and for youth, 18-24 years old, who left foster care, or will leave foster care within 90 days, and are homeless or at risk of becoming homeless. To be considered for Family Unification assistance, families will be identified through the County Human Services Department (HSD).

Family Unification vouchers are not issued based on placement on the Housing Choice Voucher waiting list. Instead, HSD provides referrals to the Housing Authority based on comprehensive risk assessment and FUP-eligibility determination. HSD will provide written certification to the Housing Authority that a family or a youth qualifies as a FUP-eligible family or youth. A family will be certified as eligible if it is determined that (1) the children are at imminent risk of placement in out-of-home care or at risk of having their discharge to the family from out-of-home care delayed (2) the lack of adequate housing is a primary factor in the risk of placement or delay of discharge and (3) the family meets all other eligibility requirements for Section 8 assistance; youth will be certified as eligible by age, foster care history, and homelessness risk. Youth will also be identified through the county Coordinated Entry System. FUP Youth vouchers have a HUD imposed 36- month limit on rental assistance, excepting for the provisions under Fostering Stable Housing Opportunities (FSHO). Under HACSC’s existing FUP-FSS demonstration program, FUP Youth voucher holders who enter into a HUD Family Self- Sufficiency contract may have their FUP Youth rental assistance extended for the life of the FSS contract up to five years, with the possibility of an extension up to two years.

For youth who first leased a unit with a FUP voucher after December 27, 2020 the provisions of Fostering Stable Housing Opportunities (FSHO) apply. FSHO provides a 24-month extension of voucher assistance for:

1. FUP youth who are participating in a Family Self-Sufficiency (FSS) Program under Section 23 of the U.S. Housing Act or an MTW self-sufficiency program.
 - a) If the youth is offered an FSS slot during their first 36 months of FUP assistance, the youth must participate in the FSS program to receive an extension of assistance.
 - b) If the youth is offered an FSS slot after the 36-month mark, the youth may choose to accept the FSS slot or decline the slot and meet the education, workforce development, or employment requirement instead.
2. FUP youth who were unable to enroll in FSS but engaged in education, workforce development, or employment, or employment activities for at least 9 months of the 12-month period preceding the extension. The youth is considered unable to enroll in FSS if the youth has not been offered an FSS slot during the first 36 months of receiving FUP/FYI assistance.
 - a) The youth must have engaged in at least one of the following activities for not less than 9 months of the 12-month period preceding each extension.
 - i. Education:
 1. The youth was engaged in obtaining a “recognized postsecondary credential” or a “secondary school diploma or its recognized equivalent;” or
 2. The youth was enrolled in an “institution of higher education” a “proprietary institution of higher education,” or a “postsecondary vocational institution” as defined in the Higher Education Act.
 - ii. Workforce Development: The youth was participating in a career pathway, as such term is defined in section 3 of the Workforce Innovation and Opportunity Act (WIOA).
 - iii. Employment: The youth was employed.
3. FUP youth who meet one of the statutory exceptions:
 - a) Are responsible for the care of a dependent child under the age of 6 or for the care of an incapacitated person;
 - b) Are regularly and actively participating in a drug addiction or alcohol treatment and rehabilitation program; or
 - c) Are incapable of complying with the requirement to participate in an FSS program or engage in education, workforce development, or employment activities, as applicable, due to a documented medical condition.

Responsibilities for administering the Family Unification Program are as follows: The Housing Authority will be responsible wholly or in part for

1. accepting referrals from HSD;
2. sorting the HCV waiting list to identify applicants who may qualify;
3. certifying HCV voucher eligibility and issuing vouchers providing orientation to the Section 8 Housing Choice Voucher Program;
4. offering training to HSD and other HSD-subcontract agencies on HCV procedures;
5. convening regular meetings with HSD and the Consortium of Care (CoC) Homeless Action Partnership; and
6. approving rental agreements for FUP and processing HAP contracts.

The Human Services Department will be responsible wholly or in part for

1. seeking and identifying eligible families and making referrals to the Housing Authority;
2. certifying special program eligibility;
3. assisting in identifying and securing housing appropriate to the family's size and needs;
4. offering training on HSD referral procedures to the Housing Authority and HSD- subcontractors; and
5. providing case management and some or all of the following supportive services:
 - a) child welfare and family reunification services
 - b) vocational training and educational assistance
 - c) childcare assistance
 - d) health, mental health, and substance abuse services
 - e) renter education
 - f) job search and placement assistance.

All FUP families and youth will be offered the opportunity to join the Family Self Sufficiency program.

The HSD will be responsible for case management for the FUP Youth Family Self-Sufficiency (FSS) for the first 18 months from the start of the FSS Contract. Case Management is intended to assist the youth fulfill their FSS plan toward independence and self-sufficiency. HSD will be responsible for a Transitional Independent Living Plan developed with each FUP-Youth as well as providing basic life skills, counseling, providing assurances to property owners, job preparation, and educational advancement opportunities.

FUP recipients who have been stably housed for 2 years may "graduate" into the regular voucher program if they are in good standing with the program and there are vouchers/funding available. At that time, the FUP assistance would be available for the next eligible family referred to the Housing Authority by the Human Services Department.

Issuance as a Reasonable Accommodation

A Housing Choice Voucher may be issued as a reasonable accommodation to persons with disabilities who live in a unit owned or managed by the Housing Authority if

1. A doctor, other health care professional or a social worker with medical or professional knowledge of the person's disability has verified the disability related housing need, and
2. there is not an acceptable unit available for the family in the Housing Authority owned or managed program, or the length of the wait for a vacancy of an acceptable unit is determined to be unreasonably long (at least one year).

Disabled Vouchers (138 vouchers)

HUD has made available vouchers for disabled applicants on the Housing Choice Voucher waiting list. These vouchers are issued to eligible applicants based on their waiting list preference status and random number sequence or lottery.

Medicaid Waiver Program (27 vouchers)

HUD has made available vouchers for persons participating in the Medicaid Home and Community Based Waiver Program. The Medicaid waiver vouchers are reserved for disabled persons, also covered under a waiver of Section 1915(c) of the Social Security Act, who are Medicaid-eligible at risk of being placed in intermediate care facilities. The voucher would allow them to be cared for in their homes and communities. These individuals are thereby assisted in preserving their independence and ties to family and friends at a cost no higher than that of institutional care.

Responsibilities for administering the Medicaid Waiver Program are as follows: The Housing Authority will be responsible wholly or in part for

1. certifying voucher eligibility
2. providing orientation with regards to the Section 8 Housing Choice Voucher Program
3. approving rental agreements

The local agencies administering 1915c waiver programs will be responsible wholly or in part for

1. seeking and identifying eligible individuals/families
2. certifying special program eligibility
3. assisting in identifying and securing housing appropriate to the household's needs
4. providing case management

Medicaid Waiver vouchers are issued based on placement on the Medicaid Waiver waiting list. Eligible referrals are provided by social service agencies with a current MOU with the Housing Authority to provide referrals and services. Those referrals produce the Medicaid Waiver waiting list.

Welfare to Work Program (24 vouchers) (WtW)

HUD has made vouchers available for persons participating in the CalWORKs Welfare to Work Program. The Welfare to Work vouchers are reserved for CalWORKs participants. They are intended to be a key part of the strategy to support the efforts of Santa Cruz County families who are working towards self-sufficiency. Welfare to Work vouchers are not issued based on placement on the Housing Choice Voucher waiting list. Instead, eligible referrals are provided by the Santa Cruz County Human Services Department (HSD).

Responsibilities for administering the Welfare to Work vouchers are as follows:

The Housing Authority will be responsible wholly or in part for

1. certifying voucher eligibility;
2. providing orientation with regards to the Section 8 Housing Choice Voucher Program; and
3. approving rental agreements.

The Human Services Department will be responsible wholly or in part for

1. screening and refer CalWORKs participants;
2. assisting CalWORKs participants who receive vouchers with housing-related issues and work with Housing Authority staff to resolve those issues;
3. supporting housing stability for eligible CalWORKs participants who receive vouchers by providing them with comprehensive services including individual assistance in the areas of vocational training and assessment, job search and upgrade, on-the-job training, transportation assistance, child care, participation in MediCal/MediCruz as appropriate, counseling services for substance abuse, domestic violence and mental health issues and other supportive services; and
4. coordinating participant involvement in programs offered through the Small Business Development Center, Career Centers, and Cabrillo Student Resource Support Network.

If the Human Services Department informs the Housing Authority that a Welfare to Work voucher holder has graduated from the program, the Housing Authority may absorb that program participant into the regular Housing Choice Voucher program if a voucher is available and if the program participant is in good standing, and if the participant has been stably housed for two or more years. At that time, the Welfare to Work voucher would be available for the next eligible family referred by the Human Services Department.

Emergency Housing Vouchers (EHV) (280 Vouchers)

The Department of Housing and Urban Development (HUD) has awarded the Housing Authority Emergency Housing Vouchers (EHV) to continue relief from the Covid-19 pandemic impacts.

Eligibility for these EHV's is limited to individuals and families who are (1) homeless; (2) at risk of homelessness; (3) fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking; or (4) recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability. EHV's are tenant-based rental assistance under section 8(o) of the United States Housing Act of 1937 (42 U.S.C. 1437f(o)).

The EHV allocation from HUD is accompanied with a one-time service fee to support the efforts of implementing the program. The Housing Authority will use this service fee in accordance with the requirements established in PIH 2021-15, as well as any subsequent HUD guidance. Use of the service fees may include security deposits assistance, owner-related recruitment, incentives, and retention programs, move-in assistance, and tenant readiness services, or any other allowable use that supports the rapid issuance and utilization of these vouchers.

