

**2017 HUD CoC Program
Monterey/San Benito
CA-506
Match and Leveraging Requirement**

~The applicant must match all grant funds, **except for leasing funds**, with no less than **25%** of funds (cash) or in-kind contributions from other sources. The 25% match must be provided on a grant-by-grant basis. In addition, HUD scores the CoC on program leverage to see what other resources are supporting the programs it funds.

-The Rank/Review Panel will only consider match and leverage contributions that are documented in writing and received by **August 17, 2017**

~**Cash Match:** The applicant may use funds from any source, including any other federal sources (except Continuum of Care program funds and/or program income), as well as State, local and private sources, provided funds from the source are not statutorily prohibited to be used as a match. (The applicant must ensure that the rules governing match funds allow them to be match for the CoC Program.)

Documentation of Cash Match: The template for documenting a cash match is attached to this memorandum. NOTE: “*Date the contribution will be available*” should reflect your future operating year

~**In-Kind Match:** The applicant may use the value of any real property, equipment, goods, or services contributed to the project as match, provided that if the applicant had to pay for them with grant funds, the costs would have been eligible.

Documentation of In-Kind Match: Documentation of In-Kind match using the template attached is sufficient for August 17, 2017 deadline. However, prior to grant execution, in-kind services to be provided by a third party must be documented between the applicant and the third party through a written Memorandum of Understanding (MOU). Services provided by individuals must be valued at rates consistent with those ordinarily paid for similar work in the applicant’s organization.

The MOU must establish the unconditional commitment by the third party to provide the services, the specific services to be provided, the profession of the person providing the service, and the hourly cost of the service to be provided. The MOU must specifically document that the in-kind match will be made available for your future operating year for each program (example. 9/30/17-8/30/18).

Is there value in demonstrating more match than is needed? Yes, As a CoC we need to document as much matching as possible and have a collective 150% of matched funds. Your leadership will help with our CoC competitiveness, which increases our chances for receiving full funding, including Tier 2 projects.

For additional information, please contact:

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Executive Officer

Coalition of Homeless Services Providers

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Cash Match and In-Kind Template Attached....

[This must be on the letterhead of the entity providing the cash resource.]

DOCUMENTATION OF CASH MATCH

In the chart below is information regarding the cash match being provided by this agency.

Name of organization providing the cash match	
Type of contribution	CASH MATCH
Value of the contribution	
Name of project	
Name of sponsor	
Date the contribution will be available	
Name of person authorized to commit these resources	
Title of person authorized to commit these resources.	
Signature of person authorized to commit these resources.	
Date	

[This must be on the letterhead of the entity providing the in-kind resource]

DOCUMENTATION OF IN-KIND RESOURCE

In the chart below is information regarding the leveraged resource or cash match being provided by this agency.

Name of organization providing the in-kind resource	
Type of contribution	IN-KIND RESOURCE
Value of the contribution	
Name of project	
Name of sponsor	
Date the contribution will be available	
Name of person authorized to commit these resources	
Title of person authorized to commit these resources.	
Signature of person authorized to commit these resources.	
Date	

