

### Leadership Council Meeting

**August 22, 2018**

1:30 – 3:00 pm

**Martinez Hall (220 12<sup>th</sup> Street, Auditorium)**

Please RSVP your attendance to CHSP: 831-883-3080 (Katrina) [kmckenzie@chspmontereycounty.org](mailto:kmckenzie@chspmontereycounty.org)

#### Agenda

- Welcome, Introductions, & Announcements -Info
- Additions/Modifications to the Agenda -Info/Action
- Public Comment (2 mins) -Info
- Consent Agenda - Action  
~May 23, 2018 LC Meeting Minutes
- *Mayors Association approval* -Info  
~ Monterey Council Member Timothy Barret to replace  
Monterey Council Member Dan Albert as  
Category 1 alternate for Seaside Mayor Rubio
- Elect Elliott Robinson to LC as a Category 2 Voting Member -Action
- Request to Conduct 9/26/18 LC Meeting in Salinas -Action
- 2018 HUD National CoC Competition Update -Action  
~Approve Rank/Review Panel Priority Ranking Recommendations
- Homeless Emergency Assistance Program  
~ Approve Administrative Entity Partner -Action  
~Emergency Shelter Declarations -Info  
~Community Input Process -Info  
~Next Steps

#### I. Adjourn

The next Leadership Council meeting is scheduled for September 26, 2018

# Leadership Council Meeting

**Tuesday, August 22, 2018 1:30–3:00**  
**Martinez Hall, Marina, CA**

**Leadership Council Co-Chairs: Luis Alejo** (Monterey County Board Supervisor)

**Members Present & Affiliations:** Mike LeBarre (Mayor of King City), Joseph Gunter (Mayor of Salinas), Gloria DeLa Rosa (Salinas Councilmember), Maria Orozco (Mayor of Gonzales), Nancy Amadeo (Marina Councilmember), Manny Gonzalez (Housing Authority), Mick Erickson (Pastor), Dave Pacheco (Seaside Council Member), Dan Baldwin (Community Foundation of Monterey County), Kurt Schake & Jack Murphy (Veterans Transition Center), Matt Huerta (Monterey Bay Economic Partnership), Michael Lisman (Monterey County Health Dept.), Henry Espinosa (DSS), Timothy Barrett (Monterey Councilmember)

**Staff:** Katherine Thoeni, Katrina McKenzie, and Roxanne Wilson (Coalition of Homeless Services Providers)

**Guests:** Glorietta Rowland (DSS/CAP), Javier Gomez (Supervisor Alejo's Office) Mr. and Mrs. Kinary (Community Members), Kathy Whilden (Funds for Homeless Women/Public), Megan Hunter and Anastacia Wyatt (City of Salinas), Maryn Ljubinow (City of Monterey), Robert Ticker (VTC Community Member and Veteran)

I. **Welcome, Introductions, and Announcements:** The meeting began at 1:33 pm, around the table introductions took place.

II. **Additions/Modifications to the Agenda:**

- Thoeni requests that next month agenda includes the CoC metric system which includes the National Systems Performance Measures with a two year comparison.

III. **Public Comment:** The public is encouraged to attend Leadership Council meetings to observe council activities. Members of the public are asked to sign in so that the record reflects their presence. Public comments are limited to three (3) minutes per speaker.

Hunter states that the homeless situation is growing and has gotten worse due to a variety of reasons. She suggests that as health and housing funding is being reviewed silos need to be broken down as it is evident in our jurisdiction and across jurisdictions that they are not being coordinated. It was suggested an out of box thinking should be applied in ways to share information about individuals especially with the fire department and law enforcement. Hunter requests that more jurisdictions are involved to and strongly suggests to include fire departments and law enforcement.

Whilden applauds the work that is being done by the Leadership Council and asks the peninsula is not forgotten when projects are being developed. Whilden states that whatever happens in Salinas should also be happening on the peninsula.

IV. **Consent Agenda:**

a. **May 2018 Leadership Council Meeting Minutes**

**Motion made by Amadeo to approve the May 2018 meeting minutes. Second by Schake. No Abstentions. Motion Carries.**

V. **Mayor's Association Approval:**

Thoeni announces that the Mayor's Association approved the replacement of Mayor Rubio's Alternate from Dan Albert to Timothy Barret. Thank you Mayor Gunter for fulfilling this request.