In most respects, EHV's will be administered like the regular HCV program. However, EHV's will not be issued based on placement on Housing Authority waiting lists. EHV's will be issued based on referrals from the County Continuum of Care (CoC) in accordance with an MOU with the County Human Services Department (HSD), who act as the lead agency for the CoC. Additionally, criteria for admission into the voucher program will be more flexible for EHV's, in accordance with PIH 2021-15. Based on HUD's waiver of 24CFR982.552 and 982.553, the Housing Authority will only deny admission for the EHV program based on criminal history in the following circumstances:

1. If any member of the household has ever been convicted of a drug-related criminal activity for manufacture or production of methamphetamine on the premises of federally assisted housing; or
2. If any member of the household is subject to a lifetime registration requirement under a State sex offender registration program to EHV applicants.

The Housing Authority may "graduate" EHV households into the regular HCV program, or any applicable HCV preference or voucher type, in order to maximize utilization and provide assistance to the maximum number of homeless applicants.

Upon HUD approval, the Housing Authority will operate EHV in accordance with MTW administrative flexibilities that are not otherwise in conflict with the EHV Operating Requirements.

The EHV program will begin to sunset on September 30, 2023. At that time, all households housed through the EHV program will continue to receive rental assistance for as long as they remain eligible and as long as HUD funding allows. However, new EHV vouchers may not be issued after this date. Therefore, as EHV program participants leave the program, turnover vouchers will not be issued, and the program will eventually end through attrition.

Attachment 1C-7: PHA Moving On Preference

This attachment includes excerpts from the Administrative Plans of the Housing Authorities for the County of Monterey and the County of Santa Cruz. Excerpts demonstrate that both Housing Authorities have a “moving on” preference for people in homeless programs.

Housing Authority County of Monterey

ADMINISTRATIVE PLAN

FOR THE

HOUSING CHOICE VOUCHER PROGRAM

Product #301-002

January 1, 2005

Revision Date	Revision Date
September 1, 2005	May 1, 2011
May 1, 2006	April 1, 2012
December 1, 2006	April 1, 2013
July 1, 2007	May 1, 2014
August 1, 2008	October 1, 2014
November 1, 2008	March 23, 2015]
October 1, 2009	September 27, 2016
August 1, 2010	September 25, 2017
December 13, 2021	

Approved by the HA Board of Commissioners: December 13, 2021

Housing Authority County of Monterey

**ADMINISTRATIVE PLAN
FOR THE
HOUSING CHOICE VOUCHER PROGRAM**

December 13, 2021

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HACM must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the HACM will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

HACM is permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the HACM to establish other local preferences, at its discretion. Any local preferences established must be consistent with the HACM plan and the consolidated plan and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

HACM Policy

The HACM will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.

Local preferences will be used to select 75% families from the waiting list and the remaining 25% will be selected by date and time.

From all eligible families: Selection shall be made without regard to race, color, creed, religion, sex, national origin, age familial status, or disability.

Each preference will receive an allocation of points. The more preference points an applicant has, the higher the applicant's place on the waiting list.

Local Preference with the same points will be ranked by the Ranking Point system and the date and time of application.

- The HACM will offer a preference to families who have had their Section 8 Housing Choice Voucher revoked/suspended due to HUD HAP funding shortfalls within the last 12 months. (50 points)
- Monterey County Resident- County residency preference will be given to an applicant that lives or works in Monterey County at the time of application. (50 points)
- Working Family- A Working family preference will be given to an applicant where the head, spouse or co-head is employed at least 24 hours a week. A preference will also be given if the head, spouse, or co-head are active participants in an accredited educational and training programs designed to prepare the individual for the job market. (15 points).
- Elderly or Disabled Person- An elderly preference applies if the head, spouse, or co-head is a person who is age 62 or older. A disabled person preference is given if any family member receives Social Security or Supplemental Security benefits or otherwise meets the definition of disabled as defined under Section 223 of the Social Security Act. (15 points)
- United States Veteran's - This preference applies to active US Armed Forces Veterans and their surviving spouses. (10 points)

- Involuntary Displacement- An applicant is, or will be, involuntarily displaced if the applicant has vacated or will vacate his/her housing unit as a result of one or more of the following actions: (Maximum 50 points)
 - Displaced by a HUD Program- Includes displacement because of disposition of a public housing or multifamily rental housing project by HUD under Section 203 of the Housing and Community Development Amendments of 1978.
 - Displaced to avoid reprisals- Family members provided information on criminal activities to a law enforcement agency; and, based on a threat assessment, the District Attorney Office recommends relocating the family to avoid or minimize the risk of violence against family members as a reprisal for providing such information.
 - Displaced by government action- Displacement activity carried on by a local code enforcement agency or inhabitability as a result of a disaster such as fire or flood as verified by FEMA, American Red Cross or other disaster assistance agency. Local agency is defined as a public code enforcement agency in Monterey County.
- The PHA will offer a preference to families that include victims of domestic violence, dating violence, sexual assault, or stalking who have either been referred by a partnering service agency or consortia or is seeking an emergency transfer under VAWA from the PHA's public housing program or other covered housing program operated by the PHA. The PHA will work with the following partnering service agencies: [Insert name(s) of agencies] The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval. 10 points)
- Live -In Place- Families who are considered to be living in place. Those living in a unit that will be brought under contract where the landlord accepts the HCV Program. Verification required will be a copy of their lease in an appropriate size dwelling unit for the family. HACM will also require utility bills for a three-month period verifying their residency in the unit. (20 points)
- **Set-Aside Homeless Preference-** Eligible homeless applicants referred by agencies through the County of Monterey Continuum of Care who are exiting transitional housing programs or emergency shelters with no other permanent housing placement options. Must meet the HUD definition of homeless as defined in the Hearth Act. HACM has reserved 200 Housing Choice Vouchers for the Homeless Set-Aside. (50 points)
- **Formerly Homeless-** Formerly homeless families or homeless families actively enrolled in case management, transitional housing, or other self-sufficiency program. (25 points)

ADMINISTRATIVE PLAN

Section 8 Housing Choice Voucher Program

Housing Authority of the County of Santa Cruz



The Administrative Plan contains those policies of the Housing Authority of the County of Santa Cruz that have been adopted by the Board of Commissioners, as required by [24CFR 982.54](#), governing the establishment and administration of a waiting list, the issuance of Section 8 Housing Choice Vouchers, and overall program administration. The Housing Authority reserves the right to amend the Administrative Plan.

August 16, 2023

Please note that the electronic copy of this document contains hyperlinks to applicable HUD regulations and other references. An electronic copy of this document is available at the following website: <http://www.hacosantacruz.org/agency.htm>. If you cannot access the electronic copy of this document, copies of the referenced links and regulations will be available upon request.

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Referral Agency / Supportive Services – Qualifying individuals must be referred by a service provider agency that has entered into a memorandum of understanding (MOU) with the Housing Authority. The service provider will document and certify the eligibility criteria above (disability status and transition from qualifying institution). The service provider must also certify that the individual is ready to transition out of an institutional environment and must have a case management plan to assist the individual with the transition. Additionally, the service provider must assist the individual with all aspects of the Housing Choice Voucher program, including completing applications, obtaining documentation of income, attending Housing Authority appointments with the client, and assisting the client in finding and maintaining housing.

A maximum of 12 households may be assisted by this preference program at any given time. The Housing Authority may continue to accept referrals for persons who would be eligible for this preference while the waiting list is closed. DTI voucher holders who have been stably housed for 2 years may “graduate” into the regular voucher program if they are in good standing with the program and there are vouchers/funding available. At that time, the DTI voucher would be available for the next eligible family referred to the Housing Authority.

7. Mainstream Vouchers

The Housing Authority has received 240 Mainstream Vouchers. These Mainstream Vouchers are available to waiting list applicants that meet the following eligibility criteria:

The Household must include a family member between the age of 18 and 62 who is a person with a disability.

Assistance will be offered to applicants eligible for the program based on lottery or random sequence number. If the Housing Choice Voucher waiting lists do not contain sufficient numbers of eligible households, the Housing Authority may accept referrals for persons eligible for this preference. Eligible persons include those who are transitioning from institutions, at serious risk of institutionalization, homeless or at risk of homelessness.

The temporary Mainstream Voucher preference, established in 2021 for non-elderly persons with disabilities who were at high-risk of severe COVID-19 disease and were staying in time-limited shelters in Santa Cruz County, has been ended as all of those shelters have been closed.

8. Graduates of the Continuum of Care (CoC) Shelter Plus Care (S+C) Program and Family Unification Program (FUP) Youth in Project Based Voucher units.

The Housing Authority has been awarded competitive grants for permanent supportive housing for people experiencing chronic homelessness. A program known as Shelter Plus Care is a partnership between the Housing Authority and the County Health Services Agency to provide wrap-around services from outreach and eligibility to housing stabilizing services.

S+C recipients who have been stably housed for 2 years may “graduate” into the regular voucher program if they are in good standing with the program and there are vouchers/funding available. At that time, the S+C assistance would be available for the next eligible family referred to the Housing Authority by the Health Services Agency.

The Housing Authority provides a preference within the HCV voucher program for Family Unification Program Youth in Project Based Voucher units, wherein they may graduate into the

regular HCV voucher program when they have reached the maximum period of assistance under FUP and are in good standing with the program.

9. Admission of Low-Income Families

Low-income families (up to 80% median household income) may be admitted to the program if they are working families (defined as a family in which the head, spouse or sole member is employed). In addition, low-income families in which the head and spouse or sole member is age 62 or over or is a person with disabilities may be admitted under this section. Such low-income families will not be admitted ahead of non-low-income families but will be placed on the waiting list according to the random number sequence lottery of their application.

10. Temporary Measures during Periods of Low Utilization Rate

During times of low voucher or funding utilization (under 97%), the Housing Authority may utilize the following measures:

- a) Lease In-Place Option. This preference will only be applicable to applicants already on the waiting list who currently live in the Housing Authority jurisdiction, reside in a unit that meets HQS standards, with a landlord who is willing to accept a voucher.
- b) Eviction Prevention. The Housing Authority may accept direct referrals from the Community Action Board of Santa Cruz County (CAB) of families at imminent risk of homelessness due to eviction for economic reasons. The Eviction Prevention preference will be limited to applicants on the HCV waiting list, and the preference will be limited to 24 vouchers.

