

Coalition of Homeless Services Providers  
Homeless, Housing Assistance and Prevention R3  
Frequently Asked Questions

**I. RFP CLARIFICATION – AVAILABLE FUNDS (PG. 2-3):**

RFP states the split between Monterey and San Benito Counties are \$3,446,056.28 and \$600,997.60, respectively. This calculation has been split by the PIT Count for the respective counties. You can find the total amounts below. The total calculation does not include the set-asides for Admin, Youth, and awards previously made by the Leadership Council. Please see the charts below to clarify availability of funds open for proposals.

*Fig. 1*

This table explains the overall funding breakdown for CA-506.

	Total Available for Programs (HHAP 3 total - (Admin+ Youth Set aside)	Monterey County	San Benito County	Regional Youth Set-Aside
Initial Total	\$ 3,359,054.72	\$ 2,855,196.51	\$ 503,858.21	\$ 404,705.39
First Rounds of Disbursements		\$1,377,500.00	\$22,500.00	
<b>Leftover</b>		<b>\$1,477,696.51</b>	<b>\$481,358.21</b>	<b>\$404,705.39</b>

*Fig. 2*

The Leadership Council approved three projects (*italicized*) outside of the RFP process to meet urgent needs within our community. **Bolded** amounts are available for competition.

<b>HHAP 3 NOFA</b>	
HHAP Total	\$4,047,053.88
CHSP Admin	\$283,293.77
Youth Set Aside	\$404,705.39
<b>CHSP CES – MC</b>	<b>\$127,500.00</b>
<b>CHSP CES - SBC</b>	<b>\$22,500.00</b>
<b>CHE</b>	<b>\$250,000.00</b>
<b>Step Up King City</b>	<b>\$1,000,000.00</b>
Total	\$1,959,054.72

**II. LOCAL PRIORITIES**

Is the CoC accepting applications for project types that are not listed on the Funding Plan?

As a part of the HHAP application, the Coalition of Homeless Services Providers had to create a funding plan in partnership with both counties. This plan was approved by the Leadership Council. These priorities are simply guidelines however they don't limit the ability for organizations to apply for projects that are not listed. The most important factor is that the project aligns with the [Lead Me Home 5 Year Plan to Reduce Homelessness](#) and is an eligible activity.

### III. APPLICATION SUPPORT/GENERAL INQUIRIES

#### 1. Can HHAP funds be used to repair PSH units? What is the difference between maintenance and renovation?

Yes.

##### **Maintenance**

In general, maintenance activities include: cleaning; minor or routine repairs of furnishings, equipment, and fixtures; and protective or preventative measures to keep a building, its systems, and its grounds in working order. Examples of maintenance activities could include activities such as: replacing a few shingles on a leaky roof; **repairing or replacing a few tiles of a floor**; patching leaking pipes or plumbing; replacing a broken window; fixing a crack in a sidewalk; filling potholes in a parking lot; and repairing portions of a fence.

##### **Renovation**

In general, an activity that materially adds to the value of the building, appreciably prolongs its useful life, or adapts it to new uses would be considered renovation or conversion. Examples of renovation could include: replacing fixtures, such as the HVAC system or plumbing; **replacing a roof or flooring**. Depending on the cost of the renovation and value of the building, it might be considered minor rehabilitation or major rehabilitation.

#### 2. Can HHAP funds be used for planning an emergency shelter?, e.g. ID site location, ID permit requirements, engage community to educate/build support, develop business plan/operations & governance plan/capital & operating budgets, project task list & timeline, etc.

Yes.

#### 3. Can CHSP add someone else to my submission?

As mentioned in the bidder's conference there will be only one link provided to one individual at your agency so, please choose a lead of your agency to fill out the application. You can add collaborators to your submission.

Note: The **Submission Owner** is the only person who sends invitations and will be the *only user who can submit the application* after it is completed by the group. **Collaborators** will be able to contribute responses and save drafts at any time.

##### **Invite Collaborators**

Add team member email addresses below to collaborate with each other in real-time. Team members will receive a link and have access to the form until you complete your submission. As the owner, only you will be able to submit.

Add a collaborator email...

Cancel

Invite



Ben B invited you to collaborate on a submission to Collaborative Application for Form Changes at New Initial Forms Test Account.

**GET STARTED**

For more information, [please read this article](#).

**4. Would Emergency Shelter in motels qualify under non-congregate shelters?**

Yes, Emergency Shelter in motels qualify as non-congregate shelter.

**5. Can you also please clarify the length of time we have to expend this grant?**

Agencies need to expend their funds by 2026. Agencies can apply for a shorter budget period – the 5-year term was an oversight in the corresponding RFP.

**6. What is the timeline for this grant cycle?**

- 3/3 Application information posted
- 3/9 Bidders Conference – (slides available [HERE](#))
- 3/17 Letters of Intent due – (link to form)
- 4/13 Project applications due in Submittable
- 4/14 – 4/18 Review Period
- 4/19 & 4/20 Review and Rank
- 5/1 Projects notified of rank and review outcomes
- 5/3 Appeals due
- 5/4 Appeals Committee

Last updated: 3/29/2023