VI. **Category 2 Voting Member Election- Elliott Robinson:**

Alejo states that we all can benefit from the 17 years Robinson has spent in a wide range of social services in Monterey County and prior to that in Alameda County. Robinson would be a big asset with his financial background and expertise.

**Motion made by LeBarre to approve Elliott Robinson as a Category 2 Voting Member. Second by Amadeo. No Abstentions. Motion Carries.**

**VII. Request to Conduct 9/26/18 LC Meeting in Salinas:**

Gunter requests to hold the next Leadership Council meeting in Salinas in the West Wing at City Hall from 1:30-3:00 pm.

**Motion made by Orozco to approve the 9/26/18 meeting location. Second by Gunter.**

**Discussion:**

- Request was made to hold meeting in the city of Monterey as well as South County in the future.

**No Abstentions. Motion Carries.**

**VIII. 2018 HUD National CoC Competition Update:**

**a. Approve Rank & Review Panel Priority Ranking Recommendation:**

Thoeni reports that the Rank and Review Panel consisted of two representatives from the City of Salinas Housing Division, a representative of the City of Monterey Housing Division, a representative from the Dept. of Social Services, and a representative from the Housing Division of Hollister who spent their whole day reviewing and ranking all program renewals and new projects for the 2018 CoC NOFA Competition.

Thoeni presents the below recommendation from the 2018 Rank and Review panel. Thoeni announces that any agencies in the renewal process and are sitting on the Leadership Council should recuse themselves when voting.

<b>Tier I Total Amount: \$1,694,597.00</b>			
<b>Rank</b>			
<b>1</b>	<b>Interim, Inc.</b>	<b>Overall Score</b>	<b>Total Project Request</b>
	<b><i>MCHOPE</i></b>	<b>439</b>	<b>\$110,341.00</b>
	Permanent Supportive Housing Program, <b>Renewal</b> Funding for <b>MCHOPE</b> – Master leasing of 7 to 8 units serving eight homeless individuals with serious mental illness annually. Supportive services include a full array of case management and other wrap around services. This is a county-wide program. Serves approximately 8 individuals annually.		
<b>2</b>	<b>Interim, Inc.</b>	<b>Overall Score</b>	<b>Total Project Request</b>
	<b><i>Shelter Plus Care II</i></b>	<b>418</b>	<b>\$141,845.00</b>
	Permanent Supportive Housing Program - Renewal Funding for Shelter Plus Care (S+C). The project is Permanent Supportive housing for persons with mental illness disabilities. The program provides mental health services to the clients and intensive case management. This is a county-wide program. Approximately 14-16 served annually.		
<b>3</b>	<b>MidPen Housing</b>	<b>Overall Score</b>	<b>Total Project Request</b>
	<b><i>Moon Gate Plaza #1</i></b>	<b>396</b>	<b>\$59,604.00</b>
	Permanent Supportive Housing Program, Renewal Funding – Moon Gate Plaza, a.k.a. Soledad Street Housing Community is an 81 studio units, 4 one-bedroom, and 5 two-bedroom units of affordable housing. Through renewal funding, three (3) studio units will be utilized to serve chronically homeless households and will support those with mental illness or physical disability. MidPen Resident Services will offer Strength Based Case/Care management services onsite. Project located in the City of Salinas and is available county-wide. Approximately 5 individuals served annually.  <i>**Request for Contract Consolidation**</i>		
<b>4</b>	<b>MidPen Housing</b>	<b>Overall Score</b>	<b>Total Project Request</b>
	<b><i>Moon Gate Plaza #2</i></b>	<b>394</b>	<b>\$ 139,876.00</b>
	Permanent Supportive Housing Program, Renewal Funding – Moon Gate Plaza, a.k.a. Soledad Street Housing Community is an 81 studio units, 4 one-bedroom, and 5 two-bedroom units of affordable housing. Through renewal funding, seven (7) studio units will be utilized to serve chronically homeless households and will support those with mental illness or physical disability. MidPen Resident Services will offer Strength Based Case/Care management services onsite. Project located in the City of Salinas and is available county-wide. Approximately 5 individuals served annually.  <i>**Request for Contract Consolidation**</i>		