Targeting

Notwithstanding the above, if necessary to meet the HUD MTW statutory requirement that 75% of newly admitted families in any fiscal year be families who are very low-income (incomes not exceeding 50% of area median income), the Housing Authority retains the right to select very low-income families ahead of other eligible families on an as-needed basis to ensure the HUD MTW income targeting requirement is met. This measure will only be taken if it appears the goal will not otherwise be met. To ensure this goal is met, the Housing Authority will monitor incomes of newly admitted families.

Opening and Closing the Waiting list

When the Housing Authority opens a waiting list, the opening will be announced publicly on our website, on our waiting list phone line, in our lobby, in local newspapers of general circulation, and other appropriate media such as email and/or social media sites. The Housing Authority will affirmatively further fair housing by conducting strategic outreach through diverse community partners to inform the public when the waiting list opens.

The Housing Authority may accept applications by mail, via internet, by FAX and by other methods that encourage equal access and opportunity to apply for all persons, including those with disabilities.

The Housing Authority reserves the right to open and close waiting lists at any time.

Changes to Head of Household or Family Members While on the Waiting List

While on the waiting list, the head of household may be changed to another family member under the following circumstances:

Attachment 1D-11a: Letter Signed By Working Group

This attachment includes a letter signed by members of the Lived Experience Advisory Directive, in support of the CoC's consolidated application.

THE COALITION OF HOMELESS SERVICES PROVIDERS

MEMBERS

Access Support Network
BACS
Central Coast Center for
Independent Living
CHISPA
City of Salinas
Community Homeless
Solutions
Community Human Services
CSU Monterey Bay –
CHE Center
Dorothy's Place
Downtown Streets Team
Eden Housing
Gathering for Women
Housing Authority of the
County of Monterey
Housing Resource Center
Interfaith Outreach of Carmel
Interim, Inc.
Meals on Wheels Monterey
Peninsula
MidPen Housing Corporation
Monterey County
Department of Social Services
Monterey County Office of
Education
San Benito County Health &
Human Services Agency
Sun Street Centers
The Salvation Army -
Monterey Peninsula Corps
Veterans Transition Center
of California
YWCA Monterey County

Board of Directors

Kurt Schake, President
Jill Allen, Vice President
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Gregory Baker
Maria Gurrola
Zuleika Boykin
Alexa Johnson
Sophie Yakir
Jocelyn Curran
Rod Powell
Lauren Suwansupa


September 21th, 2023

To Whom It May Concern:

As the Collaborative Applicant CoC CA 506 & YHDP Lead, the Coalition of Homeless Services Providers (CHSP) is pleased to announce that, with the support of the Lived Experience Advisory Directive, Coalition of Homeless Services Monterey and San Benito Counties will be awarded a total of \$5,552,254.


CHSP is committed to increasing access to services and housing opportunities for those experiencing homelessness in our region. Implementing these programs within our community will bring us that much closer to our vision of making homelessness rare, brief, and non-recurring.

Sincerely,



Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers
CA-506 Continuum of Care Coordinator

Timothy Heavin
LEAD Chair



Lyvesha Frankling
LEAD Co-Chair



www.CHSP.org | 1942 Fremont Boulevard, Seaside, CA 93955 |
<https://www.facebook.com/CHSPMOSB>

Attachment 1D-2a. Housing First Evaluation

This attachment includes an excerpt from the CoC's governance charter outlining its expectations for project monitoring. This past year, YHDP Monitoring Policies and Procedures were drafted by CoC Staff alongside the Youth Action Board. The YHDP Monitoring Policies and Procedures include Housing First compliance, as well as client feedback that addresses any discrimination to receive housing. The CoC Board are due to approve the policies in October 2023. In the upcoming year, with the support of the Youth Action Board, the Lived Experience Advisory Directive will be conducting a similar process for the revision of the CoC Monitoring Policies and Procedures.



**Monterey/San Benito Counties
Continuum of Care Governance Charter**

THE COALITION
OF HOMELESS SERVICES PROVIDERS

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- d. Establish and implement a non-conflicted process by which the CoC staffing entities are reviewed and designated at least once every five years. This includes the designation of the Collaborative Applicant, Administrative Entity, the HMIS Lead, and the CARS Management Entity. The process does not need to include an RFQ or RFP, but at a minimum must include a performance review of the current entity in the role by a non-interested party. Designations must also be approved by a vote of the full CoC membership
- iii. **For Monitoring and Evaluation**
- a. Establish and approve revisions to performance targets (24 CFR 578.7(a)(6)) as recommended by the Monitoring and Evaluation Committee in partnership with the CoC staff
 - b. Establish and approve revisions to individual project monitoring protocol, which will include actions to be taken to address poor performers (24 CFR 578.7(a)(6)), as recommended by the Monitoring and Evaluation Committee in partnership with the CoC staff
 - c. Vote whether to contract with the evaluator recommended by the Monitoring and Evaluation Committee for CARS annual evaluation as required by HUD Notice (CPD-17-01 pg. 15)
 - d. Review CARS evaluation along with the Management Entity and Monitoring and Evaluation Committee analysis. Vote on any proposed changes to standards, policy, or prioritization recommended by Coordinated Entry evaluations
- iv. **For Designating and Operating an HMIS**
- a. Designate a single HMIS for the CoC and the HMIS Lead (24 CFR 578.7(b)(1)&(2)). Review that designation per Chapter V.A.i.d above
 - b. Vote whether to adopt privacy plan, security plan and data quality plan for HMIS (24 CFR 578.7(b)(3)) and revisions recommended by the HMIS Lead in collaboration with the HMIS Oversight Committee
 - c. Vote whether to approve the outside evaluator recommended by the HMIS Oversight sub-committee. Vote on recommendations generated by the evaluation and analyzed by the HMIS LEAD and the Oversight sub-committee
 - d. Ensure participation in HMIS by HUD Homeless Assistance grantees and sub-grantees, including determining consequences for non-compliance to be implemented by HMIS Lead
 - e. Promote participation in HMIS by non-HUD funded programs
- v. **For System Coordination**
- a. Establish a Coordinated Entry System (24 CFR 578.7(8)) and designate the Management Entity responsible for operating it according to the standards, policies and priorities established by the Council. Review that designation per Chapter III.A.i.d above
 - b. Review and vote on changes to standards, policies and priorities recommended by the CARS sub-committee and Management Entity

Membership, Advisory Boards, and other Committees. Recommended updates must be endorsed by LEAD and Y4A and proposed to the Leadership Council for adoption, then adopted by the full membership

- e. Recruit, nominate, and orient new board members
- f. Track Council attendance and address persistence absences
- g. Nominate members of standing committees and sub-committees

Confer with LEAD, Y4A and Standing Committees and Sub-committees about their needs and recommendations for members

iii. Membership

This Committee will consist of 4-8 members that will represent the diversity of the participants within the Leadership Council.

L. Monitoring and Evaluation

i. Charge

Promote the highest quality of care and continued performance improvement through ensuring individual project monitoring, system performance review, the annual evaluation of CARS (Coordinated Entry), HMIS Oversight, and responding to grievances from the community. This committee will have one standing sub-committees, HMIS Oversight.

ii. Responsibilities

- a. In collaboration with the Collaborative Applicant consult with recipients and sub-recipients of CoC funds, the LEAD and the Y4A, to recommend performance targets for adoption or revision by the Leadership Council ((24 CFR 578.7(a)(6))
- b. In collaboration with the Collaborative Applicant, recommend project monitoring protocols, including addressing poor performers and ensure protocols are implemented by the Collaborative Applicant ((24 CFR 578.7(a)(6))
- c. Ensure Collaborative Applicant evaluates and reports to HUD the performance of CoC and ESG funded projects ((24 CFR 578.7(a)(7))
- d. Through the HMIS Oversight Sub-committee and HMIS LEAD, ensure the HMIS is operated in compliance with HUD requirements, *including 24 CFR 578.7(c)(3),(4),(5)*
- e. In consultation with the Advisory Boards, design the scope of the annual CARS evaluation, facilitate the selection process for the evaluator and recommend the top candidate to the Leadership Council. (Relates to 24 CFR 578.7(a)(8)
- f. Recommend to the Leadership Council policies and procedures for filing, hearing and addressing of grievances about the CoC. Once adopted by the Leadership Council, ensure the implementation and updating of the policy.

iii. Membership

Attachment 1E-1: Web Posting of Local Competition Deadline

The following screenshot is taken from the website of the CA-506 Collaborative Applicant, the Coalition of Homeless Service Providers. The CoC announced the local competition on 7/21/2023. The attached screenshots were taken on 7/26/2023.



To join on Fridays from 11:00 am to 11:30 am, follow this link: <https://us02web.zoom.us/j/89244357802?pwd=TkwwYzNqZjgwcWtoeDMzWERqYkFtUT09>

July 26, 2023 from 4:00 pm to 5:00 pm	<p>Bidder's Conference for <u>new</u>, <u>renewal</u>, and YHDP applicants.</p> <p>To register to join the Bidder's Conference, please follow this link:</p> <p>https://us02web.zoom.us/meeting/register/tZIt0CsqzWqGdSTGzCbgZk6AT2EHSUzaZrh</p>
July 28, 2023 by 5:00 pm	<p>Letters of Intent are due in Submittable for New and Renewal Applicants.</p> <p>https://coalitionofhomelesssserviceproviders.submittable.com/submit/268092/coc-nof-fy23</p> <p><i>*YHDP projects do not need to submit a letter of intent.</i></p>
August 21, 2023 by 5:00 pm	<p>All new and renewal projects must submit a PDF copy of their eSnaps application in Submittable.</p> <p><i>[Link Provided to Applicants who Submit an LOI]</i></p> <p><i>*YHDP projects do not need to submit an application in Submittable.</i></p>
August 25, 2023 by 5:00 pm	<p>YHDP projects submit their project applications in eSnaps for technical review for compliance with the HUD requirements for the eSnaps application.</p>
August 29, 2023	<p>The Rank and Review Panel convenes for applicant interviews.</p>
August 30, 2023	<p>The Rank and Review Panel convenes to finalize applicant scores and rankings.</p>
September 5, 2023	<p>New and Renewal projects will be notified of the outcomes of the Rank and Review process.</p> <p><i>*YHDP projects will not receive a notice as they are not being scored and ranked by the panel.</i></p>

Local competition deadline

Attachment 1E-2: Local Competition Scoring Tool

This attachment includes the scoring tools/rubrics for renewal and new project applications. The scoring tools were approved by the CoC as part of the local competition policies.

ATTACHMENT A

PROJECT SCORING CRITERIA – RENEWAL PROJECTS

2023 ANNUAL NOFO

This attachment includes information about the rating factors for all project applications submitted for the 2023 Annual NOFO local competition. Project applicants will only need to submit a PDF of their e-snaps application. While the Panel may review all parts of the application to gain an understanding of the program model and approach, select sections and questions on the e-snaps application will be scored. The tables below outline the rating factors, corresponding sections from the e-snaps applications, and maximum points available for each group of rating factors. Please note the threshold criteria apply to all projects.

YHDP Renewal project applications are being held harmless in the FY 2023 competition and therefore will not be reviewed using the following criterion.

Threshold Criteria for All Projects

Project applicants may be disqualified if any of the threshold criteria below are not met:

1. Applicant is not eligible to apply for CoC funds
2. Applicant is applying for an ineligible project type
3. Project does not serve an eligible population
4. Project is not willing to participate in coordinated entry
5. Project is not willing to use HMIS (or, for domestic violence [DV] survivor providers, a comparable data system)

ALL HOUSING PROJECT TYPES (PSH, RRH, TH-RRH)

Rating Factor	Application Component	Maximum Points Possible
I. CoC Priorities (25 points possible)		
A. Project Type <ul style="list-style-type: none"> 5 points for PSH 5 points for RRH 2.5 points for TH-RRH 2.5 points for TH 	e-snaps Screen 3A. Project Detail 6. Project Type	5
B. Serving chronically homeless (CH) households <ul style="list-style-type: none"> 2.5 points awarded for identifying CH as subpopulation focus Up to 2.5 points awarded for serving CH households <ul style="list-style-type: none"> 2.5 pts = at least 90% 2 pts = 75 – 89% 1 pt = 50 – 74% 0 pts = Less than 50% 	e-snaps Screen 3B. Description 2. Subpopulation focus e-snaps Screen 5B. Program Participants - Subpopulations	5
C. CoC priority special populations and severe service needs <u>Special populations:</u> chronically homeless individuals, homeless youth (under 25), domestic violence survivors, homeless families with children, and/or homeless veterans <u>Severe service needs:</u> low or no income, current or past substance abuse, a history of victimization such as domestic violence or sexual assault, criminal histories, mental illness, HIV/AIDS, and/or chronic homelessness <ul style="list-style-type: none"> 5 pts for serving multiple special and/or severe service needs populations 2.5 pts for serving one special and/or severe service needs populations 0 pts for serving 0 special and/or severe service needs populations 	e-snaps Screen 3B. Description 1. Project description 2. Subpopulation focus e-snaps Screen 5B. Program Participants – Subpopulations	5
D. Racial equity <ul style="list-style-type: none"> Up to 3 pts awarded based on the project's description of barriers to participation faced by persons of different races and ethnicities and the steps taken to eliminate barriers Up to 2 pts awarded based on project's commitment to measuring and improving its response to racial disparities 	Oral Interviews	5
E. Engaging people with lived experience in decision-making <ul style="list-style-type: none"> Up to 5 pts awarded for agencies who engage homeless and formerly homeless clients in program design and policy making 	Oral Interviews	5

II. Project Performance (System Performance Measures) (25 points possible)		
<p>A. Increase total income (SPM 4) All Programs: Percentage of persons 18 and older with at least one source of non-cash benefits at exit or at a timely annual follow-up interview/assessment for each adult or head of household.</p> <p>Divide the number of adults with at least one source of non-cash benefits by the number of living adults in the project (minus the number of adults stayers not yet due for an annual assessment) and apply the scale to the right.</p> <ul style="list-style-type: none"> • 5 pts = 80% or higher • 2.5 pts = 70 – 79% • 0 pts = less than 70% 	APR Q 19a3	5
<p>B. Non-cash benefits (SPM 4) All Programs: Percentage of persons 18 and older with at least one source of non-cash benefits at exit or at a timely annual follow-up interview/assessment for each adult or head of household.</p> <p>Divide the number of adults with at least one source of non-cash benefits by the number of living adults in the project (minus the number of adults stayers not yet due for an annual assessment) and apply the scale to the right.</p> <ul style="list-style-type: none"> • 5 pts = 80% or higher • 2.5 pts = 70 – 79% • 0 pts = less than 70% 	APR Q 20b	5
<p>C1. (PSH & RRH) Housing stability and permanent housing placement (SPM 7b) Count each person who either remained in the project at the end of the competition period or exited to permanent housing.</p> <p>Divide this count by the total number of people who participated in the project during the measurement period, excluding people who passed away or who exited to foster care, nursing homes, or non-psychiatric hospitals or inpatient medical facilities, and then apply the scale.</p> <ul style="list-style-type: none"> • 15 pts = 80% or higher • 7.5 pts = 74 – 79% • 0 pts = less than 74% 	APR Q 23a & b	15

<p>C2. (TH & TH-RRH) (SPM 7b) Count each person who exited to permanent housing during the measurement period.</p> <p>Divide this count by the total number of people who exited the project during the measurement period, excluding people who passed away or who exited to foster care, nursing homes, or non-psychiatric hospitals or inpatient medical facilities, and then apply the scale.</p> <ul style="list-style-type: none"> • 15 pts = 80% or higher • 7.5 pts = 74 – 79% • 0 pts = less than 74% 	<p>APR Q 23a & b</p>	<p>15</p>
<p>III. Administrative Performance (30 points possible)</p>		
<p>A. Bed occupancy/utilization Ratio of the households served to the actual units, expressed as a percentage.</p> <ul style="list-style-type: none"> • 5 pts = 90% or higher • 2.5 pts = 80 – 89% • 0 pts = less than 80% 	<p>APR Q 7b or 8b (projects can use occupancy by person or by household, depending on which more accurately conveys actual project utilization)</p>	<p>5</p>
<p>B. HMIS data quality report card grade For 4/1/2022 to 3/31/2023</p> <ul style="list-style-type: none"> • 5 pts = A • 2.5 pts = B • 0 pts = C, D, or F 	<p>Data Quality Report</p>	<p>5</p>
<p>C. Grant utilization</p> <ul style="list-style-type: none"> • 5 pts = No funds available for recapture • 2.5 pts = Some funds available for recapture; applicant has adequately explained why funds were available for recapture and has plans to fully spend down grant funds • 0 pts = Some funds available for recapture; applicant does not adequately explain why funds were available for recapture 	<p>e-snaps Recipient Performance Screen 4. Funds recaptured 4a. Explanation of recaptured funds</p>	<p>10</p>
<p>D. Audits/monitoring</p> <ul style="list-style-type: none"> • 5 pts = Project has no unresolved audit or monitoring findings; OR project has adequately explained why findings remain unresolved • 0 pts = Project has unresolved audit or monitoring findings that are not adequately explained 	<p>e-snaps Recipient Performance Screen 2. Unresolved HUD monitoring and/or OIG audit findings 2b. Explain why findings are unresolved</p>	<p>5</p>

E. Coordinated Entry Up to 5 pts for projects explaining how it contributes to the Coordinated Entry System, including participating in workgroups, serving as an assessing agency, and/or attending trainings; and explaining how it uses HMIS to facilitate referrals and assessments	Oral Interview	5
IV. Housing First (10 points possible)		
A. Project enrolls people with specified barriers (having little to no income; active or history of substance use; having a criminal record with exceptions for state-mandated restrictions; history of victimization) <ul style="list-style-type: none"> • 5 pts = Project checks all 4 barriers • 3 pts = Project checks 3 of 4 barriers • 2 pts = Project checks 2 of 4 barriers • 1 pt = Project checks 1 barrier • 0 pts = Project checks “none of the above” 	e-snaps Screen 3B. Description 3b. Project enrolls participants with specified barriers	5
B. Project prevents program termination based on specified reasons (failure to participate in supportive services; failure to make progress on a service plan; loss of income or failure to improve income; any other activity not covered in a lease agreement) <ul style="list-style-type: none"> • 5 pts = Project checks all 4 barriers • 3 pts = Project checks 3 of 4 barriers • 2 pts = Project checks 2 of 4 barriers • 1 pt = Project checks 1 barrier • 0 pts = Project checks “none of the above” 	e-snaps Screen 3B. Description 3c. Project prevents participant termination	5
V. Mainstream Resources (10 points possible)		
A. Supportive services provided Up to 5 points awarded if types and frequency of supportive services provided are well-suited for project target population	e-snaps Screen 4A. Supportive Services for Program Participants 1. For supportive services, indicate who will provide and how often they will be provided	5
B. Strategies to access mainstream benefits 1. Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs? 2. At least annual follow-up with participants to ensure mainstream benefits are received and renewed? 3. Do project participants have access to SSI/SSDI technical assistance provided by the applicant, a sub-recipient, or partner agency?	e-snaps Screen 4A. Supportive Services for Program Participants 2. – 4.	5

<p>4. Has the staff person providing the technical assistance completed SOAR training in the past 24 months?</p> <ul style="list-style-type: none"> • 5 pts = 4 of 4 answered "yes" • 3 pts = 3 of 4 answered "yes" • 2 pts = 2 of 4 answered "yes" • 1 pt = 1 of 4 answered "yes" • 0 pts = none answered "yes" 		
100 Points Possible		

ATTACHMENT B

PROJECT SCORING CRITERIA – NEW PROJECTS

2023 ANNUAL NOFO

This attachment includes information about the rating factors for new project applications submitted for the 2023 Annual NOFO local competition. Project applicants will only need to submit a PDF of their e-snaps application. While the Panel may review all parts of the application to gain an understanding of the program model and approach, select sections and questions on the e-snaps application will be scored. The tables below outline the rating factors, corresponding sections from the e-snaps applications, and maximum points available for each group of rating factors. Please note the threshold criteria apply to all projects.