5	<b>Community Homeless Solutions</b>	<b>Overall Score</b>	<b>Total Project Request</b>
	<b><i>Homeward Bound</i></b>	<b>390</b>	<b>\$118,209.00</b>
	Transitional Housing Renewal Funding, Homeward Bound is a transitional housing program with 25 2-bedroom units serving Families with children. Located in Marina, services are provided to families countywide. Services available include case management, financial literacy training, clothing closet, individual and group therapy, and recovery classes. Located in Marina, the program is county-wide. 75 beds available, serving approximately 35 adults and 50 children annually.		
6	<b>Interim, Inc.</b>	<b>Overall Score</b>	<b>Total Project Request</b>
	<b><i>Sandy Shores</i></b>	<b>373</b>	<b>\$105,620.00</b>
	Permanent Supportive Housing Program, Renewal Funding for Sandy Shores – Provides 11 units (8 two-bedroom and 3 four bedroom) units of permanent affordable and supportive shared group housing for homeless adults with a serious mental illness. Offers a variety of services aimed at increasing self-sufficiency. Educational and vocational services focus on social, living interpersonal, study and job skills. Linkage to other services and service providers is also offered. Monterey County Behavioral Health provides case coordination and representative payees. Located in Marina, this is a county-wide program. Serves approximately 35-40 individuals annually.		
7	<b>Community Homeless Solutions</b>	<b>Overall Score</b>	<b>Total Project Request</b>
	<b><i>MOST/Lexington Court</i></b>	<b>361</b>	<b>\$101,336.00</b>
	Transitional Housing Renewal Funding, MOST/Lexington Court, - Lexington Court is a transitional housing program comprised of six 2-bedroom units for homeless families. Supportive Services include self-sufficiency planning, case management, life skills education, financial literacy & job/educational readiness, and community-wide Information & Referral. Located in Marina, this is a county-wide program. Serves approximately 18 individuals annually. The Mobile Outreach Services Team (M.O.S.T.), the outreach component, provides services throughout the continuum.		
8	<b>Community Human Services</b>	<b>Overall Score</b>	<b>Total Project Request</b>
	<b><i>Safe Passage</i></b>	<b>359</b>	<b>\$130,574.00</b>
	Transitional Housing Program, Renewal Funding - Safe Passage is a six-bed transitional supportive housing program serving homeless youth, ages 18-21. Supportive Services include self-sufficiency planning, case management, life skills education, financial literacy & job/educational readiness, and community-wide Information & Referral. Project located in the City of Monterey and is available county-wide. Approximately 10 individuals served annually.		
9	<b>San Benito County HHS</b>	<b>Overall Score</b>	<b>Total Project Request</b>
	<b><i>Helping Hands</i></b>	<b>333</b>	<b>\$241,357.00</b>
	Permanent Supportive Housing Renewal Funding, Helping Hands operates 11 one-, two-, and three-bedroom apartments leased by San Benito County Health and Human Services and subleased to chronically homeless families & individuals. Services include case management based on specific disability, mental & substance abuse counseling, medical/dental assistance, and job training. This program is scattered-site throughout San Benito County. Serves approximately 20 individuals annually.		

10	<b>Housing Authority</b>	<b>Overall Score</b>	<b>Total Project Request</b>
	<i>Pueblo del Mar</i>	299	\$374,874.00
<p>Transitional Housing Program - Renewal Funding for Pueblo Del Mar – A 54-household (2 bedrooms each), 216-bed transitional supportive housing program for homeless families with children in recovery from substance abuse. Supportive services include addiction recovery groups. Case management, employment/education counseling, etc. Located in Marina, this is a county-wide program. Approximately 216 served annually.</p>			
11	<b>Community Homeless Solutions</b>	<b>Overall Score</b>	<b>Total Project Request</b>
	<i>Men in Transition</i>	288	\$169,772.00
<p>Transitional Housing Renewal Funding, Men in Transition operates a 24 bed, 8-unit transitional housing project <u>servicing single homeless men and women</u>. Supportive services include case management, group counseling, financial literacy, job readiness &amp; life skills and community-wide information and referral. Located in Marina, services are provided countywide. Serves approximately 24 individuals annually.</p>			
12	<b>Veterans Transition Center</b>	<b>Overall Score</b>	<b>Tier I Balance</b>
	<i>Coming Home Program</i>	251	\$1,189.00
<p><b>*Total Requested Amount \$82,555.00</b></p>			
<p>Transitional Housing Program, Renewal Funding for Coming Home - a transitional supportive housing project with 40 units for homeless veterans and their families. Services include reintegration, full case management, life skills, substance abuse counseling. Located in Marina, this program is Monterey &amp; San Benito county-wide. Approximately 102 single men &amp; women veterans, 10 couples and up to 25 children served annually.</p>			
<p><b>Tier II Amount based on ARD (\$ 108,166.00) Plus Housing Bonus Amount (\$180,276.00) =\$288,442.00</b></p>			
1	<b>Veterans Transition Center</b>	<b>Overall Score</b>	<b>Tier 2 Funding</b>
	<i>Coming Home Program</i>	251	\$ 81,366.00
<p><b>*Total Requested Amount \$82,555.00</b></p>			
<p>Transitional Housing Program, Renewal Funding for Coming Home - a transitional supportive housing project with 40 units for homeless veterans and their families. Services include reintegration, full case management, life skills, substance abuse counseling. Located in Marina, this program is Monterey &amp; San Benito county-wide. Approximately 102 single men &amp; women veterans, 10 couples and up to 25 children served annually.</p>			
2	<b>Community Homeless Solutions</b>	<b>Overall Score</b>	<b>Tier 2 Funding</b>
	<i>Casa de Paz</i>	190	\$ 26,800.00
<p>Provides permanent supportive housing to individuals and families living with HIV/AIDS for 12 households through long-term rental assistance. Total year-round beds are 14. Supportive services include food, transportation and comprehensive case management, life skills training, etc. Program available countywide. 14 people served annually.</p>			

<b>3</b>	<b>Housing Resource Center</b>	<b>Overall Score</b>	<b>BONUS PROJECT</b>
	<b>Home Project</b>	<b>207</b>	<b>\$ 180,276.00</b>
	Permanent Rapid Rehousing Program, New Project Funding – the Home Project will provide rapid rehousing assistance to homeless individuals and families fleeing domestic violence, dating violence, sexual assault, trafficking and stalking. Through bonus funding approximately 15 individuals and 35 families will be served. Strength Based Case/Care management services will be provided to all participants. Project is scattered site and available county-wide. Approximately 155 individuals served annually.		

## Ranking Summary:

<b>A. Annual Renewal Demand (ARD, Total <u>RENEWAL</u> Applications)</b>	<b>\$1,802,763</b>
<b>B. Tier I Financial Threshold (= 94% of ARD)</b>	<b>\$1,694,597</b>
<b>C. Total Tier I Projects</b> <i>(Actual Project Ranking, based on highest to lowest score, up to Tier I Financial Threshold)</i>	<u>\$1,693,408</u>
<b>D. Balance of Tier I ("Straddle Funds")</b>	<b>\$1,189 (Coming Home-Tier I)</b>
<b>E. Tier II Financial Threshold (Not to exceed 6% of ARD)</b>	<i>\$108,166 (VTC &amp; CH Solutions)</i>
<b>F. Plus Housing Bonus Amount</b>	<u>\$180,276</u>
<b>G. Total Available Amount for Tier II</b>	<b>\$288,442</b>
<b>H. Total Tier I + Tier II (B+G)</b>	\$1,983,039
<b>I. Difference (Should Be Bonus Project Amount \$180,276.00)</b>	<u>\$ 180,276 (HRC Home Project)</u>
<b>J. Total Tier I + Tier II MINUS Bonus Project amount</b> <i>(Proof should = ARD)</i>	<b>\$1,802,763</b>

***\*Please note the Raking Panel has the authority to modify ranking to maximize Tier I funding and to align ranking with HUD strategic goals\****

Table opened up in discussion.

**Questions/Recommendations/Suggestions:**

- It was requested the Coalition starts monitoring program drawdowns on a monthly level and report it to the Executive Committee and quarterly to the council as a whole so that any reallocations can be determined in a timely manner if needed.
  - Provide the reason of not drawing down
  - Implementation of the Performance Improvement Plan
  - Internal Annual Performance Measures/Outcomes
    - Wyatt volunteers to share the city's monitoring system.

- There is an involuntary reallocation process that the Leadership Council can review so that programs can be closely monitored.

**Motion made by Gunter to approve the 2018 Rank & Review Priority Ranking Recommendation with the addition of receiving monthly and quarterly drawdown reports. Second by LeBarre. Abstentions made by Schake, Amadeo, and Gonzalez. Motion Carries.**

**IX. Homeless Emergency Assistance Program (HEAP):**

Thoeni briefly reviews the Updated 8/16/18 HEAP Abstract. This document was sent to the Leadership Council in advance. Please see below, updates highlighted in yellow.