YHDP Replacement projects are held harmless in the FY 2023 Competition and therefore are not reviewed or scored using the following criteria.

Threshold Criteria for All Projects

Project applicants may be disqualified if any of the threshold criteria below are not met:

1. Applicant is not eligible to apply for CoC funds
2. Applicant is applying for an ineligible project type
3. Project does not serve an eligible population
4. Project is not willing to participate in coordinated entry
5. Project is not willing to use HMIS (or, for domestic violence [DV] survivor providers, a comparable data system)

Rating Factor	Application Component	Maximum Points Possible
I. CoC Priorities (20 points possible)		
A. Project Type <ul style="list-style-type: none"> 5 pts for PSH (CoC bonus and/or reallocation) 4 pts for RRH (CoC bonus, DV bonus, and/or reallocation) 2.5 pts for TH-RRH (DV bonus) 0 points for other project types 	e-snaps Screen 3A. Project Detail 6. Project Type	5
B. CoC priority special populations and severe service needs <u>Special populations:</u> chronically homeless individuals, homeless youth (under 25), domestic violence survivors, homeless families with children, and/or homeless veterans <u>Severe service needs:</u> low or no income, current or past substance abuse, a history of victimization such as domestic violence or sexual assault, criminal histories, mental illness, HIV/AIDS, and/or chronic homelessness <ul style="list-style-type: none"> 5 pts for serving multiple special and/or severe service needs populations 2.5 pts for serving one special and/or severe service needs populations 0 pts for serving 0 special and/or severe service needs populations 	e-snaps Screen 3B. Description 1. Project description 2. Subpopulation focus e-snaps Screen 5B. Program Participants – Subpopulations	5
C. Racial equity <ul style="list-style-type: none"> Up to 3 pts awarded based on the project's description of anticipated barriers to participation faced by persons of different races and ethnicities and the steps taken to eliminate barriers Up to 2 pts awarded based on project's commitment to measuring and improving its response to racial disparities 	Oral Interviews	5
E. Engaging people with lived experience in decision-making <ul style="list-style-type: none"> Up to 5 pts awarded for agencies who engage homeless and formerly homeless clients in program design and policy making 	Oral Interviews	5

II. Project Quality, Readiness & Appropriateness (15 points possible)		
A. Project Quality, Readiness, and Appropriateness <ul style="list-style-type: none"> Design of services and/or housing, with consideration for whether services/housing are appropriate for the population it intends to serve. (10 points) Explanation of how and when project will have site control, if applicable (2 points) Explanation of timeline for when housing occupancy/services will begin (3 points) 	Screen 3B. Description <ol style="list-style-type: none"> Provide a description that addresses the entire scope of the proposed project For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur. 	15
III. Applicant Capacity (15 points possible)		
A. Agency/Collaborative Capacity <ul style="list-style-type: none"> Effectively utilizing federal funds and performing activities (5 points) Experience leveraging funds (5 points) Adequate financial management structure (5 points) <p>Points may be deducted if there are unresolved audit or monitoring findings that may affect applicant capacity</p>	Screen 2B. Experience of Applicant, Subrecipient(s), and Other Partners <ol style="list-style-type: none"> Describe your organization's experience in effectively utilizing federal funds and performing the activities proposed in the application. Describe your organization's experience in leveraging Federal, State, local, and private sector funds. Describe your organization's financial management structure. Are there any unresolved HUD monitoring or OIG audit findings for any HUD grants under your organization? 	15
IV. Housing First (10 points possible)		
A. Housing First Approach <ul style="list-style-type: none"> Full points will be awarded if the project follows a Housing First approach, as signified by 5d <p>Points will be deducted for answers in 5a – 5c that indicate project is not following a Housing First approach</p>	Screen 3B. Description <ol style="list-style-type: none"> Will the project quickly move participants into permanent housing? Will the project enroll program participants who have the following barriers? Will the project prevent program participant 	10

	<p>termination from the project for the following reasons?</p> <p>5d. Will the project follow a "Housing First" approach?</p>	
Va. Performance and Service Plan (Reallocation and CoC Bonus Applicants) (25 points possible)		
<p>A. Housing and Services</p> <ul style="list-style-type: none"> Project will advance applicable HUD's System Performance Measures, specifically (10 points): <ul style="list-style-type: none"> Employment and income growth Successful placement and/or retention in permanent housing Program model and service plans clearly articulate (15 points): <ul style="list-style-type: none"> How participants are assisted to access and retain permanent housing How participants are assisted to secure mainstream health, social, and employment resources for which they are eligible How participants are assisted to increase their incomes 	<p>Screen 4A. Supportive Services for Program Participants</p> <p>1. Describe how program participants will be assisted to obtain and remain in permanent housing. (SPM 4, 7b)</p> <p>2. Describe the specific plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible. (SPM 4, 7b)</p> <p>3. For all supportive services available to program participants, indicate who will provide them and how often they will be provided.</p> <p>4. – 6. Identify whether the project includes the following activities. (SPM 4, 7b)</p>	25
Vb. Performance and Service plan (DV Bonus Applicants) (25 points possible)		
<p>A Housing and Services</p> <ul style="list-style-type: none"> Project will advance applicable HUD's System Performance Measures, specifically (5 points): <ul style="list-style-type: none"> Employment and income growth Successful placement and/or retention in permanent housing Program model and service plans clearly articulate (5 points): <ul style="list-style-type: none"> How participants are assisted to access and retain permanent housing How participants are assisted to secure mainstream health, social, and employment resources for which they are eligible 	<p>Screen 4A. Supportive Services for Program Participants</p> <p>1. Describe how program participants will be assisted to obtain and remain in permanent housing. (SPM 4, 7b)</p> <p>2. Describe the specific plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible. (SPM 4, 7b)</p>	10

<ul style="list-style-type: none"> How participants are assisted to increase their incomes 	<p>3. For all supportive services available to program participants, indicate who will provide them and how often they will be provided.</p> <p>4. – 6. Identify whether the project includes the following activities. (SPM 4, 7b)</p>	
<p>B. Victim-Centered and Trauma-Informed Approaches</p> <ul style="list-style-type: none"> Approaches delivered with an understanding of the vulnerabilities and experiences in trauma survivors, including the prevalence and physical, social, and emotional impact of trauma (5 points) Places priorities, needs, and interests at the center of the work with the victim; provides nonjudgmental assistance; ensures that restoring victims' feelings of safety are a priority; ensures victims' rights, voices, and perspectives are incorporated into system- and community-based efforts (5 points) Project has previous experience and can demonstrate previous performance in serving survivors of domestic violence, dating violence, sexual assault, and/or stalking (5 points) 	<p>Screen 3B. Description</p> <p>1. Provide a description that addresses the entire scope of the proposed project</p>	15
VI. Budget and Cost Effectiveness (15 points possible)		
<p>A. Budget and Match</p> <ul style="list-style-type: none"> Budget demonstrates the project will have enough resources to provide high-quality, reliable services and to the target population (10 points) Budget demonstrates and documents minimum match (5 points) 	<p>Screen 4B. Housing Type and Location</p> <p>Part 5: Program Participants</p> <p>Part 6: Budgets</p> <p>Screen 7A Third-Party In-Kind Match</p>	15
100 points possible		
BONUS POINTS		
<p>A. Transition Grant</p> <p>Award 10 points if the agency is voluntarily re-allocating at least 1 non-Permanent Supportive Housing project during this competition cycle and is applying to transition from a non-Permanent Supportive Housing project to a Permanent Supportive Housing project with a Housing First Approach.</p>	<p>Designated in e-snaps application</p>	10

<p>B. Permanent Housing Project that Leverages Mainstream Housing Resources</p> <ul style="list-style-type: none"> • Award 10 points if the project has a documented leverage commitment from a mainstream housing provider <ul style="list-style-type: none"> ○ In the case of a PSH project, provide at least 25 percent of the units included in the project ○ In the case of a RRH project, serve at least 50 percent of the program participants anticipated to be served by the project 	<p>Screen 7A Third-Party In-Kind Match (if applicable)</p> <p>Oral Interview</p>	<p>10</p>
<p>C. Permanent Housing Project that Leverages Healthcare Resources</p> <ul style="list-style-type: none"> • Award 10 points if the project has a documented leverage commitment from a healthcare provider <ul style="list-style-type: none"> ○ An amount that is equivalent to 25% of the funding being requested for the project will be covered by the healthcare organization 	<p>Screen 7A Third-Party In-Kind Match (if applicable)</p> <p>Oral Interview</p>	<p>10</p>

Attachment 1E-2a: Scored Forms for One Project

This attachment includes **scores for all criteria for all renewal projects including the averaged reviewers scores and scores for all objective criteria.** Reviewers scored and confirmed every project score for every criteria prior to finalizing project scores for those applications scored.