# THE COALITION OF HOMELESS SERVICES PROVIDERS

**Updated Information**

**Submitted by:** Katherine Thoeni/Executive Officer  
Coalition of Homeless Services Providers  
**Date:** August 16, 2018  
**RE:** *Homeless Emergency Aid Block Grant Available  
Information as of August 16, 2018*

The following captures information that is available as of this date. Additional information will be forthcoming as it is released.

**Name of grant**

Homeless Emergency Aid Block Grant

**State Oversight Body**

Business, Consumer Services, and Housing Agency in consultation with the Homeless Coordinating and Financing Council

**Estimated funding to become available throughout California**

\$500 - \$750 Million Dollars Spread Across All Formulas

**Estimated Funding to be allocated based on the 2017 Point in Time Count throughout California**

\$250 Million Dollars

**Estimated Funding to be allocated to CA-506 (Monterey/San Benito Continuum of Care)**

\$12,505,250 Million Dollars

**Administrator (Updated Information)**

For the HEAP Program, an Administrative Entity (AE) is the CoC. The CoC is the eligible applicant for the HEAP Program for the same geographic boundaries for which it administers federal HUD CoC funds. **\*\*The Coalition Executive Officer spoke to the HEAP Program Manager to see if the CoC is able to have an AE partner. The answer was "yes", the partner can be a unit of general purpose government or other entity to serve as fiscal sponsor.**

**Administrative Costs**

No more than five percent (5%) of program funds may be used for administrative costs related to the execution of eligible activities. This does not include staff costs directly related to carrying out eligible activities. No program funds shall be used for overhead or planning activities. **\*\*Note: additional research to be conducted on this item.**

**Threshold Requirements (Updated Information)**

- Declaration of Shelter Crisis: A declaration of shelter crisis pursuant to Section 8698 of the Government Code, is required to seek and secure funding. A declaration of a shelter crisis means the duly proclaimed existence of a situation in which a significant number of persons are without the ability to obtain shelter, resulting in a threat to their health and safety. **\*\*Updated Information: New guidance requires every jurisdiction within the CoC that wishes to receive services through HEAP must declare a shelter crisis. County declarations will cover non-incorporated geographic areas.**
- Collaboration: The AE has collaborated in the application, and has committed to future collaboration, with other city, county, or nonprofit partners. **\*\*Formal collaborative memorandum should be executed.**



### **Homeless Youth or Youth at Risk of Homelessness**

An AE shall use no less than five percent (5%) of its total allocation to establish or expand services meeting the needs of youth or youth at risk of homelessness.  $\$12,505,250 \times 5\% = \$625,262$  minimum.

### **Proposed Timeline Related to Awards (Updated Information)**

- NOFA release: September 5, 2018
- Early Applications Reviews: Starting in September 2018
- Early Applications Awarded: Starting in September 2018
- Early Distributions of Funds Begin: Starting in late October 2018
  
- Round 1 Cut Off Date: No later than December 31, 2018
- Standard Applications Awarded: No later than January 2019
- Standard Distributions of Funds Begins: April 2019
  
- Round 2 NOFA release: February 15, 2019
- Early Applications Reviews Start: Starting in February 2019
- Early Applications Awarded: Starting in February 2019
- Early Distribution of Funds: Starting in late March 2019
  
- Round 2 Application Cut Off Date: No later than April 30, 2019
- Standard Applications Awarded: No later than May 2019
- Standard Distribution of Funds Begins: July 2019

If, after the first round of awards, not all funds have been claimed by all AE's within a grouping\*, the Agency will set aside any remaining funds equally across AE's in that grouping for a second round of awards. If, after the second round of awards, not all funds have been claimed by all AE's within a grouping, the Agency shall work with the Department of Finance to identify an appropriate allocation methodology for a third round of awards or determine if any unallocated funds shall revert to the General Fund. The allocation methodology shall be approved by the Department of Finance with notification to the Joint Legislative Budget Committee.

\*Groupings: Monterey/San Benito CoC is grouped with two other CoC's for a total of three (3) CoC's in our grouping.

### **Proposed Timelines Related to Expenditures**

- The bill requires that at least 50% of program funds be contractually obligated by January 1, 2020 and 100% of program funds contractually obligated by June 30, 2021, and further require that any unexpended funds as of the latter date be returned to the agency and revert to the General Fund.
- The bill also authorizes the agency to request a repayment of funds from an AE, or to pursue any other remedies available by law for failure to comply with program requirements.

### **Local Match Requirements**

Unknown at this time. I think I have reviewed all available information and the topic of match is not mentioned.

### **RECOMMENDATIONS (Updated)**

In order to be as prepared as possible in advance, I respectfully offer the following recommendations:

1. Obtain Shelter Declarations from County(s) and Jurisdictions
2. Select the Administrative Entity (AE) Partner.
3. Collaborative Memorandum of Understanding (MOU): Develop a process to prepare and execute an MOU to document that there is a commitment between the AE, other city, county and nonprofit partners.
4. Identify Priorities: Develop process to gather community input to identify priorities in order to be prepared for state RFP/NOFA.

Attachment: *Proposed allocation of funds*  
*Draft Shelter Declaration*

**Estimated Homelessness Emergency Aid Block Grants to CoCs**  
**Conference Committee Compromise**

Continuum of Care	2017 PIT Count	Share	\$250m by PIT Groups	\$100m by PIT	Total Allocation
Los Angeles City/County	55,188	41.1%	\$ 40,000,000	\$ 41,099,808	\$ 81,099,808
San Diego City/County	9,160	6.8%	\$ 12,000,000	\$ 6,821,668	\$ 18,821,668
San Jose/Santa Clara City/County	7,394	5.5%	\$ 12,000,000	\$ 5,506,487	\$ 17,506,487
San Francisco	6,858	5.1%	\$ 12,000,000	\$ 5,107,315	\$ 17,107,315
Oakland/Alameda County	5,629	4.2%	\$ 12,000,000	\$ 4,192,049	\$ 16,192,049
Santa Ana/Anaheim/Orange County	4,792	3.6%	\$ 12,000,000	\$ 3,568,716	\$ 15,568,716
Sacramento City/County	3,665	2.7%	\$ 10,000,000	\$ 2,729,412	\$ 12,729,412
Salinas/Monterey/San Benito	3,364	2.5%	\$ 10,000,000	\$ 2,505,250	\$ 12,505,250
Santa Rosa/Petaluma/Sonoma County	2,835	2.1%	\$ 10,000,000	\$ 2,111,291	\$ 12,111,291
Riverside City/County	2,406	1.8%	\$ 8,000,000	\$ 1,791,805	\$ 9,791,805
Watsonville/Santa Cruz City/County	2,249	1.7%	\$ 8,000,000	\$ 1,674,883	\$ 9,674,883
Fresno/Madera County	2,016	1.5%	\$ 8,000,000	\$ 1,501,363	\$ 9,501,363
San Bernardino City/County	1,866	1.4%	\$ 8,000,000	\$ 1,389,654	\$ 9,389,654
Long Beach	1,863	1.4%	\$ 8,000,000	\$ 1,387,420	\$ 9,387,420
Santa Maria/Santa Barbara County	1,860	1.4%	\$ 8,000,000	\$ 1,385,186	\$ 9,385,186
Turlock/Modesto/Stanislaus County	1,661	1.2%	\$ 6,000,000	\$ 1,236,986	\$ 7,236,986
Richmond/Contra Costa County	1,607	1.2%	\$ 6,000,000	\$ 1,196,771	\$ 7,196,771
Stockton/San Joaquin County	1,542	1.1%	\$ 6,000,000	\$ 1,148,364	\$ 7,148,364
Daly City/San Mateo County	1,253	0.9%	\$ 4,000,000	\$ 933,139	\$ 4,933,139
Mendocino County	1,238	0.9%	\$ 4,000,000	\$ 921,968	\$ 4,921,968
Vallejo/Solano County	1,232	0.9%	\$ 4,000,000	\$ 917,500	\$ 4,917,500
Chico/Paradise/Butte County	1,195	0.9%	\$ 4,000,000	\$ 889,945	\$ 4,889,945
Imperial County	1,154	0.9%	\$ 4,000,000	\$ 859,411	\$ 4,859,411
Oxnard/San Buenaventura/Ventura County	1,152	0.9%	\$ 4,000,000	\$ 857,922	\$ 4,857,922
San Luis Obispo County	1,125	0.8%	\$ 4,000,000	\$ 837,814	\$ 4,837,814
Marin County	1,117	0.8%	\$ 4,000,000	\$ 831,856	\$ 4,831,856
Roseville/Rocklin/Placer, Nevada Counties	979	0.7%	\$ 2,000,000	\$ 729,084	\$ 2,729,084
Redding/Shasta, Siskiyou, Lassen, Plumas, Del Norte, Modoc, Sierra Counties	934	0.7%	\$ 2,000,000	\$ 695,572	\$ 2,695,572
Visalia, Kings, Tulare Counties	853	0.6%	\$ 2,000,000	\$ 635,249	\$ 2,635,249
Bakersfield/Kern County	810	0.6%	\$ 2,000,000	\$ 603,226	\$ 2,603,226
Yuba City and County/Sutter County	760	0.6%	\$ 2,000,000	\$ 565,990	\$ 2,565,990