Project Information				CoC Priorities		
Agency Name	Project Name	Project ID	Project Type	5 pts max	5 pts max	5 pts max
				Project Type	Serving Chronically Homeless Households	CoC Priority Special Populations and Severe Service Needs
Interim, Inc.	Sandy Shores		PSH	5	0	5
Interim, Inc.	Shelter Plus Care #2		PSH	5	0	2.5
Interim, Inc.	MCHOPE		PSH	5	0	5
Community Human Services	Safe Passage Renewal Application FY2022		TH	2.5	0	5
San Benito, County of	Helping Hands - San Benito County - 2023		PSH	5	5	5
MidPen Housing Corporation	Moon Gate Plaza		PSH	5	5	5
Veterans Transition Center	Hayes Circle Permanent Housing Support		PSH	5	5	5
Housing Resource Center of Monterey County	Home Project FY 22			Project Did not Renew - Voluntary Reallocation of funding.		
Community Homeless Solutions	DV RRH Project 2022		RRH	Project has not operated for a full year by the end of the review period (3/31/2023), therefore		
YWCA Monterey County	HUD/CoC Domestic Violence Housing First Project		TH-RRH	Project has not operated for a full year by the end of the review period (3/31/2023), therefore		
Franciscan Workers of Junipero Serra	House of Peace Supportive Housing Program			Project has not operated for a full year by the end of the review period (3/31/2023), therefore		
Step Up on Second Street, Inc.	Step Up King City		PSH	Project has not operated for a full year by the end of the review period (3/31/2023), therefore		
Step Up on Second Street, Inc.	Step Up in Salinas		PSH	Project has not operated for a full year by the end of the review period (3/31/2023), therefore		

		System Performance Measures			Administrative Performance		
5 pts max	5 pts max	5 pts max	5 pts max	15 pts max	5 pts max	5 pts max	10 pts max
Racial Equity	Engaging People With Lived Experience	Increased Total Income	Non-Cash Benefits	Housing Stability and Permanent Housing Placement	Bed Occupancy/Utilization	HMIS Data Quality Report Card	Grant Utilization
5	5	5	0	15	5	5	10
5	5	2.5	2.5	15	5	5	10
5	5	0	0	15	5	5	10
5	5	0	2.5	15	5	5	10
4	5	0	0	15	5	5	2
3	5	0	5	15	5	5	10
4	4	0	0	15	0	5	10
ore it is not evaluated and scored.							
ore it is not evaluated and scored.							
ore it is not evaluated and scored.							
ore it is not evaluated and scored.							
ore it is not evaluated and scored.							

[illegible]

Attachment 1E-5: Notification of Projects Rejected-Reduced

This attachment confirms the CoC did not reject or reduce any project applications submitted for funding during the local competition.

Attachment 1E-5a: Notification of Projects Accepted

This attachment provides documentation of notification of projects accepted onto the priority listing. Emails notifying accepted projects of the outcomes of the local competition are included in this attachment in the following order:

1. MidPen – Moon Gate Plaza
2. Interim – Sandy Shores
3. Interim – Shelter Plus Care #2
4. Interim – MCHOPE
5. Community Human Services – Safe Passage
6. Veterans Transition Center – Hayes Circle
7. Community Homeless Solutions – DV RRH Project
8. YWCA Monterey County – HUD/CoC DV Housing First Project
9. Franciscan Workers of Junipero Serra – House of Peace
10. Step Up – Step Up King City
11. Step Up – Step Up Salinas
12. County of San Benito – Helping Hands Renewal
13. Step Up – Step Up King City (expansion)
14. Step Up – Step Up Salinas (expansion)
15. Gathering for Women – Homeless to Housed
16. County of San Benito – Helping Hands Expansion
17. YWCA Monterey County – HUD/CoC DV Housing First Project Expansion

All projects were notified of local competition outcomes on September 5, 2023.

From: [Genevieve Lucas-Conwell](#)
To: [Dominique Cohen](#)
Cc: [Kierston Young](#); [Hana Gossett](#); [Vanessa Fenley](#); [Krystal Estrada](#); [CHSP Grants](#)
Subject: MidPen Housing Corporation
Date: Tuesday, September 5, 2023 10:00:43 AM

Dear Ms. Cohen,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Based on your project application score of 90.33 points out of 100, and reflects current HUD and CoC policy priorities. The Review Panel opted to rank your project number 1. Correspondingly, your project application is in Tier 1. The project was recommended for the full renewal amount of \$269,440. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive a written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Sophie Yakir](#)
Cc: [Kierston Young](#); [Krystal Estrada](#); [Hana Gossett](#); [Vanessa Fenley](#); [CHSP Grants](#)
Subject: Interim, Inc., Sandy Shores
Date: Tuesday, September 5, 2023 10:00:38 AM

Dear Ms. Yakir,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Based on your project application score of 86.67 out of 100, your project was ranked number 2. Correspondingly, your project application is currently ranked in Tier 1. The project was recommended for the full renewal amount of \$132,173. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive a written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: Genevieve Lucas-Conwell <glucas-conwell@chsp.org>
Sent: Tuesday, September 5, 2023 10:00 AM
To: Sophie Yakir <Syakir@interiminc.org>
Cc: Kierston Young <kyoung@chsp.org>; Krystal Estrada <kestrada@chsp.org>; Hana Gossett <hana@focusstrategies.net>
Subject: Interim, Inc., Shelter Plus Care

Dear Ms. Yakir,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Based on your project application score of 86.17 out of 100, your project was ranked number 3. Correspondingly, your project application is currently ranked in Tier 1. The project was recommended for the full renewal amount of \$191,237. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by

following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive a written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Sophie Yakir](#)
Cc: [Kierston Young](#); [Hana Gossett](#); [Vanessa Fenley](#); [Krystal Estrada](#); [CHSP Grants](#)
Subject: Interim, Inc., MCHOPE
Date: Tuesday, September 5, 2023 10:00:38 AM

Dear Ms. Yakir,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Based on your project application score of 83.67 out of 100, your project was ranked number 4. Correspondingly, your project application is currently ranked in Tier 1. The project was recommended for the full renewal amount of \$144,404. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive a written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Robin McCrae](#)
Cc: [Megan Whilden](#); [Anab Mohamed](#); [CHSP Grants](#); [Kierston Young](#); [Krystal Estrada](#); [Vanessa Fenley](#); [Hana Gossett](#)
Subject: Community Human Services, Safe Passage Renewal Application FY2023
Date: Tuesday, September 5, 2023 10:00:34 AM

Dear Mrs.McCrae,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Based on your project application score of 83.67 out of 100, your project was ranked number 5. Correspondingly, your project application is currently ranked in Tier 1. The project was recommended for the full renewal amount, \$130,574. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive a written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Kurt Schake](#)
Cc: [Kierston Young](#); [Krystal Estrada](#); [Hana Gossett](#); [Vanessa Fenley](#); [CHSP Grants](#)
Subject: Veterans Transition Center, Hayes Circle Permanent Housing
Date: Tuesday, September 5, 2023 10:00:45 AM

Dear Mr. Schake,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Based on your project application score of 80 out of 100, your project was ranked number 6. Correspondingly, your project application is currently ranked in Tier 1. The project was recommended for the full renewal amount of \$111,262. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Greg Baker](#)
Cc: [Rodrigo Torres](#); [CHSP Grants](#); [Vanessa Fenley](#); [Hana Gossett](#); [Krystal Estrada](#); [Kierston Young](#)
Subject: Community Homeless Solutions, DV RRH Project 202 3
Date: Tuesday, September 5, 2023 10:00:39 AM

Dear Mr. Baker,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. As your project has yet to complete a full year of operation, your project was ranked at the bottom of Tier 1, number 7, in accordance with local competition policies. The project was recommended for the full renewal funding amount of \$412,034. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive a written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Christine Duncan](#)
Cc: [Kierston Young](#); [Hana Gossett](#); [Vanessa Fenley](#); [Krystal Estrada](#); [CHSP Grants](#); [August Rivera](#); [Paola Chavez](#)
Subject: YWCA Monterey County, CoC Domestic Violence Housing First Project (Renewal Application)
Date: Tuesday, September 5, 2023 10:00:53 AM

Dear Ms. Duncan,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. As your project has yet to complete a full year of operation, your project was ranked at the bottom of Tier 1, number 8, in accordance with local competition policies. The project was recommended for the full renewal amount of \$274,920. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive a written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Jill Allen](#); [Amy Narlock](#)
Cc: [CHSP Grants](#); [Kierston Young](#); [Krystal Estrada](#); [Vanessa Fenley](#); [Hana Gossett](#)
Subject: Franciscan Workers of Junipero Serra, House of Peace Supportive Housing Program
Date: Tuesday, September 5, 2023 10:00:37 AM

Dear Ms. Narlock,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. As your project has yet to complete a full year of operation, your project was ranked at the bottom of Tier 1, number 9, in accordance with local competition policies. The project was recommended for the full amount applied for \$201,999. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive a written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Rebecca MacFarlane](#)
Cc: [Kierston Young](#); [Hana Gossett](#); [Vanessa Fenley](#); [Krystal Estrada](#); [CHSP Grants](#)
Subject: Step Up on Second Street, Step Up King City (Renewal Application)
Date: Tuesday, September 5, 2023 10:00:43 AM

Dear Ms. MacFarlane,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. As your project has yet to complete a full year of operation, your project was ranked at the bottom of Tier 1, number 10, in accordance with local competition policies. The project was recommended for the full renewal amount of \$242,827. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Rebecca MacFarlane](#)
Cc: [Kierston Young](#); [Hana Gossett](#); [Vanessa Fenley](#); [Krystal Estrada](#); [CHSP Grants](#)
Subject: Step Up on Second Street, Step Up Salinas (Renewal Application)
Date: Tuesday, September 5, 2023 10:00:42 AM

Dear Ms. MacFarlane,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. As your project has yet to complete a full year of operation, your project was ranked at the bottom of Tier 1, number 11, in accordance with local competition policies. The project was recommended for the full renewal amount of \$196,165. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