CSAC Estimates - 6/8/18



Continuum of Care	2017 PIT Count	Share	\$250m by PIT Groups	\$100m by PIT	Total Allocation
Humboldt County	759	0.6%	\$ 2,000,000	\$ 565,245	\$ 2,565,245
El Dorado County	602	0.4%	\$ 1,000,000	\$ 448,324	\$ 1,448,324
Pasadena	575	0.4%	\$ 1,000,000	\$ 428,216	\$ 1,428,216
Davis/Woodland/Yolo County	459	0.3%	\$ 1,000,000	\$ 341,828	\$ 1,341,828
Merced City and County	454	0.3%	\$ 1,000,000	\$ 338,105	\$ 1,338,105
Lake County	401	0.3%	\$ 1,000,000	\$ 298,634	\$ 1,298,634
Amador, Calaveras, Tuolumne and Mariposa Counties	367	0.3%	\$ 1,000,000	\$ 273,314	\$ 1,273,314
Napa City and County	315	0.2%	\$ 1,000,000	\$ 234,588	\$ 1,234,588
Colusa, Glenn and Trinity Counties	176	0.1%	\$ 500,000	\$ 131,071	\$ 631,071
Glendale	168	0.1%	\$ 500,000	\$ 125,114	\$ 625,114
Tehama County	124	0.1%	\$ 500,000	\$ 92,346	\$ 592,346
Inyo, Mono and Alpine Counties	121	0.1%	\$ 500,000	\$ 90,112	\$ 590,112
<b>TOTAL</b>	<b>134,278</b>	<b>100.0%</b>	<b>\$ 249,000,000</b>	<b>\$ 100,000,000</b>	<b>\$ 349,000,000</b>

- a. **Approve Administrative Entity Partner:** Thoeni reports that after careful discussion, back and forth with HEAP representatives, and research the Coalition/CoC Collaborative applicant has to serve as the Administrative Entity but can have a Partner. The Dept. of Social Services volunteered to serve as the Administrative Entity Partner for HEAP

**Motion made by LeBarre to approve Department of Social Services as the Administrative Entity Partner. Second by Huerta. No Abstentions. Motion Carries.**

- b. **Emergency Shelter Declarations:** All jurisdictions have to declare a emergency shelter crisis. Below please see the sample form which includes census point in times.

Attachment A – Sample Crisis Declaration Resolution

**DRAFT**

**Sample Resolution:  
Declaration of a Shelter Crisis**

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF [insert name of local governing body, e.g. City Council or County Board of Supervisors] OF THE [insert name of jurisdiction, e.g. City or County here] \_\_\_\_\_, STATE OF CALIFORNIA declaring a shelter crisis pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code § 8698.2).

The \_\_\_\_\_ [insert name of local governing body, e.g. City Council or County Board of Supervisors] Finds:

*WHEREAS, California's Governor Edmund G. Brown, Jr. and the members of the California Legislature have recognized the urgent and immediate need for funding at the local level to combat homelessness;*

*WHEREAS, The Governor and Legislature have provided funding to local governments under the Homeless Emergency Aid Program as part of SB 850 and the 2018-19 Budget Act (Chapter 48, Statutes of 2018);*

*WHEREAS, The Governor and Legislature require jurisdictions seeking an allocation through the Homeless Emergency Aid Program to declare a Shelter Crisis pursuant to Government Code §8698.2;*

*WHEREAS, [insert name of city or county here] has developed a homelessness plan and undertaken multiple efforts at the local level to combat homelessness;*

*WHEREAS, [insert name of city or county here] finds that **Insert the 2017 Point in Time Count for the jurisdiction** persons within the [insert name of city or county here] are homeless and living without shelter;*

**REQUIRED**

*WHEREAS, [insert name of city or county here] **finds that the number of homeless is significant, and these persons are without the ability to obtain shelter;***

*WHEREAS, [insert name of city or county here] finds that the health and safety of unsheltered persons in the [insert City or County] is threatened by a lack of shelter;*

*WHEREAS, [insert name of city or county here] affirms the [insert: City's or County's] \_\_\_\_\_ commitment to combatting homelessness and creating or augmenting a continuum of shelter and service options for those living without shelter in our communities;*

**NOW, THEREFORE, BE IT RESOLVED BY THE** [insert name of city council or county board of supervisors here] \_\_\_\_\_, CALIFORNIA, that a **shelter crisis** pursuant to Government Code §8698.2 exists in [insert name of city or county here] \_\_\_\_\_, and authorizes the [insert: City's or County's] \_\_\_\_\_ participation in the Homeless Emergency Aid Program.

**Required: This is a specific term used in the code. Other terms such as shelter emergency, or homeless crisis are not sufficient.**

**PASSED AND ADOPTED** by the [insert governing body here] \_\_\_\_\_ of the [insert name of city or county here] \_\_\_\_\_, State of California at the meeting of the said [insert Board or City Council] held on the \_\_\_ day of \_\_\_\_\_ by the following vote:

**AYES:** [insert name of local governing body]: \_\_\_\_\_  
**NOES:** [insert name of local governing body]: \_\_\_\_\_  
**ABSTAIN:** [insert name of local governing body]: \_\_\_\_\_  
**ABSENT:** [insert name of local governing body]: \_\_\_\_\_

By: \_\_\_\_\_  
\_\_\_\_\_, CHAIR PERSON  
\_\_\_\_\_ [insert name of local governing body]

**ATTEST:**  
By: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPROVED AS TO LEGAL FORM:**  
By: \_\_\_\_\_  
Date: \_\_\_\_\_

- c. **Community Input Process:** Documentation of active collaboration is mandated. The following meeting have been taking place and can be used as community process collaboration:
1. Youth Advisory Board: Memorialized recommendations documented
  2. Homeless Health and the Medically Frail: Recommendation is to use this funding to off-set assisted living costs
  3. Service Provider Network: Recommendation is for landlord mitigation funding, real estate focused housing navigation program, specialized outreach.
  4. Consumer Input: Needs to take place.

All the recommendations will come to the Leadership Council for review and approval.

**Next Steps/Suggestions/Questions:**

- Huerta suggests forming a small task force of 3 or 4 to work with the Housing Authority to develop 2 or 3 recommendations specifically targeted to Rapid Rehousing.
  - Alejo states that can be added to next meeting's agenda for discussion and approval.

- A home or building can be purchased for emergency use with this funding.
- Develop the process for program applications.

**X. Other:**

- New Slush Funding through the state will allow 2% over FMR.

**Next meeting material:**

- DeLa Rosa suggests the Leadership Council should think about meeting every month instead of every other. Thoeni reports that when the Leadership Council was restructured the tabled had to tackle to major questions *1. Should the Leadership Council meet every month and 2. Should all jurisdictions have to participate?* The body decided if those questions were a yes there would be a strong possibility that quorum issues would arise, but the current Leadership Council may change this at any time.
  - Alejo states that they have been working hard on contacting San Benito electives but have been unsuccessful.
- Wyatt states that the CESH application is due October 15<sup>th</sup> and the Administrative Entity needs to be solidified.
  - Thoeni agrees that the City should continue to administer. Alejo states to move forward now and vote will take place next meeting to make it official.

Meeting adjourned 3:15 pm.

Minutes taken and prepared by Katrina McKenzie.

**FY 18-19 Leadership Meeting Schedule:**

*July 25, 2018 \*\*Meeting Cancelled due to the CoC NOFA Process*  
**August 22, 2018 \*\*Meeting to be located at the Salinas City Hall**  
September 26, 2018  
November 28, 2018  
January 23, 2019  
March 27, 2019  
May 29, 2019