Genevieve Lucas-Conwell

Executive Director

She, Her, Hers

Coalition of Homeless Services Providers

1942 Fremont Boulevard, Seaside, CA, 93955

Office: ~~(831) 883-3080~~

Direct: 831-883-3080 Ext 413

Fax: 831-883-3085

From: [Genevieve Lucas-Conwell](#)
To: [Enrique Arreola](#)
Cc: [Kierston Young](#); [Hana Gossett](#); [Vanessa Fenley](#); [Krystal Estrada](#); [CHSP Grants](#)
Subject: County of San Benito, Helping Hands Renewal 2023
Date: Tuesday, September 5, 2023 8:05:30 AM

Dear Mr. Arreola,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Based on your project application score of 73 out of 100, your project was ranked number 12. Correspondingly, your project application is straddling Tier 1 (\$255,082) and Tier 2 (\$53,537). The project was recommended for the full renewal amount of \$308,619. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Rebecca MacFarlane](#)
Cc: [Kierston Young](#); [Hana Gossett](#); [Krystal Estrada](#); [Vanessa Fenley](#); [CHSP Grants](#)
Subject: Step Up on Second Street, Step Up King City (Expansion Application)
Date: Tuesday, September 5, 2023 10:00:45 AM

Dear Ms. MacFarlane,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Your new project application scored 98 out of 100 (including bonus points) and reflects current HUD and CoC policy priorities. The Panel ranked your project number 13. Correspondingly, your application is currently ranked in Tier 2 and may be funded through CoC Bonus funding. The project was recommended for the full expansion amount of \$101,178. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Rebecca MacFarlane](#)
Cc: [Kierston Young](#); [Hana Gossett](#); [Krystal Estrada](#); [Vanessa Fenley](#); [CHSP Grants](#)
Subject: Step Up on Second Street, Step Up Salinas (Expansion Application)
Date: Tuesday, September 5, 2023 10:00:40 AM

Dear Ms. MacFarlane,
Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Your new project application scored 98 out of 100 (including bonus points) and reflects current HUD and CoC policy priorities. The Panel ranked your project number 14. Correspondingly, your application is currently ranked in Tier 2 and may be funded through CoC Bonus funding. The project was recommended for the full expansion amount of \$101,178. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Staci Alziebler-Perkins](#)
Cc: [Kierston Young](#); [Hana Gossett](#); [Krystal Estrada](#); [Vanessa Fenley](#); [CHSP Grants](#)
Subject: Gathering for Women , Homeless to Housed (New Project Application)
Date: Tuesday, September 5, 2023 10:00:36 AM

Dear Ms. Alziebler-Perkins,
Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Your new project application scored 88 out of 100 (including bonus points) and reflects current HUD and CoC policy priorities. The Panel ranked your project number 15. Correspondingly, your application is currently ranked in Tier 2 and may be funded through CoC Bonus funding. The project was recommended for the amended new project amount of \$221,974, which includes \$22,830 in funding to be allocated to the admin line item. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive a written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Enrique Arreola](#)
Cc: [Kierston Young](#); [Hana Gossett](#); [Vanessa Fenley](#); [Krystal Estrada](#); [CHSP Grants](#)
Subject: County of San Benito, Helping Hands Renewal 2023 (Expansion Application)
Date: Tuesday, September 5, 2023 8:07:00 AM

Dear Mr. Arreola,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Your new project application scored 82.33 out of 100 (including bonus points) and reflects current HUD and CoC policy priorities. The Panel ranked your project number 16. Correspondingly, your application is currently ranked in Tier 2 and may be funded through CoC Bonus funding. The project was recommended for the full renewal amount of \$94,348. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

From: [Genevieve Lucas-Conwell](#)
To: [Christine Duncan](#)
Cc: [Kierston Young](#); [Krystal Estrada](#); [August Rivera](#); [Vanessa Fenley](#); [Hana Gossett](#); [CHSP Grants](#); [Paola Chavez](#)
Subject: YWCA Monterey County, CoC Domestic Violence Housing First Project (Expansion Application)
Date: Tuesday, September 5, 2023 10:00:43 AM

Dear Ms. Duncan,

Thank you for submitting a project application as part of the FY2023 Monterey/San Benito Continuum of Care (CoC) HUD CoC Notice of Funding Opportunity (NOFO) local competition.

This letter is to inform you of the outcomes of the local competition. Your new project application scored 89 points out of 100 and reflects current HUD and CoC policy priorities. The Review Panel opted to rank your project number 17 in Tier 2. If awarded funding by HUD, your project will be funded through DV Bonus funding. The project was selected for the full DV Bonus amount of \$280,866. The full preliminary priority listing with all project scores and ranks can be accessed on CHSP's website at <https://chsp.org/continuum-of-care/coc-funding/coc-program/>

Information on Tiering:

The priority listing is divided into two tiers. Projects in Tier 1 are expected to receive funding, and projects in Tier 2 may receive funding depending on the CoC's performance in the national competition. It is always difficult for the Panel to rank its projects because there are so many well-written and deserving project applications. The Lead Me Home CoC is working to submit as competitive an application as possible to improve the likelihood that projects in Tier 2 will be awarded funding by HUD. All projects were scored and ranked by the independent and non-conflicted Review Panel in accordance with the approved competition policies.

Next steps in the local competition:

Project applicants may appeal the decisions of the Review Panel on technical grounds by following the process outlined in the competition policies. The priority listing will be finalized after the appeals process is completed. If an appeal is successful, the ranking of your project may be impacted. Should your project's placement on the priority listing shift as the result of a successful appeal, you will receive a written notification by September 7, 2023. The final priority listing will be submitted to the Lead Me Home CoC Leadership Council for approval, along with other components of the consolidated application, on September 20, 2023. We will reach out about the next steps for your e-snaps applications soon.

Thank you again for submitting a project application to the local FY2023 CoC NOFO competition and for your ongoing efforts to eliminate homelessness in Monterey and San Benito Counties.

Appreciatively,

Genevieve Lucas-Conwell
Executive Director
Coalition of Homeless Services Providers

Attachment 1E-5b: Local Competition Selection Results

This attachment includes a spreadsheet of all project applications submitted during the 2023 local competition. It also includes one project that was eligible for renewal and was voluntarily reallocated. The spreadsheet includes:

- Project Names;
- Project Scores;
- Project accepted or rejected status;
- Project Rank—if accepted;
- Requested Funding Amounts; and
- Reallocated funds.

Monterey and San Benito Counties CoC
Project Priority Listing from CoC Rank and Review Panel
September 5, 2023

Applicant Name	Project Name	Project Type	Application Type	Accepted/Rejected	Score	Rank	Requested Funding	Approved Funding	Reallocated Funds	Tier
MidPen Housing Corporation	Moon Gate Plaza	PSH	Renewal	Accepted	90.33	1	\$ 269,440	\$ 269,440	\$ -	1
Interim, Inc.	Sandy Shores	PSH	Renewal	Accepted	86.67	2	\$ 132,173	\$ 132,173	\$ -	1
Interim, Inc.	Shelter Plus Care #2	PSH	Renewal	Accepted	86.17	3	\$ 191,237	\$ 191,237	\$ -	1
Interim, Inc.	MCHOPE	PSH	Renewal	Accepted	83.67	4	\$ 144,404	\$ 144,404	\$ -	1
Community Human Services	Safe Passage Renewal Application	TH	Renewal	Accepted	83.67	5	\$ 130,574	\$ 130,574	\$ -	1
Veterans Transition Center	Hayes Circle Permanent Housing Support	PSH	Renewal	Accepted	80	6	\$ 111,262	\$ 111,262	\$ -	1
¹ Community Homeless Solutions	DV RRH Project	RRH	Renewal	Accepted	NA	7	\$ 412,034	\$ 412,034	\$ -	1
¹ YWCA Monterey County	HUD/CoC Domestic Violence Housing First Project	TH-RRH	Renewal	Accepted	NA	8	\$ 274,920	\$ 274,920	\$ -	1
¹ Franciscan Workers of Junipero Serra	House of Peace Supportive Housing Program	PSH	Renewal	Accepted	NA	9	\$ 201,999	\$ 201,999	\$ -	1
¹ Step Up on Second Street, Inc.	Step Up King City	PSH	Renewal	Accepted	NA	10	\$ 242,827	\$ 242,827	\$ -	1
¹ Step Up on Second Street, Inc.	Step Up in Salinas	PSH	Renewal	Accepted	NA	11	\$ 196,165	\$ 196,165	\$ -	1
² San Benito, County of	Helping Hands Renewal	PSH	Renewal	Accepted	73	12	\$ 308,619	\$ 255,082	\$ -	1
² San Benito, County of	Helping Hands Renewal	PSH	Renewal	Accepted	73	12	\$ 308,619	\$ 53,537	\$ -	2
Step Up on Second Street, Inc.	Step Up in King City (Expansion)	PSH	CoC Bonus	Accepted	98	13	\$ 101,178	\$ 101,178	\$ -	2
Step Up on Second Street, Inc.	Step Up in Salinas (Expansion)	PSH	CoC Bonus	Accepted	98	14	\$ 101,178	\$ 101,178	\$ -	2
Gathering For Women	Homeless to Housed	RRH	CoC Bonus	Accepted	88	15	\$ 221,974	\$ 221,974	\$ -	2
San Benito, County of	Helping Hands Expansion	PSH	CoC Bonus	Accepted	82.33	16	\$ 94,348	\$ 94,348	\$ -	2
YWCA Monterey County	HUD/CoC Domestic Violence Housing First Project Expansion	TH-RRH	DV Bonus	Accepted	89	17	\$ 280,866	\$ 280,866	\$ -	2
³ Housing Resource Center of Monterey County	Home Project	RRH	Renewal - Not Submitted	Voluntary Reallocation	N/A	N/A	\$ 139,311	N/A	\$ 139,311	N/A
⁴ Coalition of Homeless Services Providers	Youth Coordinated Assessment and Referral System	SSO	YHDP Renewal	N/A	N/A	N/A	\$ 150,000	\$ 150,000	\$ -	YHDP
⁴ Epicenter of Monterey	Mutual Aid Youth Leaders	SSO	YHDP Renewal	N/A	N/A	N/A	\$ 176,000	\$ 176,000	\$ -	YHDP
⁴ Community Human Services	Outreach Project	SSO	YHDP Renewal	N/A	N/A	N/A	\$ 282,392	\$ 282,392	\$ -	YHDP
⁴ Bay Area Community Services	BACS YHDP Monterey RRH	RRH	YHDP Renewal	N/A	N/A	N/A	\$ 1,114,480	\$ 1,114,480	\$ -	YHDP
⁴ Coalition of Homeless Services Providers	YHDP 2020 Transitional Housing	TH	YHDP Renewal	N/A	N/A	N/A	\$ 94,398	\$ 94,398	\$ -	YHDP

⁴ Community Homeless Solutions	Transitional Housing Youth Program	TH	YHDP Renewal	N/A	N/A	N/A	\$ 336,779	\$ 336,779	\$ -	YHDP
⁴ Hollister Youth Alliance	YA AVENIDA	SSO	YHDP Renewal	N/A	N/A	N/A	\$ 275,000	\$ 275,000	\$ -	YHDP
⁴ Bay Area Community Services	BACS YHDP Monterey SSO	SSO	YHDP Renewal	N/A	N/A	N/A	\$ 235,521	\$ 235,521	\$ -	YHDP
⁵ Coalition of Homeless Services Providers	CoC Planning	Planning	Planning	N/A	N/A	N/A	\$ 270,976	\$ 270,976	\$ -	Planning
¹ These projects were not scored and automatically ranked at the bottom of Tier 1 due to not having completed a full year of operations at the time of the competition.										
² This project is broken into two lines because the funding for this project is partially in Tier 1 and partially in Tier 2; this project is considered "straddling" the tiers.										
³ This applicant chose not to renew their funding during the FY2023 CoC Competition. This project was not rejected by the Review Panel, rather it is considered a "Voluntary Reallocation".										
⁴ These are YHDP projects that were not scored or ranked by the Review Panel.										
⁵ The CoC Planning Grant is not scored and ranked by the Review Panel.										

Attachment 2A-6: HUD's Homeless Data Exchange (HDX) Competition Report

This attachment includes the CoC's 2023 HDX Competition Report.

2023 HDX Competition Report

PIT Count Data for CA-506 - Salinas/Monterey, San Benito Counties CoC

Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	2683	2676	2404	2212
Emergency Shelter Total	397	376	500	398
Safe Haven Total	0	0	0	0
Transitional Housing Total	288	302	279	189
Total Sheltered Count	685	678	779	587
Total Unsheltered Count	1998	1998	1625	1625

Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	603	696	745	615
Sheltered Count of Chronically Homeless Persons	64	157	261	131
Unsheltered Count of Chronically Homeless Persons	539	539	484	484

2023 HDX Competition Report

PIT Count Data for CA-506 - Salinas/Monterey, San Benito Counties CoC

Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	183	171	132	61
Sheltered Count of Homeless Households with Children	118	106	128	57
Unsheltered Count of Homeless Households with Children	65	65	4	4

Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	296	199	188	160	143
Sheltered Count of Homeless Veterans	52	82	71	78	61
Unsheltered Count of Homeless Veterans	244	117	117	82	82

*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

2023 HDX Competition Report

HIC Data for CA-506 - Salinas/Monterey, San Benito Counties CoC

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	532	376	490	76.73%	22	42	52.38%	398	74.81%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	280	268	280	95.71%	0	0	NA	268	95.71%
RRH Beds	183	183	183	100.00%	0	0	NA	183	100.00%
PSH Beds	614	342	614	55.70%	0	0	NA	342	55.70%
OPH Beds	0	0	0	NA	0	0	NA	0	NA
Total Beds	1,609	1,169	1,567	74.60%	22	42	52.38%	1,191	74.02%

2023 HDX Competition Report

HIC Data for CA-506 - Salinas/Monterey, San Benito Counties CoC

2023 HDX Competition Report

HIC Data for CA-506 - Salinas/Monterey, San Benito Counties CoC

Notes

*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

**For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	242	284	260	50

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	53	37	26	28

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	226	200	112	183

2023 HDX Competition Report

HIC Data for CA-506 - Salinas/Monterey, San Benito Counties CoC

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Summary Report for CA-506 - Salinas/Monterey, San Benito Counties CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	849	922	94	112	18	72	75	3
1.2 Persons in ES, SH, and TH	1343	1329	210	217	7	129	139	10

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	1254	1409	1127	1216	89	624	649	25
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	1874	1905	1135	1237	102	572	622	50

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	34	8	24%	3	9%	1	3%	12	35%
Exit was from ES	263	24	9%	33	13%	14	5%	71	27%
Exit was from TH	170	4	2%	1	1%	5	3%	10	6%
Exit was from SH	0	0		0		0		0	
Exit was from PH	796	53	7%	45	6%	23	3%	121	15%
TOTAL Returns to Homelessness	1263	89	7%	82	6%	43	3%	214	17%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons		2404	
Emergency Shelter Total	376	500	124
Safe Haven Total	0	0	0
Transitional Housing Total	302	279	-23
Total Sheltered Count	678	779	101
Unsheltered Count		1625	

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	1536	1365	-171
Emergency Shelter Total	1052	958	-94
Safe Haven Total	0	0	0
Transitional Housing Total	539	463	-76

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	161	142	-19
Number of adults with increased earned income	9	2	-7
Percentage of adults who increased earned income	6%	1%	-5%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	161	142	-19
Number of adults with increased non-employment cash income	34	29	-5
Percentage of adults who increased non-employment cash income	21%	20%	-1%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	161	142	-19
Number of adults with increased total income	36	29	-7
Percentage of adults who increased total income	22%	20%	-2%

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	70	157	87
Number of adults who exited with increased earned income	12	13	1
Percentage of adults who increased earned income	17%	8%	-9%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	70	157	87
Number of adults who exited with increased non-employment cash income	17	23	6
Percentage of adults who increased non-employment cash income	24%	15%	-9%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	70	157	87
Number of adults who exited with increased total income	23	34	11
Percentage of adults who increased total income	33%	22%	-11%

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	1206	963	-243
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	346	256	-90
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	860	707	-153

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	1701	1512	-189
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	531	371	-160
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	1170	1141	-29

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	264	596	332
Of persons above, those who exited to temporary & some institutional destinations	55	60	5
Of the persons above, those who exited to permanent housing destinations	44	27	-17
% Successful exits	38%	15%	-23%

Metric 7b.1 – Change in exits to permanent housing destinations

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FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	1543	1308	-235
Of the persons above, those who exited to permanent housing destinations	634	570	-64
% Successful exits	41%	44%	3%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	137	122	-15
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	134	118	-16
% Successful exits/retention	98%	97%	-1%

2023 HDX Competition Report FY2022 - SysPM Data Quality

CA-506 - Salinas/Monterey, San Benito Counties CoC

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	366	517	563	509	453	410	301	483	579	226	200	112			
2. Number of HMIS Beds	176	379	449	497	432	398	71	255	307	226	200	112			
3. HMIS Participation Rate from HIC (%)	48.09	73.31	79.75	97.64	95.36	97.07	23.59	52.80	53.02	100.00	100.00	100.00			
4. Unduplicated Persons Served (HMIS)	1189	1096	741	508	547	428	245	234	144	1119	1046	1327	426	950	1301
5. Total Leavers (HMIS)	957	850	484	231	284	247	62	65	11	529	597	725	126	236	613
6. Destination of Don't Know, Refused, or Missing (HMIS)	1	3	14	7	18	5	0	0	1	26	17	54	2	1	109
7. Destination Error Rate (%)	0.10	0.35	2.89	3.03	6.34	2.02	0.00	0.00	9.09	4.91	2.85	7.45	1.59	0.42	17.78

2023 HDX Competition Report
FY2022 - SysPM Data Quality

2023 HDX Competition Report

Submission and Count Dates for CA-506 - Salinas/Monterey, San Benito Counties CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/27/2023	

Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/21/2023	Yes
2023 HIC Count Submittal Date	4/21/2023	Yes
2022 System PM Submittal Date	1/3/2023	Yes

Attachment 3A-1a: Housing Leveraging Commitment

This attachment includes a letter from Step Up on Second Street providing documentation of leveraged housing units for the Step Up in King City new/expansion PSH project.



September 22, 2023

U.S. Department of Housing and Urban Development
San Francisco Regional Office Community Planning and Development Division, 9AD
Attn: Region IX HUD
One Sansome Street, Suite 1200
San Francisco, CA 94104

Re: Housing Leverage Commitment for CA-506 for FY2023 Annual NOFO (FR-6200-N-25)

To Whom It May Concern:

This letter is to provide documentation of leveraged housing units, provided by Step Up on Second Street, Inc. (Step Up) to support the CA-506 (Salinas/Monterey and San Benito Counties Continuum of Care) FY2023 Annual NOFO application. This letter confirms that Step Up will leverage 2 units serving 2 individuals or couples as part of the Step Up in King permanent supportive housing project funded by Round 2 of Homekey. The leveraged units are receiving Project Homekey Operating subsidy. The units will be available upon the start of the project, projected to be September of 2023. This commitment equals 40% of the project's 5 proposed units. This is for the U.S. Department of Housing and Urban Development's Continuum of Care Notice of Funding Opportunity (FR-6200-N-25).

Sincerely,

Tod Lipka
President and CEO

1328 Second Street • Santa Monica • CA • 90401 • 310.394.6889 • www.stepup.org • EIN #95-4109386

